



RCOI Response Steering Group Agenda

Date/Time	24/10/2020, 1300-1500		
Venue	Meeting rooms G.24 and G.25 Defence House		
Chair	Dan Eaton, Director, National Security Policy, DPMC		
Item	Time	Topic	Lead
1	5	Welcome, apologies, and introductions	Dan Eaton
2	20	Chair's update including back brief on 20/11 SIB meeting	Dan Eaton
3	10	Update on report access and supply arrangements	DPMC
4	20	Workstream process overviews and Cabinet paper scope and process timings for 30 November and 7 December Cabinet meetings	DPMC
5	10	Legal Working Group Update	Crown Law
6	5	Communications Working Group Update	DPMC
7	10	Community and Academic outreach update	DPMC
8	5	International Engagement update	MFAT
9	10	Arrangements for Defence House Hub Friday 27 November onwards	DPMC
10	10	Proactive release of materials	DPMC
11	5	Any other business	Dan Eaton
12	5	Meeting close (Next meeting scheduled for 10.30-12.30 Monday 30 Nov)	Dan Eaton



RCOI Response Steering Group Agenda

Date/Time	13/11/2020, 1:30-4:00pm
Venue	Meeting room 8.5, Cabinet Committee Meeting Room, Level 8, Beehive
Chair	Dan Eaton, Director, National Security Policy, DPMC

Item	Time	Topic	Lead
1	1.30	Welcome, apologies, and introductions around the table	Dan Eaton
2	1.40	Chair's Update	Dan Eaton
3	2.00	Legal Working Group Update	Crown Law
4	2.10	Communications Working Group Update	DPMC
5	2.20	Outreach Update	Action Group
6	2.30	Discussion item: Staff well-being through RCOI response	DPMC
7	2.40	Process updates and way ahead	DPMC
8	2.50	Discussion item: Around agencies... <ul style="list-style-type: none">• What are the top 3 policy themes/issues you are preparing for? Within section 15 orders in your agency, have you started thinking through potential responses?• Is your agency the lead for these issues? Which other agencies do you plan to work with on these issues?	Dan Eaton
9	3.45	Any other business	Agencies / Chairs
10	3.55	Closing	Dan Eaton



RCOI Response Steering Group Agenda

Date/Time	30/11/2020, 1030-1230
Venue	Defence House 1.34
Chair	Dan Eaton, Director, National Security Policy, DPMC

Item	Time	Topic	Lead
1	5	Welcome, apologies, and introductions	Dan Eaton
2	10	Chair's Update	Dan Eaton
3	15	Updates from agencies – guidance from Ministers	All
4	5	Legal Working Group Update	Crown Law
5	10	Communications Working Group Update	DPMC
6	10	Community outreach update	DPMC
7	5	International Engagement update	MFAT
8	5	Sensitive, partner originated, classified info checks and community safety info work stream update	IC
9	10	Cabinet paper/Briefing to Ministers update	DPMC
10	5	Update on principles for response	DPMC
11	10	Christchurch based activities on 5 and 6 December	MSD, additional agencies supporting
12	10	Ongoing efforts for community safety, security and wellbeing as part of the release	Police, OEC, MSD, NZSIS
13	10	Presenting to the House on 8 December	DIA
14	5	Any other business	Dan Eaton
15	5	Meeting close	Dan Eaton



RCOI Response Steering Group Agenda

Date/Time	18/01/2021, 1.30-4.00pm
Venue	Defence House 1.25/1.26
Chair	Dan Eaton, Director, National Security Policy, DPMC

Item	Time	Topic	Lead
1	5	Welcome, apologies, and introductions	Dan Eaton
2	10	Lead Official's Update	Tony Lynch
3	10	Chair's Update	Dan Eaton
4	25	Updates from agencies <ul style="list-style-type: none"> Guidance received from Ministers and upcoming RCOI-related meetings Areas for potential change beyond the recommendations Potential for additional response initiatives (ready to announce by late Feb or at a future date) 	All
5	5	Legal Working Group Update	Crown Law
6	10	Communications Working Group Update	DPMC
7	15	Outreach Working Group update <ul style="list-style-type: none"> Readout of Christchurch and academic engagements Disestablishment of the Muslim Reference Group Outreach in the coming weeks, interagency preparation 	DPMC
8	15	Updates on urgent recommendations <ul style="list-style-type: none"> Implementation Oversight Advisory Group Collective Impact Board and Navigators 	DPMC MSD
9	15	Other urgent tasks from Minister Little's office	Dan Eaton
10	10	Regular reporting to Ministers	DPMC
11	10	Preparation for 11 Feb Expanded SIB	DPMC
12	15	Any other business <ul style="list-style-type: none"> Review of RSG TOR (DPMC) Status of Coroner's Inquiry (MOJ) 	Dan Eaton

