



Headquarters
New Zealand Defence Force
Defence House
34 Bowen Street
Wellington 6011
NEW ZEALAND

14 Dec 21

See Distribution List

CDF DIRECTIVE 33/2021

VACCINATION STATUS AS AN ENTRY REQUIREMENT TO CERTAIN DEFENCE AREAS

Authority

1. Issued by the Chief of Defence Force pursuant to section 25 of the Defence Act 1990.¹ This Directive takes effect from midnight 16 January 2022.

Applicability

2. This Directive applies to all Visitors to the Defence Areas prescribed in annex A. In this Directive “Visitor” means everyone, other than a “Defence Force worker”², and includes employees of contractors and other government departments who are occupants of the Defence Areas prescribed in Annex A to this Order, Limited Service Volunteers and members of the Cadet Forces.
3. Visitors at a workplace are required to comply with the orders in this Directive in order for the NZDF to comply with its obligations under the Health and Safety at Work Act 2015 (HSWA) and regulations.³
4. Visitors will be refused further access to Defence Areas for failure to comply with this order.

Scope

5. This order applies to the Defence Areas prescribed in Annex A to this order (hereafter Prescribed Defence Areas).
6. Nothing in this Order applies to CDF Directive 26/2021. In the event of a conflict, CDF Directive 26/2021 takes precedence.

¹ Issued to discharge the duties of the Chief of Defence Force as an officer of the Person Conducting a Business or Undertaking (PCBU) under the Health and Safety Work Act 2015.

² “Defence Force worker” has the meaning prescribed by the COVID-19 Public Health Response (Specified Work Vaccinations) Order 2021.

³ See Health and Safety at Work Act 2015 section 46(c): A person at a workplace must comply, as far as he or she is reasonably able, with any reasonable instruction that is given by the PCBU to allow the PCBU to comply with this Act or regulations.

Context

7. From 16 December 2021, the COVID-19 Public Health Response (Specified Work Vaccinations) Order 2021 (the Order) applies to all workers employed or engaged by the Defence Force (affected workers). Consequently all affected workers must have received their first dose of vaccine by the close of 16 January 2022 and their second dose by the close of 28 February 2022. Affected workers who are not vaccinated are not able to carry out certain work as defined in the Order.
8. Vaccination is a key control for reducing the spread and impact of the COVID-19 virus within the workplace and communal areas. A workplace where all persons present are vaccinated means that the likelihood of introducing and spreading the virus is reduced.
9. While there are other important concurrent control measures for a workplace to reduce risk of transmission to surrounding vaccinated workers (masks, testing, symptom screening, distancing etc), the presence of unvaccinated persons in the workplace is likely to facilitate workers contracting COVID-19.
10. An additional consideration is that NZDF workplace outputs will be significantly affected by any COVID-19 cases in its workforce. Regardless of the degree of illness experienced by the individual, they will be required to isolate, as will potential contacts, creating absences in the workplace. All of the control measures available to reduce the likelihood of COVID-19 infecting and being transmitted must be used to ensure workplaces remain safe and functional.
11. Given that all workers employed or engaged by the Defence Force must be vaccinated in accordance with the Order, it is necessary to ensure that other persons in the place of work are neither exposed to nor become a risk of transmitting COVID-19 within Prescribed Defence Areas to workers.

Situation

12. Commanders/Managers/Officers in charge of Prescribed Defence Areas must be enabled to discharge their obligations under HSWA to keep all personnel as safe as possible from the viral hazard and to ensure that the Defence Force can continue to provide services to the Government through limiting access to these areas to only those who have vaccination protection.
13. Accordingly, the purpose of this Directive is to ensure the health of members of the Armed Forces and Civil Staff and other workers by requiring that vaccination is a condition of entry to Prescribed Defence Areas for Visitors. This control measure adheres to the NZDF's duty of care to ensure the health and safety of its workers while at work and other persons in the place of work.⁴

⁴ Health and Safety at Work Act 2015, sections 36 and 37(1).

