



# Tāmaki Redevelopment Company (TRC) Board Meeting Minutes

Date and time: Monday 9 May 2022, 11.09am

Venue: 149 Queens Road, Panmure

Directors in attendance:

Evan Davies, Dr Susan Macken, Kerry Hitchcock, Madhavan Raman, Diana Puketapu

Observers and advisors in attendance:

Bill Takerei, Georgie Thompson, Cr Josephine Bartley

# Staff in attendance:

Shelley Katae (Chief Executive, TRC), Joanna Brain (GM Strategy and Masterplanning), Daniel Henderson (GM Commercial and Development), Jada MacFie (GM Connections and People Experience), Mihi Tibble (GM Outcomes and Community Development), Paul McElwee (Chief Financial Officer)

#### Apologies:

Minutes: Danielle Parshotam

# TRC 10 Confirmation of TRC Board meeting minutes

It was resolved that the TRC Board:

a) confirms the minutes of the Tāmaki Redevelopment Company Board of Directors meeting, held 4 April 2022, are correct

CARRIED: Madhavan Raman / Diana Puketapu

#### TRC 11 Health and Safety Report March 2022

The Chief Financial Officer, Paul McElwee spoke to the report.

- It was noted, the biggest health and safety concern on sites was the lack of reported incidents. Management will continue to carry out regular site visits and maintain a presence at developments.
- Paul McElwee commented on the work TRC was

The Board received the Health and Safety Report March 2022

TRC 12 Group Commercial Report March 2022

The Chief Financial Officer, Paul McElwee spoke to the report.

- It was confirmed, the
- The Board asked Paul McElwee to return via email to Board Chair Evan Davies and Deputy Chair Dr Susan Macken, confirming what 'sponsorship' means in the March Group Commercial Report.





The Board received the Group Commercial Report March 2022

 TRC 12.1
 Power of Attorney for the General Manager Development and Commercial

The Chief Financial Officer, Paul McElwee spoke to the report.

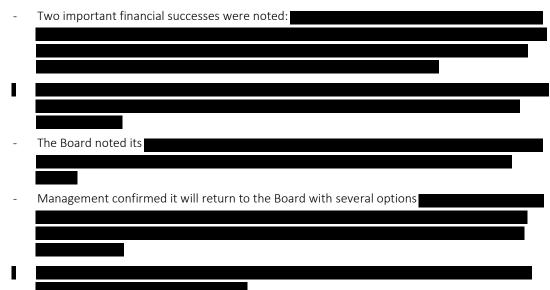
It was resolved that the TRC Board:

a) Requests an updated paper from Management with greater clarification on paragraph 3 and 4, which will then be presented to the Audit and Risk Committee, ahead of board approval

CARRIED: Evan Davies / Dr Susan Macken

# TRC 13Chief Executive's Report

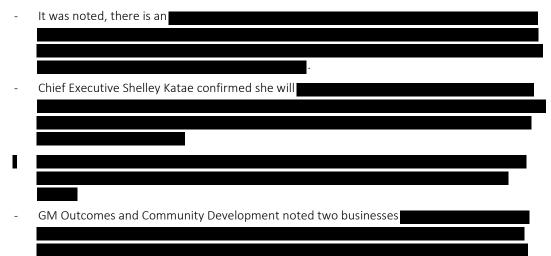
The Chief Executive, Shelley Katae spoke to the report.



The Board received the Chief Executive's Report

# TRC 14Housing Insights Report

The General Manager of Strategy and Masterplanning, Joanna Brain spoke to the report.





The Board acknowledged the work of Management to attract a high calibre of business talent for these spaces.

Community Advisors Bill Takerei and Georgie Thompson asked

Community Advisor Georgie Thompson left the meeting 12.53pm The Board received the Housing Insights Report

# TRC 15

Käinga Ora Infrastructure Investment Verbal Update

Käinga Ora Director – L

Image: I

### TRC 16 Small Site Development Program

GM Development and Commercial, Dan Henderson spoke to the report.

- It was confirmed, resource consents for these houses were aligned with TRC's housing needs and typology, as presented to the Board.
- The Board expressed

It was resolved that the TRC Board:

a) asks Management to engage

CARRIED: Evan Davies / Dr Susan Macken

# TRC 17 Missing Teeth Approval Process

GM Development and Commercial, Dan Henderson spoke to the report.

It was resolved that the TRC Board:

a) approves a change in delegated authorities which allows the Board Chair and CE to approve the purchase of missing teeth, provided the purchase price is no more than 100% of an independent valuation and the other conditions noted in paragraph 10 are met.

CARRIED: Evan Davies / Kerry Hitchcock



TRC 18	<u>Armein Costs</u>			
	The Chief Financial Officer, Paul McElwee spoke to the report.			
	- It was confirmed,			
	It was resolved that the TRC Board:			
	a) Requests Management to seek			
	CARRIED: Madhavan Raman / Dr Susan Macken			
TRC 19	Environment Strategy			
	GM Connections and People Experience, Jada MacFie spoke to the report.			
	- It was noted, the Environment Strategy is			
	<ul> <li>The Board asked Management to consider voluntary reporting in the Annual Report on information gathered from the strategy in practice.</li> </ul>			
	It was resolved that the TRC Board:			
	a) approves the Draft TRC Environment Strategy			
	CARRIED: Diana Puketapu / Dr Susan Macken			
TRC 20	Employee Engagement Survey Update			
	GM Connections and People Experience, Jada MacFie spoke to the report.			
	The Board received the Employee Engagement Survey Update			
TRC 21	People and Remuneration			
	The Chief Financial Officer, Paul McElwee spoke to the report.			
	- The Board asked Management to present a paper to the Audit and Risk Committee with greater analysis on tier of roles, ethnicity, and gender across the organisation to ensure there is horizontal and vertical equity.			
	Director Diana Puketapu left at 2.07pm			
	<ul> <li>The Board also sought clarification of the accountabilities of each functioning team i.e., Mahi</li> <li>Tahi versus Commercial and Development versus Strategy and Masterplanning. Management</li> <li>agreed to circulate via email what these accountabilities were for each team and function.</li> </ul>			
	It was resolved that the TRC Board:			
	a) Asks Management to prepare an updated People and Remuneration paper for the Audit and Risk Committee to review, which has a greater analysis on the equity of tier of roles, ethnicity and gender across the organisation.			
	CARRIED: Dr Susan Macken / Evan Davies			

Karakia Bill Takerei

MINUTES





There being no further business the meeting concluded at 2.14pm.

The minutes of this meeting will be confirmed at the TRC Board of Directors meeting on 29 June 2022.

Evan Davies Chairman





# Actions Register

Meeting Month	ltem	Action	Responsible	Due
May 2022	TRC13	Management to provide	Joanna Brain	8 August 2022
May 2022	TRC14	Management to return to the Board with insight on how the process was undertaken to engage the community on the lettable spaces in 260 Apirana Ave.	Neil Porteous / Mihi Tibble	29 June 2022