Item	Time	Topic	Lead
		<ul style="list-style-type: none">Proactive release update (DPMC)	
13	5	Meeting close	Dan Eaton

RCOI Response Steering Group Agenda

Date/Time	1/02/2021, 11.00 am -1.00pm
Venue	Defence House G.24/G.25
Chair	Dan Eaton, Director, National Security Policy, DPMC

Item	Time	Topic	Lead
1	5	Welcome, apologies, and introductions	Dan Eaton
2	10	Chair's Update	Dan Eaton
3	5	Review of actions from 18 January meeting	DPMC
4	10	Updates on urgent recommendations <ul style="list-style-type: none"> Implementation Oversight Advisory Group Collective Impact Board and Navigators 	DPMC MSD
5	20	Other updates from agencies <ul style="list-style-type: none"> Guidance received from Ministers and upcoming RCOI-related meetings Areas for potential activity beyond the recommendations – implicit recommendations Potential for additional response initiatives (ready to announce by late Feb or at a future date) Budget/resources bids 	All
6	15	Overview on CT budget decision conference occurring on 3 Feb	DPMC
7	5	Communications Working Group Update	DPMC
8	10	Outreach Working Group update <ul style="list-style-type: none"> Readout of Wellington engagement on 31 January Outreach occurring over the period 1- 21 Feb, interagency preparation 	DPMC
9	5	Preparation for 11 Feb Expanded SIB	DPMC
10	10	Process and milestones for Cabinet paper	DPMC
11	10	Any other business <ul style="list-style-type: none"> Development of RCOI response external stakeholder engagement strategy Proactive release update 	Dan Eaton
12	5	Meeting close	Dan Eaton

RCOI Response Steering Group Agenda

Date/Time	15/02/2021, 1.30 - 3.30pm
Venue	Executive Wing (Beehive): Cabinet Committee Meeting Room 8.5
Chair	Dan Eaton, Director, National Security Policy, DPMC

Item	Time	Topic	Lead
1	1.30 – 1.35	Welcome, apologies, and introductions	Dan Eaton
2	1.35 – 1.45	Chair's Update (including back brief on SIB and HRB meetings)	Dan Eaton
3	1.45 – 1.50	Review of actions from 1 February meeting	DPMC
4	1.50 – 2.00	Updates on urgent recommendations <ul style="list-style-type: none"> • Implementation Oversight Advisory Group • Collective Impact Board and Navigators 	DPMC MSD
5	2.00 – 2.40	Other updates from agencies <ul style="list-style-type: none"> • Guidance received from Ministers and upcoming RCOI-related meetings • Areas for potential change beyond the recommendations – implicit recommendations • PSC on work re developing guidelines for the public service engaging with victims of mass casualty events. 	All PSC
6	2.40 – 2.45	Outcomes of CT budget decision conference on 3 Feb	DPMC
7	2.45 – 2.55	Proactive release process for second tranche	DPMC
8	2.55 – 3.00	Communications Working Group Update	DPMC
9	3.00 – 3.10	Outreach Working Group update <ul style="list-style-type: none"> • Readout of engagement activity since 1 February meeting • Outreach occurring over the period 15- 21 Feb, interagency preparation • Longer term engagement planning and strategy 	DPMC
11	3.10 – 3.20	Cabinet paper	DPMC
12	3.20 – 3.25	Regular reporting to lead Minister post Cabinet paper	DPMC
13	3.25 – 3.30	Any other business	Dan Eaton

Item	Time	Topic	Lead
14	3.30	Meeting close	Dan Eaton

RCOI Response Steering Group Agenda

Date/Time	23/03/2021, 10.00am - 12.00pm
Venue	Executive Wing (Beehive): Cabinet Committee Meeting Room 8.5
Chair	Dan Eaton, Director, National Security Policy, DPMC

