

CHARACTER ASSESSMENT (Instruction A5)

NSC Not Required
 Supplementary form sent to NSC
 Required and Requested
 Response received with comment
 Response received with no comment

Character issues declared? Yes No

PC from NZ
 PC Status
 Not required

PC(s) from country of citizenship
 PC Status
 Received with this application. Less than 6mths old. Clear. (A5.5)

PC(s) from Third Country or Dual
 PC Status
 Not required. Total stay less than 2 years (A5.5)

Satisfied character requirements met? Yes No

No character issues declared. I am satisfied that the applicant is of good character. Instructions A5.1 and A5.5 met.+
 + Clear PCC dated 07/Dec/2018 submitted.

Identity, Health and Character | Assessment | Risk and Decision/Further Action | Finalise (Optional)

Character (Instruction A5)

- **NSC:** Not Required
- **Character issues declared?** No
- **PC from NZ:** Not required
- **PC(s) from Country of Citizenship:** Received with this application. Less than 6 months old. Clear. (A5.5)
- **PC(s) from Third Country or Country of Dual Citizenship:** Not required. Total stay less than 2 years (A5.5)
- **Satisfied character requirements met?** Yes
- **Character comments:** No character issues declared. I am satisfied that the applicant is of good character. Instructions A5.1 and A5.5 met.

STUDY OFFER (UNCONDITIONAL)

Study Level
 Primary
 Secondary
 Tertiary
 PHD/Masters by research
 English Language Study
 Other

NZQA

Acceptable Offer
 Yes No
 I am satisfied that the offer of study/confirmation of enrolment is from an acceptable education provider compliant with the Education (Pastoral Care of International Students) Code of Practice. Instruction U5.1 (Status of education providers and programmes) met.

Funds Paid
 Paid in full AIP – Fees to be paid post decision outcome Partial fees paid Not paid Exempt

Study Start Study Finish Date

Conditional offer for subsequent course

I have reviewed the evidence provided and am satisfied that the applicant has an offer of a place or, if returning to continue a programme of study, a confirmation of enrolment in an approved programme of study with an education provider in New Zealand that meets student visa requirements. Instruction U5.1 (Status of education providers and programmes) met.

Fees status: AIP - Fees to be paid post decision outcome

Offer of Study (Unconditional)

- **Study Level:** Tertiary
- **Acceptable Offer:** I am satisfied that the offer of study/confirmation of enrolment is from an acceptable education provider compliant with the Education (Pastoral Care of International Students) Code of Practice. No AMS alerts/warnings of concern. Instruction U5.1 (Status of education providers and programmes) met.
- **Start Date:** 04/03/2019 **Finish Date:** 08/11/2019
- **Date Fees Paid:** DD/MM/YYYY

I have reviewed the evidence provided and am satisfied that the applicant has an offer of a place or, if returning to continue a programme of study, a confirmation of enrolment in an approved programme of study with an education provider in New Zealand that meets student visa requirements. Instruction U5.1 (Status of education providers and programmes) met.

Fees status: AIP - Fees to be paid post decision outcome

FUNDS FOR MAINTENANCE

Funds: Funds held by, or on behalf of student
 Student is sponsored by a government or organisation
 Financial undertaking
 Applicant is sponsored
 Student receiving scholarship covering funds required

EVIDENCE OF/SHOWING

Bank account(s) in the student's name
 Bank account(s) in the student's parents'/guardians' name(s)
 Funds held on behalf of student by third party
 Funds held in an FTS account
 Fixed deposits
 Bank drafts
 Traveller's cheques
 Available credit card balance
 Other

Satisfied applicant has sufficient funds to maintain themselves? (U3.20.20) Yes No

Outward Travel: [Currency Converter](#)

Homestay Fee Paid: Yes No N/A

Comments

Given the above funds calculation, it is noted that the available and acceptable funds submitted with the application are not sufficient to cover the cost of PA's stay and study in NZ.

Funds for Maintenance

- **Funds:** Funds held by, or on behalf of student
 - **Satisfied applicant has sufficient funds to maintain themselves? (U3.20.20):** No
 - **Outward Travel:** Does not have outward ticket, or currently have access to sufficient funds.
 - **Evidence of/Showing:** Bank account(s) in the student's parents'/guardians' name(s)
 - **Homestay Fee Paid:** N/A
- Satisfied that the applicant has sufficient funds available to maintain themselves throughout the period of their stay in New Zealand. U3.20.20 met.
- **Course:** Graduate Diploma in Applied Management (Level 7).
 - **EP:** [REDACTED]
 - **Campus:** [REDACTED]
 - **Fees + Living expenses:** NZD19,261 + NZD20,000 = NZD39,261 = INR19,67,451

Funds submitted

- Mother's fixed deposit from [REDACTED]: INR7,00,000.
- Mother's 04 fixed deposits from [REDACTED]: INR12,26,601.
- Mother's savings account from [REDACTED]: INR42,849.

Concerns identified

- Funds from [REDACTED] are independently unverifiable and therefore I am unable to ascertain that these funds are from a genuine source and will be easily available to PA, during the entire duration of his stay in NZ.

Therefore, total remaining acceptable funds from [REDACTED] are INR7,42,849 only.

- **Shortfall of funds:** INR8,23,438.
- Given the above funds calculation, it is noted that the available and acceptable funds submitted with the application are not sufficient to cover the cost of PA's stay and study in NZ.

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ACCOMMODATION AND GUARDIAN REQUIREMENTS

Age: Under 10 years 10 to 17 years 18 or over

Accommodation

Evidence of accommodation not required as applicant is aged 18 or over

Applicant will be living in New Zealand with their legal guardian
 Applicant will be living in an approved school hostel
 Evidence of accommodation not required as applicant is aged 18 or over

Guardian

Guardian is not required as the applicant is aged 10 or older

Guardian is living in New Zealand
 Guardian is living offshore
 Guardian is not required as the applicant is aged 10 or older

ATTENDANCE AND PROGRESS

First time studying in NZ Continuing with current programme of study Changing course or provider Progressing to higher study

Acceptable Attendance Yes No N/A

Acceptable Progress Yes No N/A

First student visa so evidence of attendance and progress studying in New Zealand is not required.

