




RCA consent (eg CAR/WAP) and/or
RCA contract reference

TRAFFIC MANAGEMENT PLAN (TMP) – FULL FORM

Use this form for complex activities. Refer to the NZ Transport Agency's Traffic control devices manual, part 8 Code of practice for temporary traffic management (CoPTTM), section E, appendix A for a guide on how to complete each field.

Organisations /TMP reference	TMP reference: TMP 4503	Contractor (Working space):  greater WELLINGTON REGIONAL COUNCIL	Principal (Client):  greater WELLINGTON REGIONAL COUNCIL				
		Contractor (TTM): Higgins HIGGINS	RCA: WCC 				
Location details and road characteristics	Road names and suburb		House no./RPs (from and to)	Road level	Permanent speed		
	Broderick Road, Johnsonville		Opposite 22	1	50		
Traffic details (main route)	AADT		Peak flows – 7.00am to 9.00am & 5.00pm to 7.00pm				
Description of work activity							
Description of work activity :							
<p>Due to the recent upgrades of public bus transport network operations (Johnsonville Bus Hub), the functional requirements of the roadway designated P60 Restricted parking and cycle way outside 1 Broderick Road are to be changed. This stretch of road is to become a temporary queuing lane for Bus services awaiting scheduled passenger pick-ups from the Johnsonville Bus Hub on Moorefield Road. Johnsonville Mall carpark acted in this function prior to the Hub Bus Stop A becoming operation (8th December). 1 Broderick Road will act in tis function in the foreseeable future, until a permanent option is implemented by Greater Wellington Regional Council & Wellington City Council.</p>							
Planned work programme							
Start date	08/12/19	Time	12.00pm	End date	08/05/20	Time	12.00pm
Consider significant stages, for example:	n/a						
<ul style="list-style-type: none"> road closures detours no activity periods. 							
Alternative dates if activity delayed	If needed the end date will be extended with a new TMP being approved						
Road aspects affected (delete either Yes or No to show which aspects are affected)							
Pedestrians affected?	Yes No	Property access affected?	Yes No	Traffic lanes affected?	Yes No		
Cyclists affected?	Yes No	Restricted parking affected?	Yes No	Delays or queuing likely?	Yes No		

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Proposed traffic management methods				
Installation <i>(includes parking of plant and materials storage)</i>	<u>Proposed traffic management methods</u> <u>Sign Install =</u> Installation of Working men and works end with temporary cone delineation until road marking is installed. "P60" Restricted parking signage on posts will be replaced with "Bus Park" signage Bus Stop road marking to be installed (box and lettering), effected existing road marking to be realigned to suit new road condition (Cycle lane and continuity lines).			
Attended (day)	The site will not be attended as it is Signage Only			
Attended (night)	The site will not be attended as it is Signage Only			
Unattended (day)	The site will be checked when required			
Unattended (night)	The site will be checked when required			
Removal	<u>Removal of the TTM</u> When the work has been completed, the STMS will remove the traffic management by picking it up in the reverse order it was installed.			
Proposed TSLs (see TSL decision matrix for guidance)				
	TSL details as required Approval of Temporary Speed Limits (TSL) are in terms of Section 5 of Land Transport Rule: Setting of Speed Limits 2003, Rule 54001 <i>(List speed, length and location)</i>	Times <i>(From and to)</i>	Dates <i>(Start and finish)</i>	Diagram ref. no.s <i>(Layout drawings or traffic management diagrams)</i>
Unattended day & night	n/a	n/a	n/a	n/a
TSL duration	Will the TSL be required for longer than six months? <i>If yes, attach the completed checklist from section I-18: Guidance on TMP Monitoring Processes for TSLs to this TMP.</i>			Yes- No
Positive traffic management measures				
n/a				
Contingency plans				

<p>Generic contingencies for:</p> <ul style="list-style-type: none"> major incidents incidents pre planned detours. <p><i>Remove any options which do not apply to your job</i></p>	<p>Major Incident</p> <p>A major incident is described as:</p> <ul style="list-style-type: none"> Fatality or notifiable injury - real or potential Significant property damage, or Emergency services (police, fire, etc) require access or control of the site. 	<p>Actions</p> <p>The STMS must immediately conduct the following:</p> <ul style="list-style-type: none"> stop all activity and traffic movement secure the site to prevent (further) injury or damage contact the appropriate emergency authorities render first aid if competent and able to do so notify the RCA representative and / or the engineer under the guidance of the officer in charge of the site, reduce effects of TTM on the road or remove the activity if safe to do so re-establish TTM and traffic movements when advised by emergency authorities that it is safe to do so Comply with any obligation to notify WorkSafe. 		
	<p>Incident</p> <p>An incident is described as:</p> <ul style="list-style-type: none"> excessive delays - real or potential minor or non-inquiry accident that has the potential to affect traffic flow structural failure of the road. 	<p>Actions</p> <p>The STMS must immediately conduct the following:</p> <ul style="list-style-type: none"> stop all activity and traffic movement if required secure the site to prevent the prospect of injury or further damage notify the RCA representative and / or the engineer STMS to implement a plan to safely remove TTM and to establish normal traffic flow if safe to do so re-establish TTM and traffic movements when it is safe to do so and when traffic volumes have reduced. 		
<p>Note also the requirements for no interference at an accident scene:</p> <p>In the event of an accident involving serious harm the STMS must ensure that nothing, including TTM equipment, is removed or disturbed and any wreckage article or thing must not be disturbed or interfered with, except to:</p> <ul style="list-style-type: none"> save a life of, prevent harm to or relieve the suffering of any person, or make the site safe or to minimise the risk of a further accident; or maintain the access of the general public to an essential service or utility, or prevent serious damage to or serious loss of property, or follow the direction of a constable acting in his or her duties or act with the permission of an inspector. 				
<p>Other contingencies to be identified by the applicant <i>(i.e. steel plates to quickly cover excavation)</i></p>	n/a			
Authorisations				
<p>Parking restriction(s) alteration authority</p>	<p>Will controlled street parking be affected?</p>	Yes	<p>Has approval been granted?</p>	Yes
	<p><i>P60 Parking will be removed for the duration</i></p>			
<p>Authorisation to work at permanent</p>	<p>Will portable traffic signals be used or permanent traffic signals be changed?</p>	Yes-No	<p>Has approval been granted?</p>	Yes-No