Coordinating Arrangements

14. **Orders.** Prescribed Defence Areas are places of work that require all Visitors to be vaccinated⁵ as a condition of entry.
15. Visitors who are not fully vaccinated must not enter Prescribed Defence Areas, without authority of the Officer in Charge of the Defence Area.
16. **Exemptions.** These orders do not apply to:
 - a. Children under 12, until such time as a vaccine is available for children under 12.
 - b. Students of schools in Prescribed Defence Areas, for the purposes of attending school.⁶
 - c. Unvaccinated dependents or spouse of a member of the Armed Forces or Civil Staff over the age of 12 who resides at a Defence house located on a Prescribed Defence Area, for the time that dependent or spouse is going to or from that place of residence, accessing essential services or dropping students to and from school or other childcare within a Prescribed Defence Area.⁷ This exemption does not permit such persons to access other parts of the Prescribed Defence Area including common areas on such as gyms, swimming pools or other recreational facilities.
 - d. Emergency services (Police, Fire and Emergency NZ or Ambulance Service) wishing to enter a Prescribed Defence Area for emergency purposes, and all other persons exercising statutory rights or powers.
 - e. Unvaccinated veterans or their spouses or dependants from accessing support from Veterans' Affairs New Zealand.
 - f. Persons accessing Defence Recruiting sites for the purpose of recruitment into the Armed Forces.
 - g. Any other person specifically permitted by the Officer in Charge of the Defence Area (for example, persons appearing in the Court Martial of New Zealand, or legal counsel visiting clients in the Services Correctional Facility).
 - h. For consistency of application, exemption decisions are to be registered with the NZDF COVID-19 Management Group who are to consolidate medical, safety and legal advice and maintain an approved exemption register.

Responsibilities

17. Officers in Charge of Prescribed Defence Areas are to display clearly visible signage at entry points advising that full vaccination is a condition of entry.
18. In granting access in accordance with para 16.g. the Office in Charge is to take all reasonable steps to maintain safety.

⁵ As defined in COVID-19 Public Health Response (Vaccinations) Order 2021 (the Order), clause 4: *"in relation to an affected person, means the person has received all of the doses of COVID-19 vaccine or combination of COVID-19 vaccines specified in the first column of the table in Schedule 3 [of the Order] administered in accordance with the requirements specified for that vaccine or combination of vaccines in the second column of that table."*

⁶ Workers at schools on Defence Areas are also be subject to the COVID-19 Public Health Response (Vaccinations) Order 2021

⁷ Essential services include access to groceries and medical care where that service is not available locally outside of the Prescribed Defence Area.

19. **Ascertaining vaccination status.** For the purposes of authorising entry onto a Prescribed Defence Area, security guards⁸, and other persons who have been issued an MD4 from the Officer in Charge, responsible for controlling entry into Prescribed Defence Areas:
 - a. are authorised to ask Visitors who seek to enter the Defence Area to disclose their vaccination status;
 - b. must refuse entry to those Visitors who refuse to disclose their vaccination status, are not vaccinated, or do not have a “My Vaccine Pass” issued by the Ministry of Health, except with the express authority of the Officer in Charge of the Defence Area.
20. Persons responsible for controlling entry into Prescribed Defence Areas are **not** authorised to:
 - a. collect or record a Visitor’s vaccination status; or
 - b. ask for a Visitor’s vaccination status for any purpose other than for the purpose of authorising or refusing entry onto a Defence Area.
21. Visitors who work in a Prescribed Defence Area who consent to their vaccination data being added to their NZDF access swipe card and are vaccinated may access uncontrolled entry points to Prescribed Defence Areas.
22. Where a Prescribed Defence Area does not have a controlled entry point, the host of the visitor is to ensure the visitor meets the requirements of this directive when entering the Prescribed Defence Area.

