

Laura Kellaway

From: Reuben Daube3 <Reuben.Daube3@wcc.govt.nz>
Sent: Thursday, 13 May 2021 2:19 pm
To: Ian Bowman Architect and Conservator; Laura Kellaway
Cc: Mitchell Davis; Dave Donohue; Shayna Curle; Peter Wells; Matthew Chote; Polly Larkman; Andrew Gibbs; Reuben Daubé
Subject: RE: Snapper on Rail - Project Catch Up

Hi all,
Wednesday suits me too.
Cheers,

Reuben Daubé

RMA Heritage Advisor | Kaiārahi Tū Taonga | Wellington City Council

P 021512778

E reuben.daube3@wcc.govt.nz | W Wellington.govt.nz |

From: Ian Bowman Architect and Conservator <ian@ianbowman.co.nz>
Sent: Thursday, 13 May 2021 7:55 am
To: Laura Kellaway <LKellaway@heritage.org.nz>
Cc: Mitchell Davis <Mitchell.Davis@gw.govt.nz>; Dave Donohue <d.donohue@interactarchitects.co.nz>; Shayna Curle <Shayna.Curle@wcc.govt.nz>; Peter Wells <Peter.Wells@gw.govt.nz>; Matthew Chote <Matthew.Chote@gw.govt.nz>; Polly Larkman <Polly.Larkman@kiwirail.co.nz>; Andrew Gibbs <Andrew.Gibbs@kiwirail.co.nz>; Reuben Daubé <Reuben.Daube2@wcc.govt.nz>
Subject: Re: Snapper on Rail - Project Catch Up

Hi all,
I can make Wednesday morning 9.00?
Regards,
Ian

IAN BOWMAN *architect and conservator*
B.A., B.Arch., M.A. Conservation Studies (York), FNZIA

P.O. Box 19252, Wellington
P.O. Box 1095, Nelson
cellphone: 0274457813



On 12/05/2021, at 5:45 PM, Laura Kellaway <LKellaway@heritage.org.nz> wrote:

Hi Mitchell
Next Wednesday morning is fine.
Kind regards
Laura

From: Mitchell Davis <Mitchell.Davis@gw.govt.nz>
Sent: Wednesday, 12 May 2021 5:23 pm
To: Laura Kellaway <LKellaway@heritage.org.nz>; Ian Bowman Architect and Conservator <ian@ianbowman.co.nz>
Cc: Dave Donohue <d.donohue@interactarchitects.co.nz>; Shayna Curle <Shayna.Curle@wcc.govt.nz>; Peter Wells <Peter.Wells@gw.govt.nz>; Matthew Chote <Matthew.Chote@gw.govt.nz>; Polly Larkman <Polly.Larkman@kiwirail.co.nz>; Andrew Gibbs <Andrew.Gibbs@kiwirail.co.nz>; Reuben Daubé <Reuben.Daube@wcc.govt.nz>
Subject: RE: Snapper on Rail - Project Catch Up

Hi Laura and Ian,

No problem – How does Wednesday morning suit?

Regards,

Mitchell Davis

Kaitohutohu | Fixed Asset Advisor – Rail Assets

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<image001.png>

From: Laura Kellaway <LKellaway@heritage.org.nz>
Sent: Wednesday, 12 May 2021 11:41 AM
To: Ian Bowman Architect and Conservator <ian@ianbowman.co.nz>; Mitchell Davis <Mitchell.Davis@gw.govt.nz>
Cc: Dave Donohue <d.donohue@interactarchitects.co.nz>; Shayna Curle <Shayna.Curle@wcc.govt.nz>; Peter Wells <Peter.Wells@gw.govt.nz>; Matthew Chote <Matthew.Chote@gw.govt.nz>; Polly Larkman <Polly.Larkman@kiwirail.co.nz>; Andrew Gibbs <Andrew.Gibbs@kiwirail.co.nz>; Reuben Daubé <Reuben.Daube@wcc.govt.nz>
Subject: RE: Snapper on Rail - Project Catch Up

Hi Mitchell

I have the same problem and cannot attend on Friday.

Kind regards

Laura

Laura Kellaway | Conservation Architect | Kaihoahoa Penapena | Central Region | Heritage New Zealand Pouhere Taonga / Te Takiwā o Te Pūtahi a Māui | P O Box 2629 | Level 1, 79 Boulcott St | Wellington 6140 | Ph: (64 4) 471 4895 | Mobile 027 445 3599

Tairangahia ā tua whakarere; Tātakhia ngā reanga o āmuri ake nei
– **Honouring the past; Inspiring the future**

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From: Ian Bowman Architect and Conservator <ian@ianbowman.co.nz>
Sent: Wednesday, 12 May 2021 9:41 am
To: Mitchell Davis <Mitchell.Davis@gw.govt.nz>
Cc: Dave Donohue <d.donohue@interactarchitects.co.nz>; Shayna.Curle@wcc.govt.nz; Peter Wells <Peter.Wells@gw.govt.nz>; Matthew Chote <Matthew.Chote@gw.govt.nz>; Polly Larkman <Polly.Larkman@kiwirail.co.nz>; Andrew Gibbs <Andrew.Gibbs@kiwirail.co.nz>; Laura Kellaway <L.Kellaway@heritage.org.nz>; Reuben Daubé <Reuben.Daube@wcc.govt.nz>
Subject: Re: Snapper on Rail - Project Catch Up

Hi Mitchell,

I am afraid I cannot make this time - I have an all day NZTA workshop.

Regards,

Ian

IAN BOWMAN *architect and conservator*
B.A., B.Arch., M.A. Conservation Studies (York), FNZIA

P.O. Box 19252, Wellington
P.O. Box 1095, Nelson
cellphone: 0274457813

<image002.png>

On 12/05/2021, at 9:30 AM, Mitchell Davis <Mitchell.Davis@gw.govt.nz> wrote:

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

[Learn More](#) | [Meeting options](#)

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Laura Kellaway

From: Laura Kellaway
Sent: Thursday, 6 May 2021 1:43 pm
To: Jamie Jacobs; Geraldine Baumann; Alison Dangerfield
Subject: FW: Wellington Railway Station Government release today

Importance: High

Please see media statement below-

Wellington Station expecting potentially more than 28,000 to be added via Transport plans.
Conservation Plan review is on hold.

Projects going through include new Snapper trail [national level] now-

From: Peter Wells <Peter.Wells@gw.govt.nz>
Sent: Thursday, 6 May 2021 1:07 pm
To: Laura Kellaway <LKellaway@heritage.org.nz>
subject: Wellington Railway Station

Good day Laura

I see the government released the National Rail Plan today. Looking through it, I spotted that there is at least a tacit acknowledgement of the need to address Wellington Railway Station as part of future funding needs.

