

21 July 2020

OIA 2020/131

Amy S Van Wey Lovatt

Email: fyi-request-12922-4e5afdf5@requests.fyi.org.nz

Dear Amy

Official Information Act 1982 (OIA) – Response – OIA 2020/131

Thank you for your request for official information, which was partially transferred by the Ministry of Health to Capital & Coast District Health Board (CCDHB) on 23 June 2020. You requested the following information:

"... a copy of all DHB policies in regards to reporting unsafe, harmful, criminal behavior, including the re-routing and interception of private communications, and policies on how they document such incidents and how they are to safeguard against such incidents, as the Operational Framework does indeed require every DHB to have such policies."

Our response to your request is outlined below.

Response

Please find enclosed the following CCDHB policies that relate to your request:

- Adverse Event and Incident Management Policy
- Confidentiality Policy
- CCDHB External Communications Policy
- Legislative Compliance Policy
- Risk Management Policy
- Health & Safety Policy

We have also provided our Management of Workplace Violence and Aggression Procedure; while not a policy, we believe it matches the spirit of your request.

I trust our response meets your requirements. You have the right, under section 28 of the OIA, to seek a review or to ask the Ombudsman to review the information that has been provided to you.

Yours sincerely



Fionnagh Dougan
Chief Executive

Encl.

1. 2020-131 Appendix 1 of 7 - CCDHB Adverse Event and Incident Management Policy
2. 2020-131 Appendix 2 of 7 - CCDHB Confidentiality Policy
3. 2020-131 Appendix 3 of 7 - CCDHB External Communications Policy
4. 2020-131 Appendix 4 of 7 - CCDHB Legislative Compliance Policy
5. 2020-131 Appendix 5 of 7 - CCDHB Risk Mangement Policy
6. 2020-131 Appendix 6 of 7 - CCDHB Health & Safety Policy
7. 2020-131 Appendix 7 of 7 - CCDHB Mgmt of Workplace Violence & Aggression Procedure

Released under the Official Information Act