Identity, Health and Character | Assessment | Risk and Decision/Further Action | Finalise (Optional)

Accommodation and Guardian Requirements

- **Age:** 18 or over
- **Accommodation:** Evidence of accommodation not required as applicant is aged 18 or over
- **Guardian:** Guardian is not required as the applicant is aged 10 or older

Attendance and Progress

- **Study Type:** First time studying in NZ
- **Acceptable Attendance:** N/A
- **Acceptable Progress:** N/A

First student visa so evidence of attendance and progress studying in New Zealand is not required.

BONA FIDE (Instruction E5)

The following evidence provided has been reviewed.

Applicant has provided evidence of undertaking employment/study outside of New Zealand.

No previous warnings issued on the student relating to their progress or attendance.

Applicant has met the conditions of their prior limited visa and is re-applying.

Satisfied applicant(s) is bona fide? Yes No

2018: IELTS 6.5.
2017: Bachelor of Hotel Management from Bangalore University.
2013: 12th standard from CBSE.
2011: 10th standard from CBSE.

Bona Fide (E5)

- **Satisfied applicant(s) is bona fide:** No
- **The following evidence has been provided and reviewed:**
- Applicant has provided evidence of undertaking employment/study outside of New Zealand.

I am not satisfied the applicant(s) is Bona Fide because: Detailed explanation provided in the rationale of this application.

Academics:

- **2018:** IELTS 6.5.
- **2017:** Bachelor of Hotel Management from Bangalore University.
- **2013:** 12th standard from CBSE.
- **2011:** 10th standard from CBSE.

AMS ALERTS/WARNINGS

AMS Alerts/Warnings present? Yes No

I have reviewed and considered all warnings, none affect this application

Please explain

There is an active warning against the Agent. However, since this application is lodged under the Student visa category and the Agent is an Education Agent, this warning does not impact this application.

AMS Alerts/Warnings

- **AMS Alerts Warnings Present: Yes**

*****Care should be taken before releasing the following information. Please contact the writer of this warning in the first instance.*****

There is an active warning against the Agent. However, since this application is lodged under the Student visa category and the Agent is an Education Agent, this warning does not impact this application.

*****END*****

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RISK ASSESSMENT (Process)

Risk Identified

Risk and Verification Details - Access the RVIF form from local drives and input the result here

EXTRACT FROM RISK AND VERIFICATION INFORMATION FORM:

Concerns noted:
 + Risk codes noted.
 + Applicant does not meet the fund requirements for Student Visa application.

A detailed assessment has been undertaken for the current application and I conclude that the applicant does not meet the fund requirements for Student Visa application; as such, PA does not meet the bona-fide instructions.

Therefore, the remaining of the concerns are not investigated further; no verification was carried out and thus, the R&V form was not filled.

Satisfied risk is acceptable/Mitigated? Yes No No, not yet

Risk (Process)

- **Risk Identified:** Yes
Verification Activities: *****Care should be taken before releasing the following information. Please contact the writer of this warning in the first instance.*****

Concerns noted:

- Risk codes noted.
- Applicant does not meet the fund requirements for Student Visa application.

A detailed assessment has been undertaken for the current application and I conclude that the applicant does not meet the fund requirements for Student Visa application; as such, PA does not meet the bona-fide instructions.

Therefore, the remaining of the concerns are not investigated further; no verification was carried out and thus, the R&V form was not filled.

*****END*****

- **Satisfied risk acceptable (if applicable)?** No

Exception to Instructions

Exception to Instructions:

N/A Considered and granted Considered and not granted

Exception to Instructions Description:

Exception to Instructions

- **Exception to instructions:** Considered and not granted

Limited Visa

N/A Yes and offered to applicant Considered and not offered to applicant

Limited Visa

- **Limited Visa:** Considered and not offered to applicant
- **Express Purpose:**
- **Limited Visa Conditions:**
- **Limited Visa Accepted:**

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DECISION

Approve

Approve Approve in Principle Approve as ETI Approve as Limited Visa

Other

Request further information PPI Withdrawn

Decline In accordance with instruction E7.15 I have decided not to PPI the applicant

see any reason to grant an exception in this case.

I therefore recommend that the application be DECLINED.

Identity, Health and Character Assessment Risk and Decision/Further Action Finalise (Optional)

Decision

- Declined - E7.15 Applies

I have not sought comment from the applicant prior to making the decision to decline this application as the information I am basing my decision on is not PPI, according to instructions E7.15.

Immigration instructions used to justify Decline: U3.1 b (ii), U3.20 and E5.

My final assessment is based on the information submitted with the application.

In deciding this application, I have taken into consideration all information, factors and other circumstances that applicant has provided in support of the student visa application. The onus is on the applicants to provide information and documents with the application to show that the requirements set out in immigration instructions are met.

The applicant has provided evidence of funds from [REDACTED] [REDACTED] in his mother's name.

The funds shown from [REDACTED] are in the form of 04 fixed deposits. Funds from [REDACTED] are not independently verifiable. Since the veracity of the submitted funds cannot be established, I cannot be satisfied that the funds will be available to the applicant during his stay in NZ.

Based on the funds calculation (detailed in the Funds section of the assessment), it is noted that the remaining available and acceptable funds submitted with the application are not sufficient to cover the cost of PA's stay and study in NZ.

To meet the funds requirement, it is the onus of the applicant to provide evidence that would satisfy Immigration New Zealand that applicant would have access to sufficient funds for maintenance in New Zealand throughout the period of his planned stay.

Based on the documents submitted and the assessment above, I am unable to determine PA's financial stability and sustainability.

Therefore at this stage, I am not satisfied that the applicant can be considered as a genuine and bona fide entrant to New Zealand, who would abide by the conditions of temporary student visa.

I have considered the option of issuing a visa on bond or an LV. However, a bond and LV do not appear to be sufficient to mitigate the risks of the case.

Applicant does not meet the relevant immigration instructions and he has not raised any matters or consideration of an exception. However, I have considered an exception to instructions but cannot see any reason to grant an exception in this case.

I therefore recommend that the application be DECLINED.