[The New Zealand Rail Plan | Ministry of Transport](#)

QUOTE

Delivering these investments will be the core focus for the Wellington network over the next decade. In addition, a further emerging resilience and safety investment requirement relates to the Wellington Railway Station building (owned by KiwiRail). The station building is a listed heritage building, but despite some strengthening works over the last 20 years, it is currently considered earthquake prone. The likely investment required to bring it much closer to 100 percent NZ Building Standard will be significant. Initial funding of \$10 million has been provided through Budget 2020 to start the upgrades required.

The role of the station and its potential development as a hub supporting rail, bus and future rapid transport solutions will also need to be considered in light of Let's Get Wellington Moving. The investment needed to support that will also need to be considered.

UNQUOTE

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Laura Kellaway

From: Laura Kellaway
Sent: Tuesday, 4 May 2021 9:50 am
To: Peter Wells
Cc: Mitchell Davis; Matthew Chote
Subject: RE: Electronic Ticketing on Rail - Pilot on Johnsonville Line

Hi Peter

I am available for a call on 04 471 4895 - but will be away this Friday and next Monday.

A Teams call is better next week except Monday or Tuesday.

Kind regards
Laura

Laura Kellaway | Conservation Architect | Kaihoahōa Penapena | Central Region | Heritage New Zealand Pouhere Taonga / Te Takiwā o Te Pūtahi a Māui | P O Box 2629 | Level 1, 79 Boulcott St | Wellington 6140 | Ph: (64 4) 471 4895 | Mobile 027 445 3599

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– *Honouring the past; Inspiring the future*

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From: Peter Wells <Peter.Wells@gw.govt.nz>
Sent: Tuesday, 4 May 2021 8:41 am
To: Laura Kellaway <LKellaway@heritage.org.nz>
cc: Mitchell Davis <Mitchell.Davis@gw.govt.nz>; Matthew Chote <Matthew.Chote@gw.govt.nz>
Subject: Electronic Ticketing on Rail - Pilot on Johnsonville Line

Good day Laura

It would be good to give you an update on the status of the Pilot Project, to deploy electronic ticketing on the Johnsonville Line, using Snapper technology.
Would you have some availability this week for a phone or Teams call?

Thanks
Pete Wells
027 223 2271

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Laura Kellaway

From: Mitchell Davis <Mitchell.Davis@gw.govt.nz>
Sent: Friday, 26 March 2021 11:00 am
To: Peter Wells; Matthew Chote; Polly Larkman; Andrew Gibbs; Ian Bowman Architect and Conservator; Laura Kellaway; Reuben Daubé
Subject: Wellington Station Validators - Meeting 23/3/2021
Attachments: Wellington Station - Validator Assessment.pdf; Wgtn station ticket columns - archaeology.pdf; Wellington Station - Validators - Meeting 23-3-21.pdf

Hi all,

Please see meeting minutes attached.
Have also attached the archaeology report and Stantec slides.

Regards,

Mitchell Davis

kaitohutohu | Fixed Asset Advisor – Rail Assets

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Pre-Application Meeting Record

MEETING NOTES

Meeting Date:	02/03/2021	SR Number:	485292
Address:	2 Bunny Street (Wellington Railway Station)		
Planner:	Nicole Heron		
Attendees:	<p><u>Council:</u> Nicole Heron - Planner Reuben Daubé – Heritage Advisor Shayna Curle – Urban Design Advisor</p>	<p><u>Applicant:</u> Mitchell Davis - Greater Wellington Dave Donohue - Interact Architects</p>	
Purpose of Meeting:	To discuss a proposal to introduce e-ticketing validators at Wellington Railway Station.		
District Plan:	<p>The site is located in the Central Area.</p> <p>These are the District Plan notations that apply to the site:</p> <ul style="list-style-type: none"> • Designation R4 • Designation R5 • Listed heritage building #44 • • Low City • Hazard (Ground Shaking) Area <p>It is noted that the identified heritage features are those in the District Plan listing, being:</p> <ul style="list-style-type: none"> • The three street facades, including the Thorndon Quay addition • The main concourse • The roof line without the air-condition units • The plaques in the office entrance • The Social Hall • The platforms, including all canopies <p>The wider Railway Station site is identified as contaminated land (SLUR listing – SN 05/039/02).</p> <p>The site is an archaeological site.</p>		
Planning:	<p>The instalment of e-ticketing validators at the railway station will require an outline plan be applied for. The criteria for outline plans is found under 176A(3) of the RMA.</p> <p>The e-ticketing validators will be located on the platforms, which is an identified heritage feature in</p>		

the list above. There are conditions under the designation (R4) that relate to historic heritage. Relevant to this proposal are conditions (ii) to (iv).

- (ii) Prior to the preparation of any proposal to undertake any additions or alterations to the identified heritage features of the Wellington Railway Station building, Tranzrail (now Kiwirail) shall meet with the NZ Historic Places Trust (now Heritage New Zealand Pouhere Tāonga (HNZPT)) to discuss the proposal.
- (iii) Kiwirail shall provide any subsequent plan(s) of any additions or alterations, as specified above, for comment by HNZPT, within 15 working days. In the event that there any points raised by HNZPT, Kiwirail shall arrange to meet to discuss the points raised.
- (iv) Kiwirail shall provide a copy of any application for outline plan approval in respect of the identified heritage features of the Wellington Railway Station building to HNZPT at the same time it is lodged with the Council. HNZPT will then forward its comments on the proposal to the Council within 5 working days.

I would suggest that the HNZPT comments are sought first and provided with the application, rather than the above.

Heritage comments:

From a heritage perspective, our preference would be that the installation of the validators is as reversible as possible and they are as visually unobtrusive as possible.

We appreciate seeing evidence of, and strongly encourage the applicant to continue, working closely with HNZPT throughout this project and seek their guidance on all aspects, including on an overarching plan for the Railway Station.

We encourage the applicant to continue to work with conservation architect Ian Bowman to provide best practice heritage guidance and to update the conservation plan for the Railway Station accordingly.

As the Wellington Railway Station is a Category 1 Heritage building, as well as being the gateway to Wellington city for many commuters and visitors, please also consider the aesthetic and design experience of the e-ticketing validators as sympathetic to the heritage building and context in the evaluation of the pilot project.

Urban Design comments:

The below urban design comments are for you to further consider, these suggestions are not mandatory. Shayna Curle, the Urban Design Advisor has noted she is happy to discuss the points raised further.

Layout/location of kiosks:

- The current layout of the kiosks appears to be a little bit hostile to passengers, as if a barricade is being formed.
- The optimal design outcome would be if the new kiosks were integrated well into the existing station. This may mean locating them with the existing concrete buffers/planters and/or next to the canopy posts. Tying the implementation of the kiosks into a platform upgrade would be good. The platform is at risk of becoming cluttered with the various changes and additions it has had over the years, and a cohesive fresh design might help to address this.
- As discussed, some further modelling could be done to experiment locating the kiosks near the planters, in an ideal location for passengers to quickly tag on/off as they walk past. e.g 3 kiosks on each side of the planters and kiosks next to the canopy posts.