Cancellation and disposal instructions

23. This Directive will be cancelled when revoked or replaced.



KR SHORT
Air Marshal
Chief of Defence Force

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⁸ Either members of the Civil Staff or engaged as contractors (eg First Security)

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Defence Areas requiring fully vaccinated status as a requirement of entry

1. Headquarters New Zealand Defence Force (HQNZDF) Defence Area.
 - a. Defence House, 34 Bowen Street, Thorndon, Wellington.
 - b. Those parts of 25 Victoria Street, Petone, Lower Hutt which are occupied by the New Zealand Defence Force.
 - c. Those parts of 6 Hurring Place, Ngauranga, Wellington, which are occupied by the New Zealand Defence Force.
 - d. NZDF Taranaki, corner of Taranaki and Buckle Streets, Wellington.
 - e. Those parts of 2 The Terrace, Wellington, which are occupied by the New Zealand Defence Force
 - f. Those parts of 40-44 Bloomfield Terrace, Lower Hutt, which are occupied by the New Zealand Defence Force.
2. Headquarters Joint Forces New Zealand (HQJFNZ), Seddul Bahr Road, Trentham.
3. Hokowhitu Defence Area
 - a. Hokowhitu Defence Centre, Awanui Building, Hokowhitu Campus, Palmerston North.
 - b. Palmerston North Recruiting Centre, Hokowhitu Tower Block, Palmerston North.
4. Waiouru Defence Area.
 - a. Waiouru Military Training Area and Camp, State Highway 1, Waiouru including
 - i. those NZDF properties in the Waiouru Defence Housing Area; and
 - ii. Waiouru Explosives Storage Depot, State Highway 1, Waiouru.
 - b. Defence Communications Facility IRIRANGI (Transmit), Waiouru, State Highway 1.
 - c. Defence Communications Facility IRIRANGI (Receive), 5 km South of Waiouru at Wairuhe Road, Waiouru.
 - d. National Army Museum, State Highway 1, Waiouru.
5. Trentham Defence Area.
 - a. Trentham Military Camp, Messines Avenue, Trentham, Upper Hutt including
 - i. Trentham ranges (formerly the Trentham Rifle Range Reserve), Trentham, Upper Hutt
 - ii. Davis Field, Messines Avenue, Trentham, Upper Hutt; and
 - iii. those NZDF properties within the Trentham Defence Housing Area.
 - b. Messines Defence Centre, including the office blocks, conference centre, barrack and accommodation blocks, plant room and amenities.
 - c. Those parts of the buildings formerly known as the 'Central Institute of Technology', which are occupied by the NZDF, Somme Road, Upper Hutt.
 - d. Mangaroa Defence Housing, Parkes Line Road, Mangaroa, Upper Hutt.
 - e. Point Jerningham, Carlton Gore Road, Roseneath, Wellington.
 - f. Torrens House, Trentham, Upper Hutt

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6. Linton Defence Area.
 - a. Linton Military Camp, Camp Road, Linton, Palmerston North including those NZDF properties in the Linton Defence Housing Areas (excluding the Community Centre Building).
 - b. Mako Mako Training Areas, Eisings Road, Pahiatua.

7. Burnham Defence Area
 - a. Burnham Military Camp, Aylesbury Road, Burnham, Christchurch including
 - i. Those NZDF properties within the Burnham Defence Housing Area;
 - ii. 189 Paddock training facility, Burdens Road;
 - iii. Coronation Park, Aylesbury Road;
 - iv. Burnham Golf Club and Course, Aylesbury Road;
 - v. Aylesbury Range, Aylesbury Road;
 - vi. Magazine stores, Aylesbury Road;
 - vii. Lake Rudd; and
 - viii. Sewer Treatment Facility, State Highway 1.
 - b. Defence Communications Facility Weedons (Transmit), Jones Road, Weedons, Christchurch.
 - c. Defence Communications Facility West Melton (Receive), located approximately 10 km from Weedons Transmitter facility, Christchurch.
 - d. West Melton, Weapons Ranges, Old West Coast Road, West Melton, Christchurch.
 - e. Tekapo Military Training Area and Camp, State Highway 8, Lake Tekapo.
 - f. Glentunnel Depot, State Highway 77, Glentunnel.