Student Visa instructions not met. EXPLANATION: I have considered all the circumstances of the application and concluded that an exception to instructions is not justified (E7.10(b)).

DO NOT DELETE THIS LINE #VATInterimTHPBSD4

PPI Response / Further Information Section

- N/A -- Section has not been used.

Administration Section (Optional)

Work Rights

- **Work Rights Granted?** WORK RIGHTS - Not Eligible
- **Secondary School** - Up to 20 hours per week (U13.10) N/A
- **Secondary School** - Christmas/New Year vacation period (U13.10) N/A
- **20 hours per week (U13.15.1)** N/A
- **To fulfil course requirements (U13.5)** N/A
- **Full time during Christmas/New Year vacation period (U13.15.5)** N/A
- **Full time during scheduled vacations (U13.15.10)** N/A
- **Masters/PHD - Unlimited work rights (U13.15.15)** N/A
- **Comments:**

Applicant Advised

- Applicant advised of decision by Decision Letter

Review day two

Topic outcomes

By the end of this topic, learners will be able to recall and consolidate the learning from the course so far.

Topic resources

Whiteboard markers

Lesson plan

Time	Topic	Resource	Your notes
30 mins	<p>Use this session as an opportunity to answer any questions they may have as a result of the day's learning Do class brainstorm on their key learnings from today.</p> <p>Provide an overview of tomorrow's learning, ie learners will begin to work on the case study activities individually, but they can ask other class members or the facilitator for guidance if they need help at any stage.</p>	Whiteboard and markers	

Day three - Live applications with TA – session one

Topic outcomes

By the end of this topic, learners will be able to apply the end-to-end process when assessing a Student visa application.

Topic resources

- Participant computers
- Live applications

Lesson plan

Time	Topic	Resource	Your notes
6 hrs 45 mins	<p>Note: TA may wish to select a live application and demonstrate the end to end process of assessing the application.</p> <p>Hand out applications to individuals, pairs or to groups of three</p> <p>Explain that learners can raise their hand at any time to ask questions of the TA or the facilitator.</p> <p>Explain that each time learners get to a point of wanting to make a determination in AMS they are to stop. Explain that this is crucial as the learners do not yet have the authority to make such decisions.</p> <p>If learners get to a point that they have determined that further information is required, write a bullet list of required information, and show it to the TA. Once approved the TA will put the file aside. Provide the learners with a new application to work on.</p>	Live applications	<p>Note: Organise the class to work individually, in pairs or in threes. This will depend on the confidence and skill levels of the learners, and the size of the class.</p> <p>If the class is larger, then you may want to organise into threes so that the TA has the ability to have oversight over all applications being processed.</p>

Review day three

Topic outcomes

By the end of this topic, learners will be able to articulate any questions from the live application session and to gain clarity before moving to the next live session with the TA.

Topic resources

- Whiteboard markers

Lesson plan

Time	Topic	Resource	Your notes
15 mins	Ask each individual/pair/ group to tell the class: <ul style="list-style-type: none">• about their application• what they saw• what they did• about any key learnings	Whiteboard and markers	

Day four - Live applications with TA – session two

Topic outcomes

By the end of this topic, learners will be able to apply the end-to-end process when assessing a Student visa application.

Topic resources

- Facilitator computer and projector
- Participant computers
- Live applications

Lesson plan

Time	Topic	Resource	Your notes
6 hrs 45 mins	<p>Hand out applications</p> <p>Explain that learners can raise their hand at any time to ask questions of the TA or the facilitator.</p> <p>Explain that each time learners get to a point of wanting to make a determination in AMS they are to stop and seek approval from the TA before proceeding. Explain that this is crucial as the learners do not yet have the authority to make such decisions.</p> <p>If learners get to a point that they have determined that further information is required, write a bullet list of required information, and show it to the TA. Once approved the TA will put the file aside. Provide the learners with a new application to work on.</p>	Live applications	<p>Note: Organise the class to work individually, in pairs or in threes. This will depend on the confidence and skill levels of the learners, and the size of the class.</p> <p>If the class is larger, then you may want to organise into threes so that the TA has the ability to have oversight over all applications being processed.</p>

Review day four

Topic outcomes

By the end of this topic, learners will be able to articulate any questions from the case studies and live application sessions before the course finishes.

Topic resources

- Whiteboard markers

Lesson plan

Time	Topic	Resource	Your notes
15 mins	<p>Ask each individual/pair/group to tell the class:</p> <ul style="list-style-type: none">• about their applications• what they identified• what they did• any key learning points <p>Ask the class if they have any questions before the course finishes</p>	Whiteboard and markers	



NEW ZEALAND
IMMIGRATION

Student visa

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MINISTRY OF BUSINESS,
INNOVATION & EMPLOYMENT
HĪKINA WHAKATUTUKI

[New Zealand Government](#)

Course overview

- Course structure
- Topics covered
- Breaks
- H&S emergency procedures



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Student Visa purpose and objectives

- Student Visa Objectives (U1)
- Four types of providers in NZ:



School



**Institute of Technology
and Polytechnic**



**Private Training
Establishment**



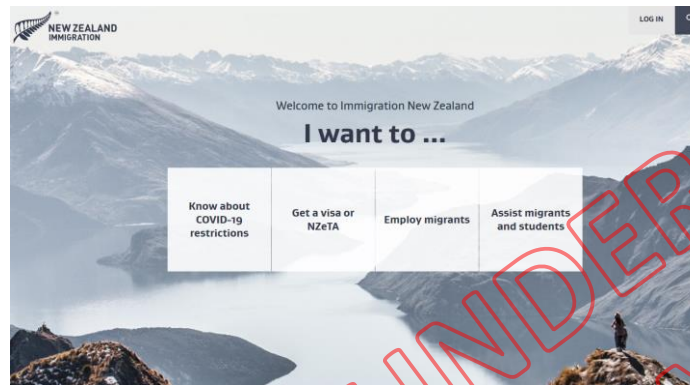
University

Go to: <https://www.studyinnewzealand.govt.nz/why-nz>

How does a student know which visa to apply for?