- The kiosks are currently shown with users accessing them in a direction that is perpendicular to the flow of pedestrian traffic. If people have to queue to use them then it will create a human barrier to egress. 1-5 people could cause an issue.
- People are familiar with the product and want to do the right thing by tagging on and off to avoid a penalty. Show more trust in your customer with your placement of your kiosks and implement signage to educate new users.
- Frequent travellers will get used to the location of the kiosks and will most likely not always head towards the busiest kiosks if they know they can tag off faster at a less-used kiosk, even if it is slightly out of their way. Modelling may be needed to confirm how far a passenger will go out of their way to tag-off if a kiosk is less busy.
- Provide clear signage for visitors to the city who are unfamiliar with the card system, and for non-English speaking visitors.
- The kiosks are currently shown facing one direction only. Make it possible to tag-on and tag-off from all directions by clustering the kiosks, providing them at right-angles to the direction of approach or redesigning the interface.

Design of kiosks:

- Either make the kiosks taller than a person so that they can be seen above a crowd or provide signage above them for wayfinding during peak hours.
- The shape of the kiosks with the kink in it may be injury-prone as it will stick out into the egress of passengers. A simpler rectangular form could avoid this.

Next Steps:

Prepare an Outline Plan. The matters to be addressed in the application are:

- (a) the height, shape, and bulk of the public work, project, or work; and
- (b) the location on the site of the public work, project, or work; and
- (c) the likely finished contour of the site; and
- (d) the vehicular access, circulation, and the provision for parking; and
- (e) the landscaping proposed; and
- (f) any other matters to avoid, remedy, or mitigate any adverse effects on the environment.

In this case, the relevant other matters include historic heritage, contamination and safety (ie how will public safety being maintained during the installation of the validators).

INFORMATION TO INCLUDE WITH THE APPLICATION

- The information set out at 176(3)A of the RMA, which includes a clear description of all parts of the proposal.
- A letter from the requiring authority of the designation, authorising the works.
- Feedback from HNZPT on the proposal.
- Record of Title (dated within the last 3 months) and any associated easement or consent notice documents.
- Confirmation that the proposal is a permitted activity under the NES for Assessing and Managing Contaminants in Soil to Protect Human Health OR, a contaminated site management plan for the works.

You may find useful information about your property at the Council Archives wcc.govt.nz/your-

council/archives or phone 04 801-2096.

OTHER APPROVALS THAT MAY BE REQUIRED FOR THIS PROPOSAL

Approval type	✓	Required if proposal includes:
Amalgamation (LINZ)		<ul style="list-style-type: none"> - Amalgamating (joining) two or more sites as part of a subdivision application. <p>The planner will seek this on your behalf once the application has been lodged.</p>
Wellington Water		<ul style="list-style-type: none"> - New stormwater, wastewater, or potable water connections. - Works in a flood hazard zone. <p>To find out more go to wellingtonwater.co.nz, phone 04 912-4400 or email: info@wellingtonwater.co.nz.</p>
Wellington Electricity - Close Approach Consent		<ul style="list-style-type: none"> - Structures or construction machinery will be less than 4m from power lines. - Excavation is proposed less than 5m from a power pole. <p>To find out more go to www.welctricity.co.nz.</p>
Greater Wellington Regional Council		<ul style="list-style-type: none"> - Where de-watering is necessary - Large scale earthworks - Disturbing waterbodies, e.g. bridges, culverts, structures in Coastal Marine Areas. <p>To find out more go to gw.govt.nz</p>
Land Owner Approval / Encroachment Licence		<ul style="list-style-type: none"> - Construction of private structures or exclusive use under, on or over legal road. - Impacts Council infrastructure assets (such as retaining walls, public footpath, traffic or street lights). - Impacts land support (stability). <p>To find out more go to wcc.govt.nz, search 'encroachments'. To ensure the proposed use of Council land will be approved, we recommend you apply for an encroachment licence as soon as possible.</p>
Corridor Access Request and a temporary Traffic Management Plan		<ul style="list-style-type: none"> - Construction works involving the legal road corridor (berms and/or formed road). - Temporary closure of road. <p>To find out more go to wcc.govt.nz/services/parking-and-roads/road-works/work-on-the-roads.</p>
Heritage New Zealand Pouhere Tāonga – Authority to Modify (archaeology)	✓	<ul style="list-style-type: none"> - Buildings, objects or areas in the HNZPT register - Archaeological sites (evidence of pre-1900 human activity) <p>To find out more go to heritage.org.nz.</p>
Building Consent		<ul style="list-style-type: none"> - Any construction works will require a building consent, unless specifically exempted by Schedule One of Building Act 2004. See also: building.govt.nz/projects-and-consents/planning-a-successful-build/scope-and-design/check-if-you-need-consents/building-consent-exemptions-for-low-risk-work/schedule-1-guidance/ and building.govt.nz/projects-and-consents/apply-for-building-consent/. <p>If the following situations apply, please discuss with the building team early as it may impact on design and layout:</p> <ul style="list-style-type: none"> - Building works in flood hazard zones. - Infill housing or non-greenfield subdivision where 3m + wide clear exit to street isn't provided (fire safety).
Health		<ul style="list-style-type: none"> - Selling food or alcohol. - Creating potential nuisance to neighbours (e.g. smoke, odour over boundary).

		<ul style="list-style-type: none"> - Furniture on footpath. - Animal boarding houses. - Hairdressers. <p>Other health licences may also be required, to find out more go to wcc.govt.nz/services/consents-and-licences/health-registration</p>
Parks, Sport and Recreation		<ul style="list-style-type: none"> - Occupying Council reserve / parks. - Using Council reserve / parks for temporary access. - Working within the vicinity of trees within the legal road corridor, where the work may cause damage to the tree or roots. - Removing vegetation from legal road corridor. - Construction adjacent to reserve / parks land where the works create a District Plan non-compliance along the shared boundary. <p>To find out more go to wcc.govt.nz/recreation/enjoy-the-outdoors/parks-and-reserves/access-and-permits or wcc.govt.nz, search: 'verges policy'. The planner will provide contact details of the manager parks or Council arborist.</p>
Restrictions on Record of Title (otherwise known as Computer Register or Certificate of Title)	✓	<p>Including:</p> <ul style="list-style-type: none"> - Heritage Covenants (HNZPT) - Consent notices - Building line restrictions - Covenants <p>To contact Land Information New Zealand (LINZ) for a copy of your title go to: http://www.linz.govt.nz/land/land-records/order-title.</p> <p>The planner will check this when the application is lodged, but it is worthwhile checking early to make sure there are no restrictions that prevent you going ahead with the proposal.</p>

CONSULTATION REQUIREMENTS

You may need to consult with other organisations if your activities fall within their area of interest.

