

Position description for Board members of Herenga ā Nuku Aotearoa Outdoor Access Commission

Herenga ā Nuku Aotearoa Outdoor Access Commission; legally the New Zealand Walking Access Commission, (the Commission) is the Crown agent responsible for providing leadership on access to the outdoors and administering a national strategy on outdoor access, including tracks and trails. It also undertakes mapping of outdoor access, provides information on outdoor access to the public, oversees a code of responsible conduct in the outdoors, helps to resolve access disputes and negotiates new outdoor access. More information on the Commission can be found at: <https://www.herengaanuku.govt.nz/>.

The Commission's Board sets the strategic direction and priorities, sets board policies and management performance expectations, identifies and manages risk, monitors and evaluates organisational achievements in order to exercise its accountability to the organisation and its stakeholders.

Board skills and competencies sought:

On behalf of Associate Minister of Agriculture, the Ministry for Primary Industries (MPI) is seeking applications for two Board member positions. We seek candidates with outstanding strategic and interpersonal skills. In this year's Board appointment process, we are looking for candidates who demonstrate the skills and experience in relation to (some or all of the following):

- promoting and building connections to facilitate access to rural land and landowners, and into outdoor recreation and landholder communities;
- track and trail expertise (planning, building, maintaining and governance);
- the sport, tourism, primary or public health sector;
- networking and influencing in central, regional, and local political environments;
- advocating for and practising tikanga Māori (Māori customary values and practices) and successfully partnering and or engaging with whānau, hapū and iwi; and
- engaging with the public using digital best practices preferably through social and digital media channels.

Expectations from all Commission Board members:

- comply with the Crown Entities Act, Walking Access Act and other relevant legislation;
- committed to active participation in Board affairs;
- regularly attends Board and important related meetings, is aware of upcoming meetings and business items that should be on the agenda;
- stays informed about Board matters, is always well prepared for meetings, and reviews and comments on minutes and reports;
- builds a collegial working relationship with, and is accountable to, other Board members;
- contributes to finding consensus with Board colleagues, but is not afraid to be heard when they hold alternative views;
- is an active participant in the Board's annual evaluation and planning efforts;

- monitors financial performance and risk management for the Commission; and
- participates in opportunities to raise the Commission's profile and identify and seek third party revenue.

Other details

- five to six Board meetings a year;
- Board meetings held at a range of locations around New Zealand;
- Board meetings run on average two days each;
- work outside of Board meetings averages at one day per month;
- travel expenses to attend Board meetings will be covered by the Commission;
- three-year term of appointment; and
- Board member remuneration is: \$11,200 per annum. The Commission's Board is classified as Level 5, Group 3a in the Public Service Commission Fees Framework.

If you have any questions about the role, please email Umar Ahmed, Principal Advisor Governance MPI at: umar.ahmed@mpi.govt.nz.

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