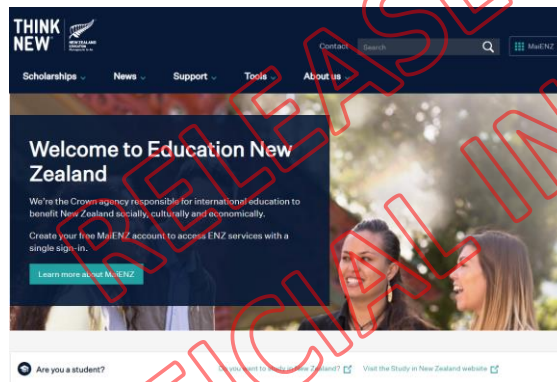
Immigration Adviser or Education Agent



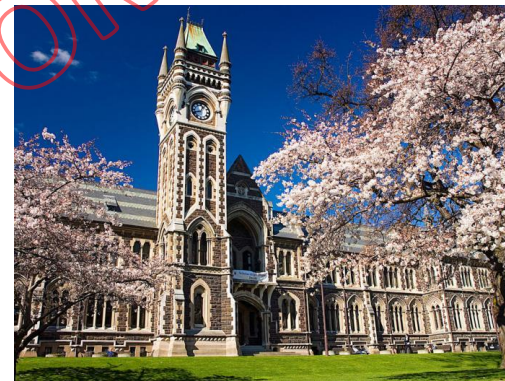
INZ website



INZ Contact Centre



ENZ website



Approach the provider

Go to: <https://www.immigration.govt.nz/new-zealand-visas>

Overview of Student visas

- Types - international and domestic students
- Most common - fee paying international students
- Some primary, secondary and tertiary students are deemed domestic but still need a visa
- Students attending for no more than 3 months (or 1 term) can do so on a Visitor Visa
- Temporary visa holders can study for up to 3 months in a 12 month period without needing to vary their conditions

Education System

Write some key words to describe the role of each of the following:

NZQA	Education NZ	MoE

Choose three education organisations and write some key words to describe each one:

Tools used by employers + education providers

- *VisaView* - verify that student holds a valid visa, conditions of the visa and the date of expiry
- *INZ* - provides visa decision data to most of the large providers
- *Provider Direct* - allows some providers to process the majority of an application on INZ's behalf



Visa types	Criteria	Length of stay and activities	Further notes
Fee-paying student Visa			
Exchange Student Visa			
Pathway Student Visa			

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Assessing an application

Once you have received an application:

1. Global Process Manual
2. Use the Visa Assessment Tool
3. Use the Operations Manual
4. Use the Team (Sharepoint) site

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U3 Student Visa requirements - overview

- Have an offer of a place or confirmation of enrolment
- Have paid tuition fees or sufficient funds to pay them
- Meet accommodation requirements - if under 18yrs
- Fulfil the purpose and meet the conditions for temporary visas
- Have the means to maintain themselves
- Agree to hold acceptable insurance
- Have funds for outward travel
- Not be on a Guardian visa
- Have a guardian - if under 10 years



Offer of place requirements

Offer of a place (U3.5)

Must show:

- Programme name and duration
- Provider satisfied that programme is appropriate for student and they have English proficiency and capability
- Tuition fees - international, domestic, exempt
- Full-time or part-time
- Scheduled vacations



Education provider obligations

Provider declares: *That they have assessed and are satisfied that the programme is appropriate for the student's expectations, and that the prospective student has the English language proficiency and academic capability.*

- *School students* - no language requirements
- *University students* - language requirements assessed by university
- *ITP and PTE students* - NZQA sets language entry criteria

If someone does not meet the required level - we may have bona fide concerns

NZQA Rule 18

English language requirements for PTE and ITP Students

For programmes that are not English language, students must present IELTS or equivalent unless they have a qualification from NZ, Australia, Canada, Ireland, SA, UK or US



Offshore applications – what's different?

- Evidence of payment is not required until after the application has been approved in principle (AIP) ([U3.10](#))
- You may not need to PPI an applicant before declining the application - only when decline is not based on potentially prejudicial information ([E7.15.1](#))

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Student Visa Assessment Tool

Provides a structure to follow and links to other systems that may be needed when checking applicant requirements

+ Visa Assessment	
Load Tool	Copy Assessment
Clear Assessment	Save Assessment
Application Number:	
Triaged Risk Level:	
APPLICATION INFORMATION	
Total Time In New Zealand (From Arrival To End Of Proposed Visa)	
IDENTITY INFORMATION	
Age?	
Satisfied ID confirmed?	
Identity comments:	
HEALTH (INSTRUCTION A4)	
Significant health issues declared?	
Applicant intends to hold health insurance?	
Applicant Meets Health Requirements?	
Satisfied Applicant meets health instructions?	
Health comments:	
CHARACTER (INSTRUCTION A5)	
NSC:	
Character issues declared?	
PC from NZ:	
PC(s) from Country of Citizenship:	
PC(s) from Third Country or Country of Dual Citizenship:	
Satisfied character requirements met?	

Identity, health and character

Questions:

- What info's been provided in relation to XXXX's:
 - identity?
 - character?
 - health?
- Is there any information missing?