Consult with	✓	Required if the proposal/site...
Heritage New Zealand Pouhere Taonga (HNZPT)	✓	- Impacts on a site with buildings/items on the HNZPT Heritage List
Makara/Ohariu Community Board		- Is within the Makara / Ohariu area.
Kiwirail	✓	- Approval from the Requiring Authority is required

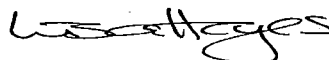
DEVELOPMENT CONTRIBUTIONS

Development Contributions apply to this proposal	Contribution towards infrastructure costs. To find out more go wcc.govt.nz/services/rates-and-property/property/development-contributions
--	--

Notes prepared by:



Nicole Heron
Consents Planner



Lisa Hayes
Peer Reviewer

Date: 01 April 2021

Please note:

The purpose of the pre-application meeting is to guide you in your resource consent application.

Council staff will offer preliminary views during or following the meeting, based on the information you provide. We will assess your application in detail when you make your full application. The Council may change its view for example if you don't yet have, or don't provide, all of the relevant information. The Council does not make any warranty or assume any legal liability or responsibility for the accuracy, correctness, completeness or use of any information or views we give as part of the pre-application process.

You are responsible for getting your own professional planning and legal advice, and for relying on that advice, when applying for consents, permits or licences.

You'll be charged \$155 per hour for the time the Council officer/s spends relating to this meeting. We'll send an invoice for the meeting and associated costs.

We may have to disclose any information you provide to us if another person requests it under the Local Government Official Information and Meetings Act 1987.

MINUTES

SUBJECT: Wellington Station – Validator Installation Discussion

WHEN 23rd March 2021

WHERE MS Teams online meeting / 100 Cuba St

ATTENDEES External:

- Polly Larkman – KiwiRail
- Ian Bowman – Heritage Architect
- Laura Kellaway – Heritage NZ

Internal

- Mitchell Davis
- Peter Wells (Project Manager)
- Matthew Chote

APOLOGIES

- Reuben Daube - WCC

1. Project Update

- Stantec work to investigate passenger flow impacts of validators is continuing. First report on Wellington Rail Station issued in Draft, looking at options for validators under Pilot state. Further work looking at stadium events and future state still in hand.
- GWRC had a councillor workshop last week. This was mostly focussed on issues around National Ticketing, but did touch on the proposed Pilot of Snapper on Rail, and shared some of the Stantec information.
- Preliminary review of heritage issues commissioned with Ian Bowman by GWRC.
- Interact Architects and Ian commissioned to prepare a building consent package
- Pre-application meeting with WCC scheduled for next Monday
- Archaeological desktop review completed. Will be shared

2. Actions from Last Meeting

- GWRC / Heritage NZ call took place. Documenting key points to be completed by GW
- GWRC to share assumptions about increased patronage that will be modelled
- GWRC shared Interact Plan with duct locations and validators with Ian Bowman.

3. In Progress

- Stantec work has continued
- Passenger flow modelling for options C (6 x validators on apron) and Option D (4 x validators on platform), shared with meeting. Option B remains preferred
- Stantec summary presentation on the options and outcomes shared with meeting. This will be circulated to this group
- GW have commissioned work with Ian Bowman to complete a preliminary review of the platform area of the station. This work is in hand to report at the end of the month
- Pre-application meeting confirmed with WCC for Monday 28th. Will go through the requirements for building consent submission for the proposed Pilot, however will also look at issues around other locations at the station, and the planning rules that would apply
- GW have appointed Interact to prepare a Building Consent application for installation validators (option B location). Ian Bowman also commissioned to review the application and provide Heritage advice in respect of it.

4. Partner Organisation Feedback

- KiwiRail
 - Clarified that KiwiRail have not currently authorised any work on the update of the conservation plan for the status. Allison to call Ian Bowman direct about this.
 - KiwiRail presently comfortable with the development of the program.

Heritage NZ

- Heritage NZ highlighted that there is no operative overarching development plan for the Railway Station, that would set document an agreed, consistent and integrated development

plan for all aspects of the station over the next 10/20/30 years. Proposed that Alison to call Laura to discuss this.

5. Next Steps

- Heritage NZ - NIL
- KiwiRail - NIL
- Wellington City - NIL

6. Any other Business

- Next meeting to be in approximately 2 weeks during week after Easter.

7. Actions

- GWRC and Heritage NZ to liaise directly in order to agree on draft process for submission and review of applications for validator installation.
- GWRC to share desktop archaeological report
- GWRC to share Stantec summary presentation.
- KiwiRail (Alison) to call Ian Bowman in relation to the conservation plan
- KiwiRail (Alison) to call Laura Kellaway in relation to overall development plans in place for Wellington Railway Station.

Laura Kellaway

From: Peter Wells <Peter.Wells@gw.govt.nz>
Sent: Tuesday, 23 March 2021 9:33 am
To: Mitchell Davis; Matthew Chote; Cody Waihape; Polly Larkman; Andrew Gibbs; Ian Bowman Architect and Conservator; Laura Kellaway; Eva Forster-Garbutt; Reuben Daubé; Farzad Zamani; Alison Elsler; Peter Martineau; David Boyd
Subject: RE: Snapper on Rail - Wellington Station Validators
Attachments: Heritage Meeting - Agenda 23.03.21.pdf

Proposed agenda for 10am meeting is attached here.

Thanks
Pete Wells

-----Original Appointment-----

From: Mitchell Davis <Mitchell.Davis@gw.govt.nz>
Sent: Wednesday, 17 March 2021 11:33 AM
To: Mitchell Davis; Matthew Chote; Peter Wells; Cody Waihape; Polly Larkman; Andrew Gibbs; Ian Bowman Architect and Conservator; Laura Kellaway; Eva Forster-Garbutt; Reuben Daubé; Farzad Zamani; Alison Elsler; Peter Martineau; David Boyd
Subject: Snapper on Rail - Wellington Station Validators
When: Tuesday, 23 March 2021 10:00 AM-11:00 AM (UTC+12:00) Auckland, Wellington.
Where: Cuba - Ruamāhanga - G.05 and MS Teams

Hi all,

This is a follow on from the last meeting.

We're happy for attendees to join via Teams, this has worked well for the last couple of meetings. Attendance in person completely optional.