Item	Time	Topic	Lead
1	10.00 – 10.05	Welcome, apologies, and introductions	Dan Eaton
2	10.05 – 10.25	Chair's Update <ul style="list-style-type: none"> Next phase of work following on from Cabinet's consideration on 8 March and anniversary commemorations and announcements 	Dan Eaton
3	10.25 – 10.30	Review of actions from 15 February meeting Fortnightly Tracker updates	DPMC
4	10.30 – 10.45	Updates on 12 March announcements (3 minutes each max) <ul style="list-style-type: none"> Collective Impact Board and Case Management Ethnic and Faith Community Engagement Response Fund Extending the Safer Communities Fund Ethnic Communities Graduate Programme Implementation Oversight Advisory Group 	MSD DIA DIA OEC DPMC
5	10.45 – 11.05	Round of updates from agencies <ul style="list-style-type: none"> Guidance received from Ministers and upcoming RCOI-related meetings Key areas of work in Quarter 2 	All
6	11.05 – 11.20	Public Service D&I programme	PSC
7	11.20 – 11.25	Communications Working Group Update	DPMC
8	11.25 – 11.50	Outreach Working Group update <ul style="list-style-type: none"> Engagement planning and framework 	DPMC
9	11.50 – 12.00	Any other business <ul style="list-style-type: none"> Proactive release 	Dan Eaton
10	12.00 pm.	Meeting close	Dan Eaton

RCOI Response Steering Group Agenda

Date/Time	20/04/2021, 10.00 am – 12.00 pm
Venue	Executive Wing (Beehive): Cabinet Committee Meeting Room 8.5
Chair	Dan Eaton, Director, National Security Policy, DPMC

Item	Time	Topic	Lead
1	10.00 – 10.05	Welcome, apologies, and introductions	Dan Eaton
2	10.05 – 10.20	Chair's Update	Dan Eaton
3	10.20 – 10.25	Review of actions from 23 March meeting Fortnightly Tracker updates	DPMC
4	10.25 – 10.40	Updates on 12 March announcements (3 minutes each max) <ul style="list-style-type: none"> Collective Impact Board and Case Management Ethnic and Faith Community Engagement Response Fund Extending the Safer Communities Fund Ethnic Communities Graduate Programme Implementation Oversight Advisory Group 	MSD DIA DIA OEC DPMC
5	10.40 – 11.00	Round of updates from agencies <ul style="list-style-type: none"> Guidance received from Ministers and upcoming RCOI-related meetings Key areas of work in Quarter 2 Implications from budget decisions 	All
6	11.00 – 11.10	CT/CVE hui in Christchurch on 15-16 June	DPMC
7	11.10 – 11.20	Communications Working Group Update	DPMC
8	11.20 – 11.35	Outreach Working Group update	DPMC
9	11.35 – 11.50	IAP2 Presentation	DPMC (The Policy Project)
10	11.50 – 12.00	Any other business <ul style="list-style-type: none"> Proactive release. 	Dan Eaton
11	12.00 pm.	Meeting close	Dan Eaton

RCOI Response Steering Group Agenda

Date/Time	28/05/2021, 11.30 am – 1.30 pm
Venue	Executive Wing (Beehive): Cabinet Committee Meeting Room 8.5
Chair	Dan Eaton, Director, National Security Policy, DPMC

Item	Time	Topic	Lead
1	11.30 – 11.35	Welcome, apologies, and introductions	Dan Eaton
2	11.35 – 11.50	Chair's Update	Dan Eaton
3	11.50 – 11.55	Review of actions from 20 April meeting	DPMC
4	11.55 – 12.10	Updates on 12 March announcements (3 minutes each max) <ul style="list-style-type: none"> • Collective Impact Board and Case Management • Ethnic and Faith Community Engagement Response Fund • Extending the Safer Communities Fund • Ethnic Communities Graduate Programme • Implementation Oversight Advisory Group 	MSD DIA DIA OEC DPMC
5	12.10 – 12.20	Agency interactions and relationships with Implementation Oversight Advisory Group Secretariat	Dan Eaton
6	12.20 – 12.45	Round of updates from agencies <ul style="list-style-type: none"> • Implications from budget decisions • Guidance received from Ministers and upcoming RCOI-related meetings • Key areas of work in Quarter 2 and into Quarter 3 	All
7	12.45 – 12.50	Communication Working Group update	DPMC
8	12.50 – 12.55	Outreach Working Group update	DPMC
9	12.55 – 1.25	Responsible Ministers meeting	DPMC
10	1.25 – 1.30	Any other business	Dan Eaton
11	1.30 pm.	Meeting close	Dan Eaton