U3.5 Study offer – evidence

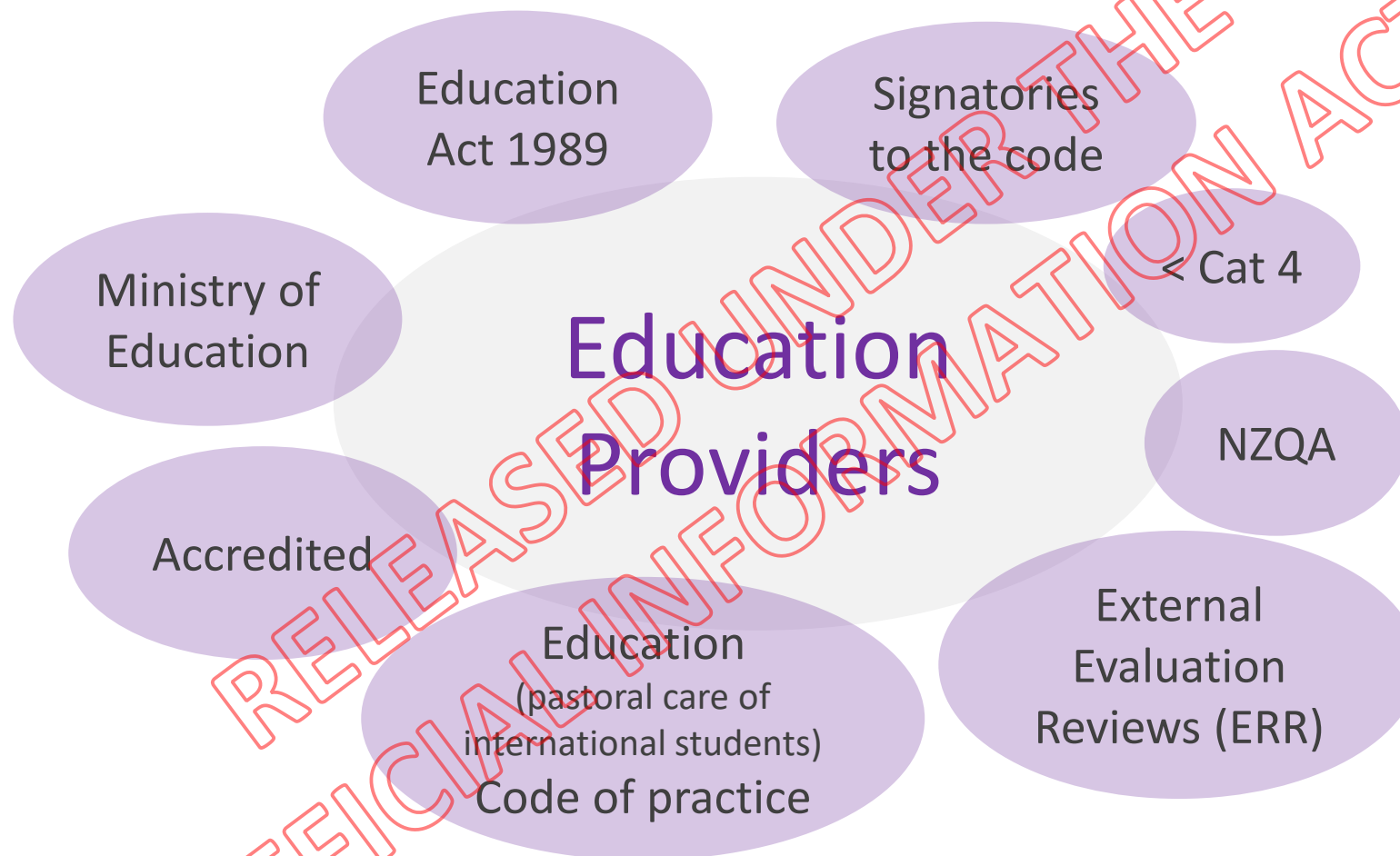
Unless otherwise specified, to study a course that's longer than three months, applicants must have:

- an **Offer of Place** ([U3.5](#))
- a **Confirmation of Enrolment** ([U3.7](#)) – if returning to study

Questions:

- What evidence is needed for an Offer of Place?
- What evidence is needed for a Confirmation of Enrolment?
- Does the application include all required evidence?

Study Offer - Education providers



Always check for warnings on Education Providers as their status can change quickly.

Study Offer – Education Providers

Questions:

- What are the requirements for schools? ([U5.5](#))
- How would you check if XXXX's study offer is from an acceptable education provider?



Tuition fees

What if there's no evidence of fee payment?

- *Onshore* – ask Education Provider if fees have been paid, how much has been paid and on what date. Get a receipt.
- *Offshore* – contact the applicant and request a receipt or AIP.

Questions:

- Which instruction gives details about students who are exempt from providing evidence of fee payment?
- Circle which applies: XXXX's fees have been: paid in full / AIP / paid partial fees / not paid / exempt
- What are XXXX's start and finish dates for his school year?

Funds for maintenance

The **Funds Transfer Scheme** is a secure way for students to transfer funds to support themselves while studying in New Zealand.

Consider:

- Are the funds from a genuine source?
- Are the funds genuinely available for maintenance?
- How long have the funds been held?
- Can the student access the funds?

Funds for maintenance

Questions:

- What are some acceptable types of evidence for maintenance funds?
- Does XXXX have sufficient funds?
- What are the reasons for your answer?

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Accommodation

Questions:

- What are the evidence requirements for accommodation?
([U3.15](#))
- How does XXXX's application meet these requirements?



Guardianship

Guardianship requirements are covered in instructions ([U3.30.a](#) and [V3.100](#)).

Some students want their guardian to accompany them - even when not required. Adult students cannot have a guardian.

Questions:

- If XXXX wanted his mother to join him, could she apply to come to New Zealand as his guardian?
- What are the reasons for your answer?



Bona Fides

Question:

Based on the information in the application, do you have any concerns about XXXX being a “bona fide applicant”?

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Risk assessment

Questions:

- Have you identified any risk?
- If so, what actions would you take to mitigate it?