Regards,
Mitchell

Microsoft Teams meeting

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SUBJECT: Wellington Station – Validator Installation Discussion

WHEN 10:00 – 11:00 23rd March 2021

WHERE Online – TEAMS

ATTENDEES

Internal

- Mitchell Davis
- Matt Chote
- Cody Waihape
- Peter Wells (Project Manager)

External

- Polly Larkman – KiwiRail
- Alison Elser – KiwiRail (Teams)
- Andrew Gibbs – KiwiRail
- Ian Bowman - Architect
- Laura Kellaway – Heritage NZ (Teams)
- Reuben Daube – Wellington City Council

1. Quick project update

- 1.1 Engagements with Stantec
- 1.2 GWRC councillor workshop (16th March)
- 1.3 Preliminary Review to commission
- 1.4 Building Consent application
- 1.5 WCC – pre application meeting
- 1.6 Archaeological Review

2. Actions from last meeting

- 2.1 Review open actions

3. In progress

- 3.1 Stantec – Visuals and pax flow modelling
- 3.2 Preliminary review
- 3.3 Pre-application
- 3.4 Consent Application

4. Partner Organisation Feedback

- 4.1 WCC
- 4.2 KiwiRail
- 4.3 Heritage NZ

5. Next Steps

- 5.1 Heritage NZ process and timeline
- 5.2 KiwiRail process and timeline
 - (a) Conservation Plan Status
- 5.3 WCC process and timeline
 - (a) Planning – pre-application discussion

6. AOB

- 6.1 AOB

MINUTES

SUBJECT: Wellington Station – Validator Installation Discussion – Meeting 3

WHEN: 2nd March 2021

WHERE: MS Teams Online Meeting

ATTENDEES: Internal

- Mitchell Davis
- Matt Chote
- Cody Waihape
- Peter Wells (Project Manager)

External

- Polly Larkman – KiwiRail
- Andrew Gibbs – KiwiRail
- Ian Bowman – Heritage Architect
- Laura Kellaway – Heritage NZ
- Reuben Daube – Wellington City Council

APOLOGIES

- Eva Forster-Garbutt – Wellington City Council

1. Project Update

- Stantec work to investigate passenger flow impacts of validators is continuing. Reporting is due in 2 weeks time. They have also finalised the visuals for the proposed installations.
- GWRC had a governance meeting with key partners (Snapper and Transdev) last week to brief them on status. Currently working towards a councillor workshop on the proposed Pilot and the delivery of National Ticketing Solution in a rail environment.
- Service Resources site check now completed and updated installation quotations received.
- Work to carry out a preliminary review of heritage issues is being commissioned with Ian Bowman by GWRC.
- GWRC have applied for a pre-application assessment with WCC.

2. Actions from Last Meeting

- GW have requested a pre-application meeting with WCC planning team, waiting to hear about date
- Proposed tactile layouts shared with WCC

- KiwiRail advise that conservation plan is no longer 'on hold'. Polly to confirm who has been informed.
- GW shared some images of validators in use at Sydney stations.
- GW and Heritage NZ have had some preliminary e-mail discussions about the process. Follow up conversation between Peter Wells and Laura Kellaway to be arranged.
- GW have spoken with LGWM about Wellington Station, no current funding or plans to address station development, however it has been noted as an area likely requiring some interventions, but not clear who is responsible for this.
- List of stations on wider GW network shared with Heritage NZ.

3. Partner Organisation Feedback

Wellington City Council

- With regard to the pre-application meeting, normally it will take 2-3 days for team to come back and confirm a meeting date, after considering who may need to be involved.

KiwiRail

- Noted that the lease is currently being re-negotiated between KiwiRail and GW. Potentially, any approvals to carry out this work at the station would be included in the new lease. Barry Fryer and Polly liaising over the new lease.

Heritage NZ

- Noted that Laura unable to fully participate due to computer sound issues.
- Heritage NZ highlighted that there is no operative overarching development plan for the Railway Station, that would set document an agreed, consistent and integrated development plan for all aspects of the station over the next 10/20/30 years. Unclear who would be accountable for providing this, but if in place, would make assessment of any proposed changes significantly easier to carry out.

4. Next Steps

- Heritage NZ - NIL
- KiwiRail - NIL
- Wellington City - NIL

5. Any other Business

- Next meeting to be in approximately 2 weeks.

6. Actions

- GWRC and Heritage NZ to liaise directly in order to agree on draft process for submission and review of applications for validator installation.
- GWRC to share assumptions about increases in patronage and train frequency
- GWRC to share updated Interact plan for validator locations on the station with Ian Bowman.

Laura Kellaway

From: Mitchell Davis <Mitchell.Davis@gw.govt.nz>
Sent: Thursday, 4 March 2021 11:42 am
To: Matthew Chote; Peter Wells; Cody Waihape; Polly Larkman; Andrew Gibbs; Ian Bowman Architect and Conservator; Laura Kellaway; Eva Forster-Garbutt; Peter Martineau; Cuba - Rūma Ako - 2.11 (Teams); Reuben Daubé; Farzad Zamani
Subject: Meeting minutes - Wellington Station validators - 3/2/21
Attachments: Wellington Station - Validators - Meeting Minutes 2-3-21.pdf

Hi all,

Please see minutes attached from the meeting on Tuesday.

Any changes to these please let me know and I'll amend.

Kind Regards,
Mitchell

Mitchell Davis

Kaitohutohu | Fixed Asset Advisor – Rail Assets

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Laura Kellaway

From: Laura Kellaway
Sent: Monday, 1 March 2021 2:28 pm
To: Peter Wells
Subject: RE: Snapper on Rail - Wellington Station Validators

Thanks Peter.

I will need to leave the meeting by 10.50am- hope that is ok.

Kind regards
Laura

Laura Kellaway | Conservation Architect | Kaihoahoa Penapena | Central Region | Heritage New Zealand Pouhere Taonga / Te Takiwā o Te Pūtahi a Māui | P O Box 2629 | Level 1, 79 Boulcott St | Wellington 6140 | Ph: (64 4) 471 4895 | Mobile in work hours 027 445 3599

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– *Honouring the past; Inspiring the future*

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From: Peter Wells [mailto:Peter.Wells@gw.govt.nz]
Sent: Monday, 1 March 2021 2:10 pm
To: Mitchell Davis; Mitchell Davis; Matthew Chote; Peter Wells; Cody Waihape; Polly Larkman; Alison Elsler; Andrew Gibbs; Ian Bowman Architect and Conservator; Laura Kellaway; Eva Forster-Garbutt; Peter Martineau; Reuben Daubé; Farzad Zamani; David Boyd
Subject: RE: Snapper on Rail - Wellington Station Validators

Good day All

Due to the move to Covid Level 2, this meeting will now be online only.

Attached is a draft agenda, please let me know if there is anything else that you would like to see discussed tomorrow.