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traffic signal sites			
Road closure authorisation(s)	Will full carriageway closure continue for more than 5 minutes (or other RCA stipulated time)?	Yes No	Has approval been granted? Yes No
Bus stop relocation(s) – closure(s)	Will bus stop(s) be obstructed by the activity?	Yes No	Has approval been granted? Yes No
Authorisation to use portable traffic signals	Make, model and description/number		
	NZTA compliant?	Yes No (delete either Yes or No)	
EED			
Is an EED applicable?	Yes No (delete either Yes or No)	EED attached?	NO
Delay calculations/trial plan to determine potential extent of delays			
Delay calculations will be done if required by WCC or by the TMC.			
Public notification plan			
WCC will be notified prior to establishment of the TTM the day before in a daily program email.			
Public notification plan attached?	Yes No (delete either Yes or No)		
On-site monitoring plan			
Attended (day and/or night)	Site will not be attended		
Unattended (day and/or night)	STMS will check only when required.		
Method for recording daily site TTM activity (eg CoPTTM on-site record)			
CoPTTM on-site record Higgins on-site Hazard ID Daily Job Sheet.			
Site safety measures			
All vehicles will have their flashing beacons turned on when entering and leaving the closure. A full briefing for all staff & workers every day/night shift before any works begins done by the client. A safe evacuation location to be identified at this briefing. All staff to be aware of Cyclist at all times with no cones or signage blocking their pathway. All staff to wear correct PPE during all times in any work zones.			
Other information			
n/a			
Site specific layout diagrams			
Number	Title		
TMD 1	Stage 1		
TMD 2	Stage 2		

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Contact details

	Name	24/7 contact number	CoPTTM ID	Qualification	Expiry date
Principal	 greater WELLINGTON REGIONAL COUNCIL Raymond Malcolm	04 830 4191	n/a	n/a	n/a
TMC	 Richard Davidson	021 247 9708	n/a	n/a	n/a
Contractor (1 st call of contact)	HIGGINS Miki Schmidt	0274 204 5818	n/a	STMS L1	n/a
Traffic Supervisor	HIGGINS Andrea Varcoe	0275504341	76190	STMS 2/3P	13/4/2021

TMP preparation

Preparation	Tayla Varcoe	2/7/19		104477	L2/3np	3/5/2019
	Name (STMS qualified)	Date	Signature	ID no.	Qualification	Expiry date

This TMP meets CoPTTM requirements	Number of diagrams attached	2
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TMP returned for correction (if required)	Name	Date	Signature	ID no.	Qualification	Expiry date
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Engineer/TMC to complete following section when approval or acceptance required

Approved by TMC/engineer (delete one)	<i>Henry Lawton</i>	<i>12/12/19</i>	<i>[Signature]</i>	<i>56096</i>	<i>L2/3np</i>	<i>22/6/21</i>
	Name	Date	Signature	ID no.	Qualification	Expiry date
Acceptance by TMC (only required if TMP approved by)	Name	Date	Signature	ID no.	Qualification	Expiry date

Qualifier for engineer or TMC approval

Approval of this TMP authorises the use of any regulatory signs included in the TMP or attached traffic management diagrams. This TMP is approved on the following basis:

- To the best of the approving engineer's/TMC's judgment this TMP conforms to the requirements of CoPTTM.
- This plan is approved on the basis that the activity, the location and the road environment have been correctly represented by the applicant. Any inaccuracy in the portrayal of this information is the responsibility of the applicant.
- The TMP provides so far as is reasonably practicable, a safe and fit for purpose TTM system.
- The STMS for the activity is reminded that it is the STMS's duty to postpone, cancel or modify operations due to the adverse traffic, weather or other conditions that affect the safety of this site.

Notification to TMC prior to occupying worksite/Notification completed

Type of notification to TMC required	Notification completed	Date	<input type="text"/>
		Time	<input type="text"/>

Worksite monitoring

TTM to be monitored once a day while cone delineators are in place. Once line marking has been installed then signs will be checked as and when required.