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Determining an application

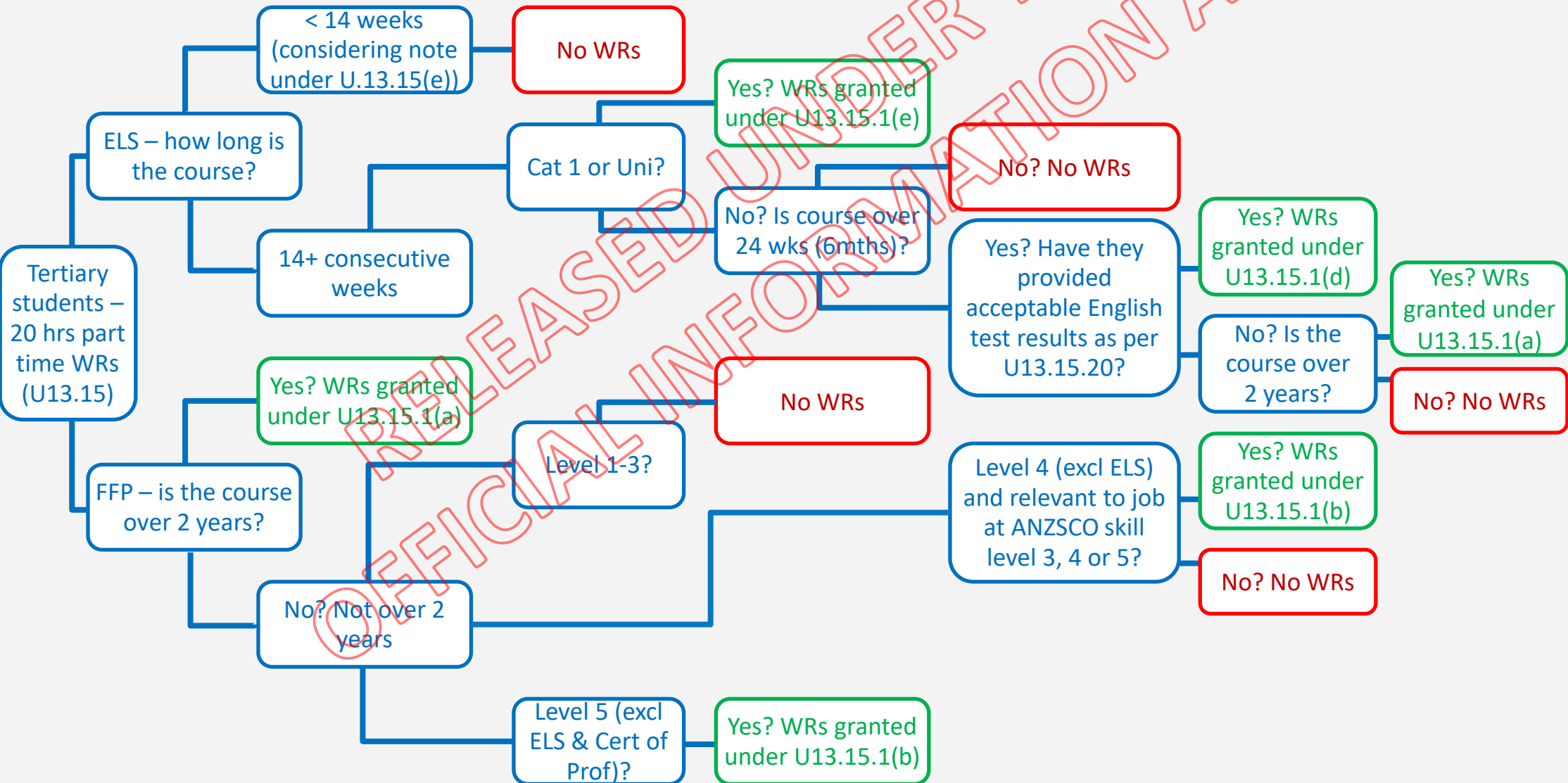
Question:

What is your decision in relation to the visa application?

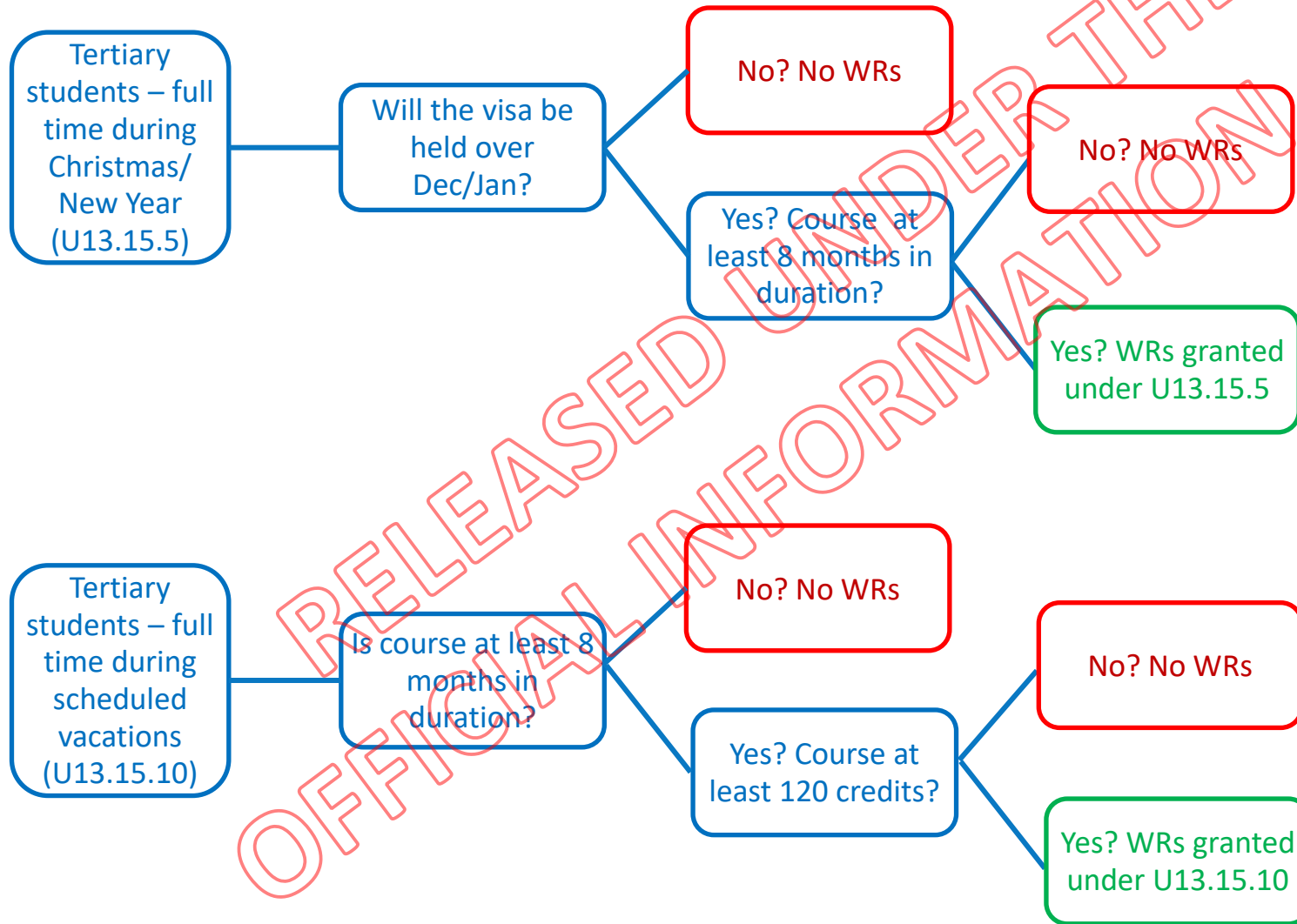


Work rights

You may grant visa conditions allowing a student to work if they are aged 16 or over (U13.1), and requirements at U13.5 or U13.10 or U13.15 are met.