Regards
Peter Wells
Senior Project Manager
027 223 2271

-----Original Appointment-----

From: Mitchell Davis <Mitchell.Davis@gw.govt.nz>
Sent: Monday, 22 February 2021 3:13 PM
To: Mitchell Davis; Matthew Chote; Peter Wells; Cody Waihape; Polly Larkman; Alison Elsler; Andrew Gibbs; Ian Bowman Architect and Conservator; Laura Kellaway; Eva Forster-Garbutt; Peter Martineau; Reuben Daubé; Farzad Zamani; David Boyd
Subject: Snapper on Rail - Wellington Station Validators
When: Tuesday, 2 March 2021 10:00 AM-11:00 AM (UTC+12:00) Auckland, Wellington.
Where: Cuba - Rūma Ako - 2.11 (Teams)

Hi all,

This is a follow on from the last meeting.

Regards,
Mitchell

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Laura Kellaway

From: Peter Wells <Peter.Wells@gw.govt.nz>
Sent: Tuesday, 2 March 2021 2:16 pm
To: Laura Kellaway
Subject: RE: Snapper on Rail - Wellington Station Validators

Hi Laura

No problem. I'll call tomorrow after 2.30pm.

Thanks
Pete Wells

From: Laura Kellaway <LKellaway@heritage.org.nz>
Sent: Tuesday, 2 March 2021 1:51 PM
To: Peter Wells <Peter.Wells@gw.govt.nz>
Subject: Re: Snapper on Rail - Wellington Station Validators

Hi Peter

Sorry about today- I heard it all but it kept closing on me and jamming even on sending a message.
After 2,30-3.30pm tomorrow is fine.

Kind regards
Laura

Laura Kellaway | Conservation Architect | Kaihoahoa Penapena | Central Region | Heritage New Zealand Pouhere
Taonga | P O Box 2629 | Level 1, 79 Boulcott St | Wellington 6140 | |

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– *Honouring the past; Inspiring the future*

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From: Peter Wells <Peter.Wells@gw.govt.nz>
Sent: Tuesday, 2 March 2021 1:35 PM
To: Laura Kellaway <LKellaway@heritage.org.nz>
Subject: RE: Snapper on Rail - Wellington Station Validators

Hi Laura

I can do anytime after 2.30pm tomorrow, or after 3.30pm on Thursday?

On that basis shall we say 3pm tomorrow afternoon?

Thanks
Pete Wells
027 223 2271

From: Laura Kellaway <LKellaway@heritage.org.nz>
Sent: Tuesday, 2 March 2021 9:49 AM

To: Peter Wells <Peter.Wells@gw.govt.nz>

Subject: Re: Snapper on Rail - Wellington Station Validators

Hi Peter

Sorry about yesterday- I managed to mix up messages and that you had called earlier.

Yes please give me a call Wednesday or Thursday, Afternoons are usually better.

Kind regards

Laura

Laura Kellaway | Conservation Architect | Kaihoahoa Penapena | Central Region | Heritage New Zealand Pouhere Taonga | P O Box 2629 | Level 1, 79 Boulcott St | Wellington 6140 | |

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From: Peter Wells <Peter.Wells@gw.govt.nz>

Sent: Tuesday, 2 March 2021 8:32 AM

To: Laura Kellaway <LKellaway@heritage.org.nz>

Subject: RE: Snapper on Rail - Wellington Station Validators

Hi Laura

That's fine, hopefully we'll have it wrapped by then.

Is there a time on Wednesday or Thursday when I could give you a call to go through the process in a little more detail if needed? I can't imagine it would take more than 30 minutes to chat through so that I can draft it up for review.

Thanks

Pete Wells

From: Laura Kellaway <LKellaway@heritage.org.nz>

Sent: Monday, 1 March 2021 2:28 PM

To: Peter Wells <Peter.Wells@gw.govt.nz>

Subject: RE: Snapper on Rail - Wellington Station Validators

Thanks Peter.

I will need to leave the meeting by 10.50am- hope that is ok.

Kind regards

Laura

Laura Kellaway | Conservation Architect | Kaihoahoa Penapena | Central Region | Heritage New Zealand Pouhere Taonga / Te Takiwā o Te Pūtahi a Māui | P O Box 2629 | Level 1, 79 Boulcott St | Wellington 6140 | Ph: (64 4) 471 4895 | Mobile in work hours 027 445 3599

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From: Peter Wells [mailto:Peter.Wells@gw.govt.nz]

Sent: Monday, 1 March 2021 2:10 pm

To: Mitchell Davis; Mitchell Davis; Matthew Chote; Peter Wells; Cody Waihape; Polly Larkman; Alison Elsler; Andrew Gibbs; Ian Bowman Architect and Conservator; Laura Kellaway; Eva Forster-Garbutt; Peter Martineau; Reuben Daubé; Farzad Zamani; David Boyd

Subject: RE: Snapper on Rail - Wellington Station Validators

Good day All

Due to the move to Covid Level 2, this meeting will now be online only.

Attached is a draft agenda, please let me know if there is anything else that you would like to see discussed tomorrow.

Regards

Peter Wells

Senior Project Manager

027 223 2271

-----Original Appointment-----

From: Mitchell Davis <Mitchell.Davis@gw.govt.nz>

Sent: Monday, 22 February 2021 3:13 PM

To: Mitchell Davis; Matthew Chote; Peter Wells; Cody Waihape; Polly Larkman; Alison Elsler; Andrew Gibbs; Ian Bowman Architect and Conservator; Laura Kellaway; Eva Forster-Garbutt; Peter Martineau; Reuben Daubé; Farzad Zamani; David Boyd

Subject: Snapper on Rail - Wellington Station Validators

When: Tuesday, 2 March 2021 10:00 AM-11:00 AM (UTC+12:00) Auckland, Wellington.

Where: Cuba - Rūma Ako - 2.11 (Teams)

Hi all,

This is a follow on from the last meeting.

Regards,

Mitchell

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Laura Kellaway

From: Eva Forster-Garbutt <Eva.Forster-Garbutt@wcc.govt.nz>
Sent: Monday, 1 March 2021 2:13 pm
To: Peter Wells; Mitchell Davis; Mitchell Davis; Matthew Chote; Cody Waihape; Polly Larkman; Alison Elsler; Andrew Gibbs; Ian Bowman Architect and Conservator; Laura Kellaway; Peter Martineau; Reuben Daubé; Farzad Zamani; David Boyd
Subject: RE: Snapper on Rail - Wellington Station Validators

Kia ora Peter et al,

My apologies for the meeting. Bowing out with my last week at WCC looming (next week!). Will leave you in Reuben's capable hands 🙏

Eva

Eva Forster-Garbutt

Waiārahi Matua Tū Taonga | Senior Heritage Advisor
City Design & Place Planning | Wellington City Council
M 027 803 0680 E eva.forster-garbutt@wcc.govt.nz | W Wellington.govt.nz