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Items to be inspected	TTM set-up	2 hourly check	2 hourly check	2 hourly check	2 hourly check	2 hourly check	TTM removal
High-visibility garment worn by all?							
Signs positioned as per TMP?							
Conflicting signs covered?							
Correct delineation as per TMP?							
Lane widths appropriate?							
Appropriate positive TTM used?							
Footpath standards met?							
Cycle lane standards met?							
Traffic flows OK?							
Adequate property access?							
<i>Add others as required</i>							
Time inspection completed:							
Signature:							

Comments:

Time	Adjustment made and reason for change

TMP or generic plan reference	
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ON-SITE RECORD On-site record must be retained with TMP for 12 months.		Today's date
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Location details	Road names(s):	House number/RPs:	Suburb:
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Working space

Person responsible for working space	Name	Signature
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Where the STMS/TC is responsible for both the working space and TTM they sign above and in the appropriate TTM box below

TTM

STMS in charge of TTM	Name	TTM ID Number	Warrant expiry date	Signature	Time
Worksite handover accepted by replacement STMS	Name	ID Number	Warrant expiry date	Signature	Time
	Tick to confirm handover briefing completed				

Delegation

Worksite control accepted by TC/STMS-NP	Name	ID Number	Warrant expiry date	Signature	Time
	Tick to confirm briefing completed				

Temporary speed limit

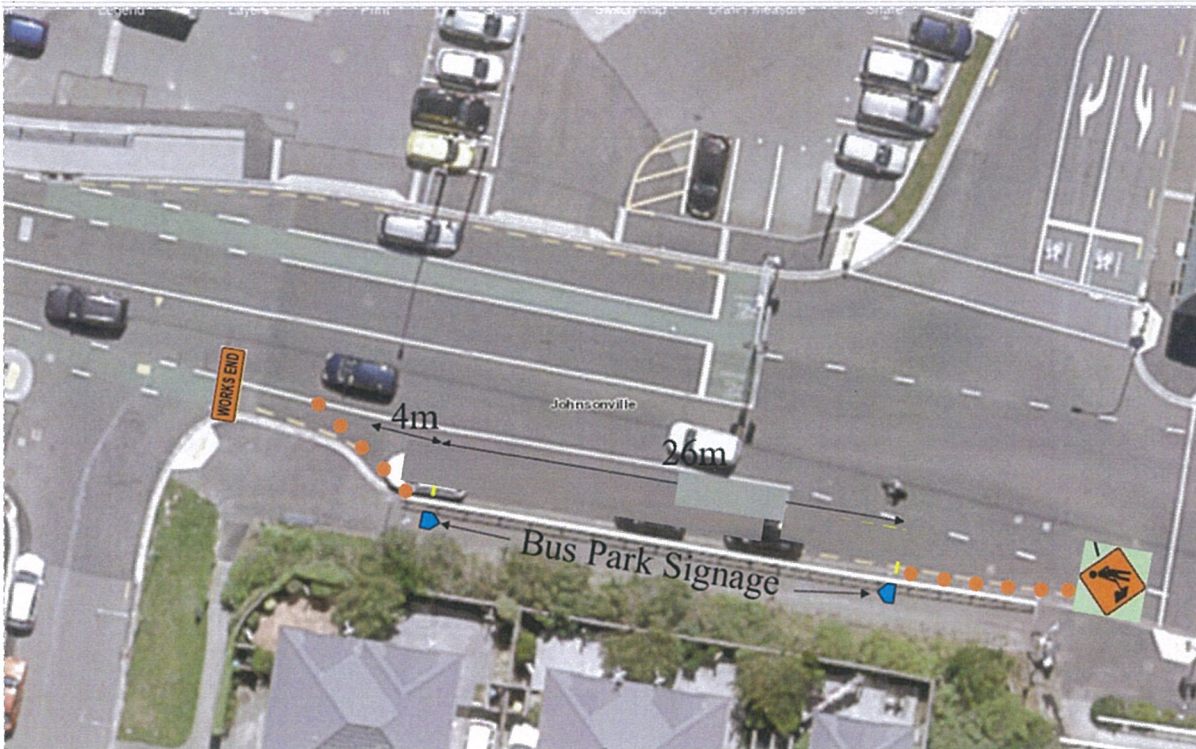
Street/road name (RPs or street numbers):	TSL action	Date:	Time:	TSL speed:	Length of TSL (m):
From: To:	TSL installed				
	TSL remains in place				
	TSL removed				

Street/road name (RPs or street numbers):	TSL action	Date:	Time:	TSL speed:	Length of TSL (m):
From: To:	TSL installed				
	TSL remains in place				
	TSL removed				

Street/road name (RPs or street numbers):	TSL action	Date:	Time:	TSL speed:	Length of TSL (m):
From: To:	TSL installed				
	TSL remains in place				
	TSL removed				

Street/road name (RPs or street numbers):	TSL action	Date:	Time:	TSL speed:	Length of TSL (m):
From: To:	TSL installed				
	TSL remains in place				
	TSL removed				

TMD1



TMD2

