



24 May 2022

Harold

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Ref: OIA-2021/22-1334

Dear Harold

**Official Information Act request relating to the RCOI Response Steering Group**

Thank you for your Official Information Act 1982 (the Act) request received on 11 May 2022. You requested:

- 1) *“A copy of the [RCOI Response Steering Group] terms of reference*
- 2) *The group’s membership list*
- 3) *Copies of the agenda and minutes of all of the group’s meetings”*

The Terms of Reference for the RCOI Response Steering Group (the Group) and the minutes of all meetings held by the Group are intended to be publicly released on the Department of the Prime Minister and Cabinet’s website by the middle of June 2022. These will be made available at: [dpmc.govt.nz/our-programmes/national-security/royal-commission-inquiry-terrorist-attack-christchurch-masjidain](https://dpmc.govt.nz/our-programmes/national-security/royal-commission-inquiry-terrorist-attack-christchurch-masjidain)

While the information proposed for release will not include the meeting agendas, the minutes are structured in such a way that the agendas are replicated within the minutes. Please also note that a list of the Group’s membership is included in the Terms of Reference.

Therefore, I am refusing your request under section 18(d) of the act as the information requested will soon be publicly available.

We do not intend to publish this response on the Department of the Prime Minister and Cabinet’s website.

Yours sincerely

Marika Hughes  
**Acting Deputy Chief Executive  
National Security Group**