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Wellington City Council**

Me Heke Ki Pōneke

From: Peter Wells <Peter.Wells@gw.govt.nz>
Sent: 01 March 2021 14:10
To: Mitchell Davis <Mitchell.Davis@gw.govt.nz>; Mitchell Davis <Mitchell.Davis@gw.govt.nz>; Matthew Chote <Matthew.Chote@gw.govt.nz>; Peter Wells <Peter.Wells@gw.govt.nz>; Cody Waihape <Cody.Waihape@gw.govt.nz>; Polly Larkman <Polly.Larkman@kiwirail.co.nz>; Alison Elsler <Alison.Esler@kiwirail.co.nz>; Andrew Gibbs <Andrew.Gibbs@kiwirail.co.nz>; Ian Bowman Architect and Conservator <ian@ianbowman.co.nz>; Laura Kellaway <LKellaway@heritage.org.nz>; Eva Forster-Garbutt <Eva.Forster-Garbutt@wcc.govt.nz>; Peter Martineau <peter@41s.co.nz>; Reuben Daubé <Reuben.Daube@wcc.govt.nz>; Farzad Zamani <Farzad.Zamani@wcc.govt.nz>; David Boyd <David.Boyd@gw.govt.nz>
Subject: RE: Snapper on Rail - Wellington Station Validators

Good day All

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Senior Project Manager
027 223 2271

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When: Tuesday, 2 March 2021 10:00 AM-11:00 AM (UTC+12:00) Auckland, Wellington.

Where: Cuba - Rūma Ako - 2.11 (Teams)

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Regards,
Mitchell

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Laura Kellaway

From: Peter Wells <Peter.Wells@gw.govt.nz>
Sent: Monday, 1 March 2021 2:10 pm
To: Mitchell Davis; Mitchell Davis; Matthew Chote; Peter Wells; Cody Waihape; Polly Larkman; Alison Elsler; Andrew Gibbs; Ian Bowman Architect and Conservator; Laura Kellaway; Eva Forster-Garbutt; Peter Martineau; Reuben Daubé; Farzad Zamani; David Boyd
Subject: RE: Snapper on Rail - Wellington Station Validators
Attachments: Heritage meeting agenda 02.03.21.docx

Good day All

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Regards
Peter Wells
Senior Project Manager
027 223 2271

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Laura Kellaway

From: Mitchell Davis <Mitchell.Davis@gw.govt.nz>
Sent: Monday, 22 February 2021 3:29 pm
To: Matthew Chote; Peter Wells; Cody Waihape; 'Polly Larkman'; 'Alison Elsler'; 'Andrew Gibbs'; 'Ian Bowman Architect and Conservator'; Laura Kellaway; 'Eva Forster-Garbutt'; 'Peter Martineau'; Cuba - Tane Mahuta - G.07; 'Reuben Daubé'; Peter Wells; David Boyd
Subject: RE: Wellington Station - Validators - Meeting 2 Minutes 17/2/21
Attachments: Wellington Station - Validators - Meeting Minutes 17-2-21 - Updated.pdf

Hi all,

Please see updated minutes from the last meeting, Wellington City Council have made a few clarifications to their sections.

Kind Regards,

Mitchell Davis

Kaitohutohu | Fixed Asset Advisor – Rail Assets

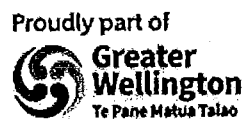
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From: Mitchell Davis

Sent: Friday, 19 February 2021 12:22 PM

To: Matthew Chote <Matthew.Chote@gw.govt.nz>; Peter Wells <Peter.Wells@gw.govt.nz>; Cody Waihape <Cody.Waihape@gw.govt.nz>; Polly Larkman <Polly.Larkman@kiwirail.co.nz>; Alison Elsler <Alison.Esler@kiwirail.co.nz>; Andrew Gibbs <Andrew.Gibbs@kiwirail.co.nz>; Ian Bowman Architect and Conservator <ian@ianbowman.co.nz>; Laura Kellaway <LKellaway@heritage.org.nz>; Eva Forster-Garbutt <Eva.Forster-Garbutt@wcc.govt.nz>; Peter Martineau <peter@41s.co.nz>; Cuba - Tane Mahuta - G.07 <CubaG.07TaneMahuta@gw.govt.nz>; Reuben Daubé <Reuben.Daube@wcc.govt.nz>; peterw@41s.co.nz; David Boyd <David.Boyd@gw.govt.nz>

Subject: Wellington Station - Validators - Meeting 2 Minutes 17/2/21

Hi all,

Please see minutes attached from the meeting on Wednesday.

As last time, please advise if there are any changes you would like to make before these are finalised.

Kind Regards,
Mitchell

Mitchell Davis

Kaitohutohu | Fixed Asset Advisor – Rail Assets

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Subject: Wellington Station - Validators - Meeting 2 Minutes 17/2/21
Attachments: Wellington Station - Validators - Meeting 2 Minutes 17-2-21.pdf
Follow Up Flag: Follow up
Flag Status: Flagged

Hi all,

Please see minutes attached from the meeting on Wednesday.
As last time, please advise if there are any changes you would like to make before these are finalised.

Kind Regards,
Mitchell

Mitchell Davis

Kaitohutohu | Fixed Asset Advisor – Rail Assets

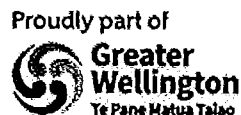
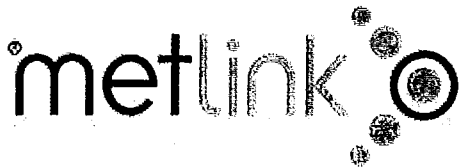
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MINUTES

SUBJECT: Wellington Station – Validator Installation Discussion – Meeting 2

WHEN 17th February 2021

WHERE MS Teams Online Meeting

ATTENDEES Internal

- Mitchell Davis
- Matt Chote
- Cody Waihape
- Peter Wells (Project Manager)

External

- Polly Larkman – KiwiRail
- Andrew Gibbs – KiwiRail
- Ian Bowman – Heritage Architect
- Laura Kellaway – Heritage NZ
- Eva Forster-Garbutt – Wellington City Council
- Reuben Daube – Wellington City Council

APOLOGIES

- Alison Elser – KiwiRail

1. Project Update

- GWRC are continuing to assess the ability to carry out a Pilot implementation of Snapper technology for customers on the Johnsonville Line. An internal project review meeting is scheduled for this week, to consider next steps in respect of the potential Pilot.
- To support this review, GWRC has engaged Stantec to provide advice on passenger flows and validator numbers, and also to produce visuals illustrating what the validators could look like in situ. GWRC has also engaged Service Resources to look at installation requirements at Wellington Railway Station.
- From this series of meetings, GWRC is hoping to develop an agreed process for the submission and assessment of applications to install validators.