Work rights



Work rights

Questions:

- What age do holders of student visas have to be to be able to work? (U13.1)
- Up until what age do students require parental consent to work? (U13.10)
- What are the work types that you are not allowed to do on a student visa? (U13.1)
- What are the requirements for granting work conditions to a secondary school student?
- Has XXXX met these conditions?

Identity, health and character

Questions:

- How does YYYYYY meets the definition of 'dependant child' ([E4.1.10](#))?
- What evidence is requirements for 'dependent children' ([E4.5.10](#))?
- What evidence is required for this application in relation to custody ([E4.1.15](#))?
- What information has been provided in relation to YYYYYY's identity, character and health?
- Is there any information missing?

U3.5 Study offer – evidence

Question:

- Does the application include all the required evidence for the offer of place?

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Study offer - Education providers

Questions:

- Is Albany School an acceptable education provider?
- What are the reasons for your answer?



Tuition fees

Questions:

- Circle which applies:
YYYYYY's fees have been:
 - paid in full
 - AIP
 - paid partial fees
 - not paid
 - exempt
- What are YYYYYY's study start and finish dates?

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Funds for maintenance

Questions:

- Are you satisfied that there are sufficient funds to cover YYYYYY's stay in New Zealand?
- What are the reasons for your answer?

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Accommodation

Questions:

- Does YYYYYY's application meet these requirements for accommodation?
- What are the reasons for your answer?



Guardianship

Questions:

- Complete these statements:
 - *Student visas will only be granted to students aged under 10 who are enrolled in any provider if they will be living in New Zealand with their legal guardian (see [U3.30.1](#)) unless.....*
.....
 - *Visas for students aged under 10 are subject to the condition that*
- Are you satisfied that Jang-mi can meet the responsibilities of a legal guardian?
- What are the reasons for your answer?

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Bona Fides

Question:

- Based on the information in the application, do you have any concerns about YYYYYY being a “bona fide applicant”?
- Are you satisfied that YYYYYY meets U6.1b?

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Risk assessment

Questions:

- Have you identified any risk?
- If so what actions would you take to mitigate it?

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Determining an application

Questions:

- Are you satisfied that all of the requirements have been met for this application?
- If not, what requirements have not been met and what would you do next?

