


This message was sent with High importance.

Sent: Mon 30/03/2020 3:02 PM

From: [REDACTED]
To:
Cc:
Subject: Approval request for personal information

Message  employee-privacy-statement.pdf

Good afternoon all,

Following on from [REDACTED]'s Workplace update yesterday, we are putting together an application for the wage subsidy that the Central Government has made available to businesses.

Due to the impact of COVID-19 on businesses, the government has provided a wage subsidy payment package to help lessen this impact. In order for Wellington Zoo, as an employer, to apply for this wage subsidy package we need to provide the Ministry of Social Development with some of your personal information.

This information will be:

- Your full name
- Date of birth
- Your IRD number
- Your work status (ie full time or part time).

We require your permission to pass on this information to them under the Privacy Act. The Ministry of Social Development will use this information to make a decision about Wellington Zoo's application for the wage subsidy payment. The information may be shared with other agencies in order to make this decision, and it may also be used for research and reporting purposes. No identifiable information about you will be published publicly.

In order for our application to be properly considered by the Ministry of Social Development we require your permission to give them the information outlined above, otherwise our application will be considered incomplete, and will be declined.

Attached is the information sheet provided by the Ministry if you would like more detail on this.

If you agree to have this information shared with the Ministry please 'Reply' to this email giving your approval as soon as possible.

If you have any questions please reply to this email with your questions or you can contact myself or your SMT member.

Thank you,

Me tiaki, kia ora!

[REDACTED] | Wellington Zoo Trust

200 Daniell Street | Newtown | Wellington 6021

Mob [REDACTED]

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