- Would be interested to hear from Stantec about types of validator designs deployed in other large metro stations in the world.
- Noted that reversibility of changes will be a factor in reviews

5. Next Steps

Heritage NZ

Main steps would be:

- Carry out a preliminary heritage assessment, Ian Bowman to complete, around 1 weeks work
- Update conservation plan for the platform apron area, this is around 2 weeks work, but could not be done until April
- Informal comments from Heritage NZ provided back after preliminary assessment of submitted plans
- More formal responses within 2-3 weeks of submission of plans
- Heritage architect should be involved in developing the plans for submission if possible
- Agreed that GWRC and Heritage NZ to liaise offline on draft process and timelines.

KiwiRail

- Would like to see plans once available. Subject to review, would issue a letter of no objection, caveated on basis that OK to proceed subject to approvals from Council and Heritage NZ.
- KiwiRail raised concern about changes in passenger behaviours and volumes in post covid world. Of the team, Andrew involved in planning side, and should be involved in discussions about long term changes potentially required under full deployment scenario.
- Discussion about future passenger number assumptions and train frequencies from Regional Passenger Transport Plan, agreed that these should be shared with the group.
- Some concerns that the existing form of the station will need to change to accommodate increased numbers, and that this could be an opportunity to make overall improvements to the form of the station, passenger experience and have a better and more consistent heritage approach.

Wellington City Council

- Pre-application meeting to look at wider planning issues is strongly encourage at earliest opportunity.
- Would be supportive of a big picture approach, to take into account urban form.

6. Any other Business

- For potential wider roll out to full network, there will be a number of other stations with Heritage aspects that need to be looked into (Paekakariki, Plimmerton, Melling etc.). Early awareness of which stations may have Heritage requirements would likely be beneficial.

Laura Kellaway

From: Peter Wells <Peter.Wells@gw.govt.nz>
Sent: Tuesday, 16 February 2021 2:35 pm
To: Mitchell Davis; Mitchell Davis; Matthew Chote; Peter Wells; Cody Waihape; Polly Larkman; Alison Elsler; Andrew Gibbs; Ian Bowman Architect and Conservator; Laura Kellaway; Eva Forster-Garbutt; Peter Martineau; Reuben Daubé
Cc: Peter Wells
Subject: RE: Snapper on Rail - Wellington Station
Attachments: Heritage meeting agenda 17.02.21.docx

Good day All

Please find attached a draft agenda for our discussion tomorrow. If there are other items for inclusion please let me know.

The intent is to update everyone on work to date, and then to discuss process to move forward with applications.

Thanks
Peter Wells

-----Original Appointment-----

From: Mitchell Davis <Mitchell.Davis@gw.govt.nz>
Sent: Wednesday, 10 February 2021 8:46 AM
To: Mitchell Davis; Matthew Chote; Peter Wells; Cody Waihape; Polly Larkman; Alison Elsler; Andrew Gibbs; Ian Bowman Architect and Conservator; Laura Kellaway; Eva Forster-Garbutt; Peter Martineau; Reuben Daubé
Cc: peterw@41s.co.nz
Subject: Snapper on Rail - Wellington Station
When: Wednesday, 17 February 2021 10:00 AM-11:00 AM (UTC+12:00) Auckland, Wellington.
Where: Microsoft Teams Meeting

Hi all,

Due to level 2 restrictions, advice from our ELT is wherever possible to revert all our in-person external meetings to MS Teams

Therefore the meeting on Wednesday will now be Teams attendance only, you'll find the link below.

Apologies if this is inconvenient for anyone, any issues downloading or accessing teams please let me know.

Kind Regards,
Mitchell

Microsoft Teams meeting

Join on your computer or mobile app
[Click here to join the meeting](#)

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MINUTES

SUBJECT: Wellington Station – Validator Installation Discussion

WHEN 3rd February 2021

WHERE 100 Cuba Street

ATTENDEES External

- Polly Larkman – KiwiRail
- Alison Elser – KiwiRail (Teams)
- Andrew Gibbs – KiwiRail
- Ian Bowman - Architect
- Laura Kellaway – Heritage NZ (Teams)
- Eva Forster-Garbutt – Wellington City Council

Internal

- Mitchell Davis
- Peter Wells (Project Manager)

APOLOGIES

- Cody Waihape

1. Summary

GWRC briefed the meeting on the status of the project.

- Assessed before Christmas, and significant risks remain, so project delayed to do more discovery
- The National Ticketing Solution (NTS) is progressing through NZTA. It is looking to select a preferred supplier mid-year. Declared implementation dates for this are end 2022, early 2023, but this program could change.
- GWRC assessing if possible to implement a trail of ticketless on Johnsonville Line using existing Snapper technology.
- Wellington station installation requirements remain a key risk. Would like to work with Heritage NZ / KiwiRail / WCC to understand requirements for installation of validators.
- Next GWRC internal review is scheduled for 18th February.

GWRC's intention from the meetings is develop something similar to an MOU, setting out how the parties will work together to look at validator installation process at Wellington Railway Station.

GW work in progress

- Layout concept for pilot [REDACTED] sketched out by Interact
- Stantec commissioned to do imaging of validators in situ in station
- Stantec commissioned to make an assessment of impact of proposed 4 x validators for Johnsonville trial on passenger flows
- Engineers have developed drawings for required foundations and mountings

2. Way Forward Discussion

2.1 Heritage NZ

Happy with current approach of early consultation and engaging with Ian Bowman. At this stage, to limit engagement to potential trial and 4 x validators located on platform apron area. Currently, the conservation plan work is still in progress and the draft will not be ready to support this work.

Next steps:

- GWRC to share information about validator designs, imaging and passenger flows as it becomes available
- Ian Bowman to provide guidance on heritage and conservation values in proposed installation area
- GWRC to develop concept for consultation
- Heritage NZ to provide approval in letter form in conjunction with KiwiRail

2.2 WCC

The proposed location of the validators on the platforms, may not be subject to resource consent under heritage requirements based on council plan. Eva to provide some guidance on this. Noted that other areas of the station would likely require some approvals. Proposed that Eva engages with planning team to get more formal assessment of requirements. Potentially, there may be a recommendation to proceed via a pre-approval scenario.

Next steps:

- GWRC to provide a sketch of different potential zones for validator installation.
- WCC to provide guidance on planning requirements in these different areas.

2.3 KiwiRail

Has a covenant process with Heritage NZ. Therefore requirements are similar. Once plans are finalised, final approval would rest with Simone Hadley and could then be added to the lease as an addendum.

3. Outcomes

Continue to engage with the group about the draft plans.

- GWRC to share available drawings and documents, including sketch showing dimensions of validators, engineering foundations and layout plans.
- GWRC to provide WCC with a plan showing different zones for possible validator locations.
- WCC provide feedback on planning requirements in the different zones – GW to provide plan
- Heritage NZ to provide outline of principles of how their engagement and approval process works (Laura)
- Heritage NZ to provide guidance on heritage and conservation values in proposed area

Next meeting to be arranged for w/c 15th February. Location at GWRC offices proposed.