8. 2/4 RNZIR Defence Area.
 - a. Nelson Army Regional Office, corner of Hardy and Rutherford Streets, Nelson.
 - b. Timaru Army Regional Office, George and Station Streets, Timaru.
 - c. Cromwell Army Regional Office, Cromwell Racecourse, Cromwell.
 - d. Waitati Rifle Range (closed), Miller Road, Waitati.
 - e. Dunedin Army Battalion HQ, 24 Bridgeman Street, Dunedin.
 - f. Invercargill Army Regional Office, 1 Fox Street, Invercargill.

9. 3/6 RNZIR Defence Area
 - a. Whangarei Army Area Office, 6 Okara Drive, Whangarei.
 - b. Whangarei Married Quarter, 7 West End Avenue, Whangarei.
 - c. Hamilton Army Regional Office, 106 Rostrevor Street, Hamilton.
 - d. Tauranga Army Battalion HQ, Eleventh Avenue and Devonport Road, Tauranga.
 - e. Those parts of 95 Devonport Road, Tauranga, which are occupied by the New Zealand Defence Force.
 - f. Tauranga Residential Site, 39 Greerton Road, Tauranga.
 - g. Rotorua Army Regional Office, 1224 Arawa Street, Rotorua.

10. 5/7 RNZIR Defence Area

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- a. Gisborne Army Regional Office, 341 Palmerston Road, Gisborne.
 - b. Sponge Bay Rifle Range (closed), Wainui Road, Sponge Bay.
 - c. New Plymouth Army Regional Office, 203-205 Devon Street East, New Plymouth.
 - d. Napier Army Regional Office HQ, 2B Farraday Street, Napier.
 - e. Rays Hill Rifle Range, State Highway 50, Rays Hill, Hastings.
 - f. Landguard Bluff Training Area, Landguard Road, Whanganui.
 - g. Whanganui Army Regional Office, 86 Maria Place Extension, Whanganui.
11. RNZAF Air Movements Christchurch Airport, Orchard Road, Christchurch.
12. RNZAF Base Ohakea Defence Area
- a. RNZAF Base Ohakea, State Highway 1, Ohakea including those NZDF properties in the Bulls Defence Housing Area, Bulls.
 - b. Those parts of Wellington Airport, Cochrane Street, Rongotai, which are occupied by RNZAF Air Movements Rongotai.
 - c. Raumai Air Weapons Range, Sandridge Road, Raumai.
 - d. Wilsons Road Earth Station, Wilsons Road, Ohakea.
 - e. The Band Room, 50 Wightman Road, Bulls.
 - f. Tangimoana Communications Unit, Tangimoana.
13. RNZAF Base Woodbourne Defence Area.
- a. RNZAF Base Woodbourne, State Highway 6, Renwick including those NZDF properties in the Woodbourne Defence Housing Area (excluding Marlborough Airport).
 - b. Dip Flat Training Area, State Highway 63, Rainbow Valley.
 - c. RNZAF Museum, 45 Harvard Avenue, Wigram, Christchurch.
14. HMNZS PEGASUS, Montreal Street, Christchurch including -
- a. Those parts of the Boat Shed at Cass Bay, Lyttelton, which are occupied by the New Zealand Defence Force.
15. HMNZS TOROA, 211 Saint Andrew Street, Dunedin.
16. HMNZS NGAPONA (Tauranga sub-unit), Port of Tauranga, Bay of Plenty
17. RNZAF Central Band Room, 23 Wigan Street, Wellington.
18. NZDF space in Datacom Facility, 14 Simsey Place, Te Rapa, Hamilton.
19. NZDF space in Datacom Facility, 6 Orbit Drive, Albany, Auckland.
20. NZDF space in Seagrove Receiver Site, 450 Seagrove Road, Waiau Pa.
21. Army Recruiting Centre Manukau, Westfield, Manukau, Auckland

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22. Those parts of 248 Cumberland Street, Dunedin, which are occupied by the New Zealand Defence Force (Defence Recruiting).

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