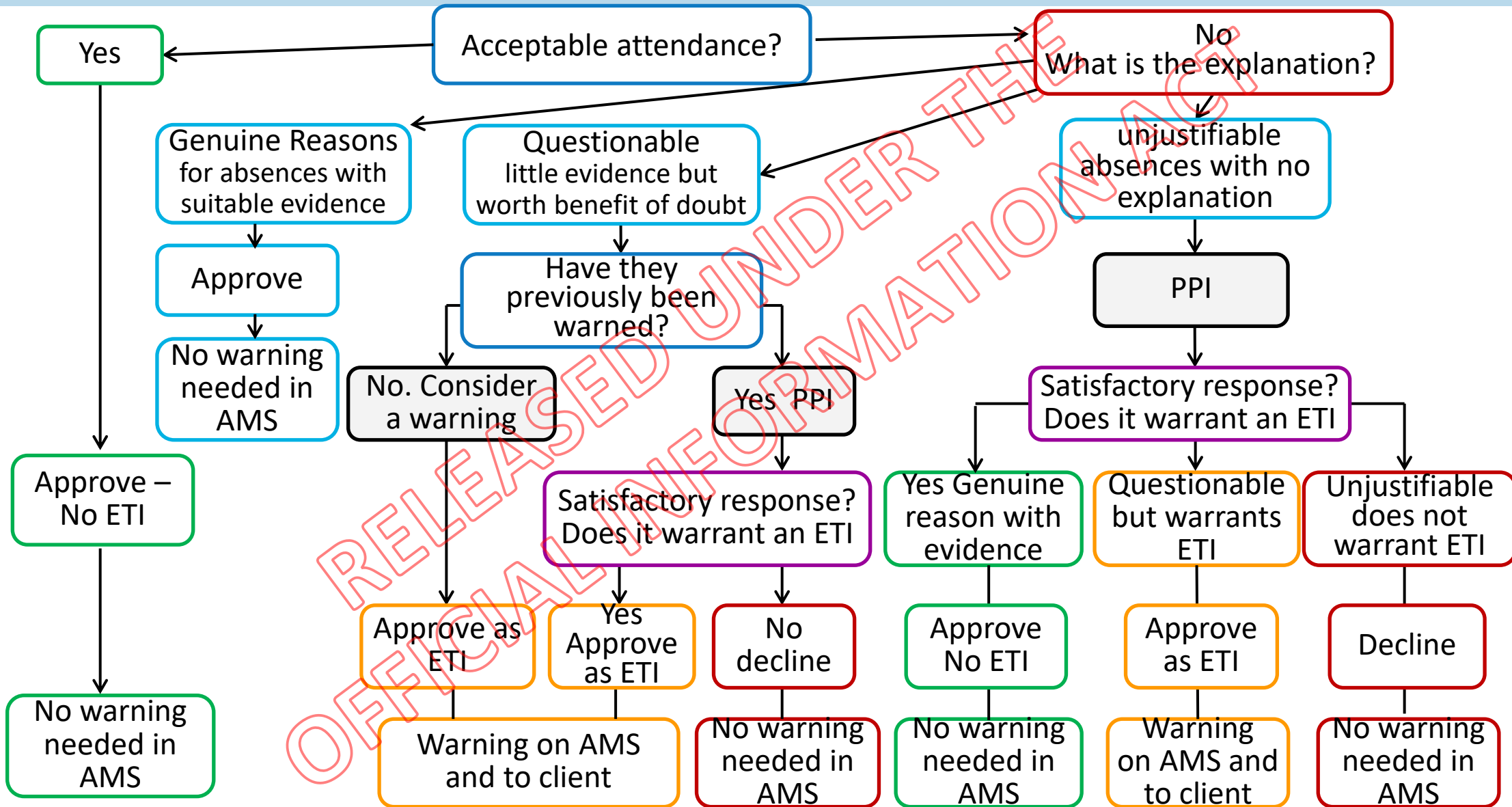


Attendance and progress

- **Attendance** (E3.20c) - need to attend course at all times OR provide genuine reasons for not attending with evidence to support their claims.
- **Progress** (E3.20d) - expected to make satisfactory progress. Primarily determined by the education provider that assesses against its academic progress policies.

Tip: Ask your Technical Adviser how they would determine acceptable attendance and satisfactory progress.

Acceptable attendance



Identity, health and character

Questions:

- What information has been provided in relation to ZZZ's identity?
- What information has been provided in relation to ZZZ's character?
- What information has been provided in relation to ZZZ's health?
- Is there any information missing?

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U3.5 Study offer – evidence

Question:

Does the application include all required evidence for the offer of place?

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Study offer - Education providers

Questions:

- Is NorthTec an acceptable education provider?
- Is the programme of study approved?
- What are the reasons for your answer?



Tuition fees

Questions:

- Circle which applies

ZZZ's fees have been:

- paid in full
 - AIP
 - paid partial fees
 - not paid
 - exempt
- What are ZZZ's study start and finish dates?

Funds maintenance

Questions:

- What financial support does ZZZ have in place for his studies?
- What are the reasons for your answer?



Accommodation

Questions:

- Does ZZZ's application meet the requirements for accommodation?
- What are the reasons for your answer?



Education History

Questions:

- What concerns if any, do you have about ZZZ's choice of study given his education history?
- What are the reasons for your answer?

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Bona Fides

Questions:

- Based on the information in the application, do you have any concerns about ZZZ being a “bona fide applicant”?
- What are the reasons for your answer?

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Risk assessment

Questions:

- Have you identified any risk?
- If so, what actions would you take to mitigate it?

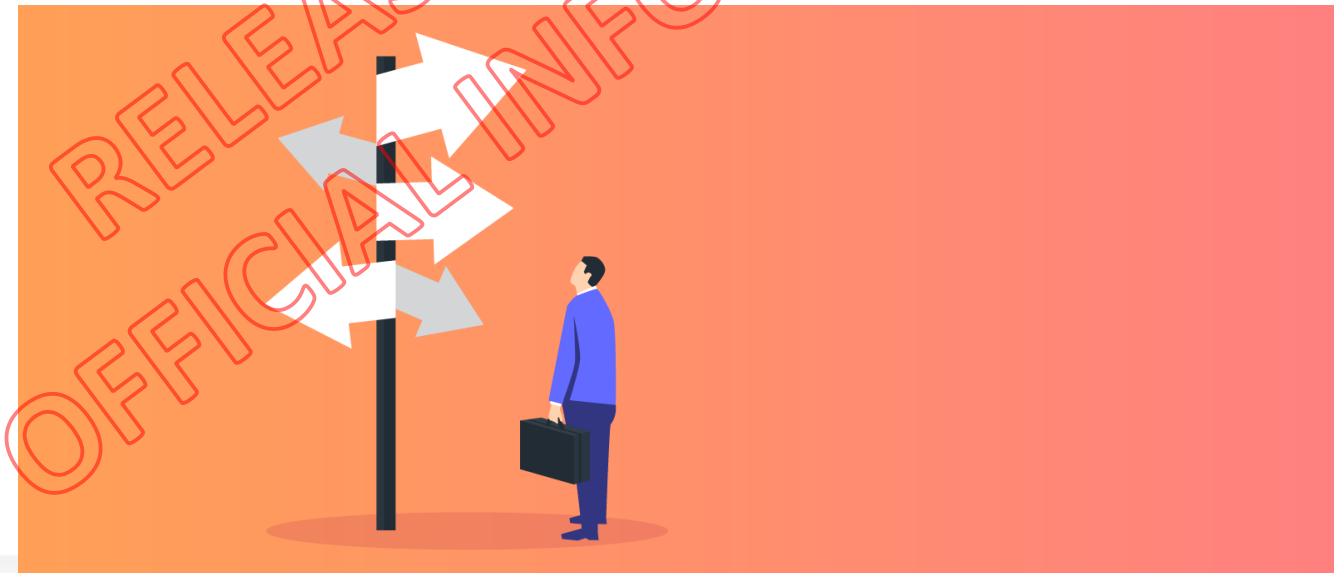
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Determining an application

Questions:

- Are you satisfied that ZZZ has met all of the requirements for this visa type?
- If not, what requirements have not been met and what would you do next?



Identity, health and character

Questions:

- What information has been provided in relation to AAAAA's identity?
- What information has been provided in relation to AAAAA's character?
- What information has been provided in relation to AAAAA's health
- Is there any information missing?

U3.5 Study offer – evidence

Question:

Does the application include all required evidence for the offer of place?

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Study offer - Education providers

Questions:

- Is Wellington Institute of Technology an acceptable education provider?
- What are the reasons for your answer?



Tuition fees

Questions:

- Circle which applies

AAAAA's fees have been:

- paid in full
 - AIP
 - paid partial fees
 - not paid
 - exempt
- What are AAAAA's study start and finish dates?

Funds maintenance

Questions:

- What financial support does AAAAA have in place for his studies?
- What are the reasons for your answer?



Accommodation

Questions:

- Does AAAAA's application meet the requirements for accommodation?
- What are the reasons for your answer?



Bona Fides

Questions:

- Based on the information in the application, do you have any concerns about AAAAA being a “bona fide applicant”?
- What are the reasons for your answer?

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Risk assessment

Questions:

- Have you identified any risk?
- If so, what actions would you take to mitigate it?

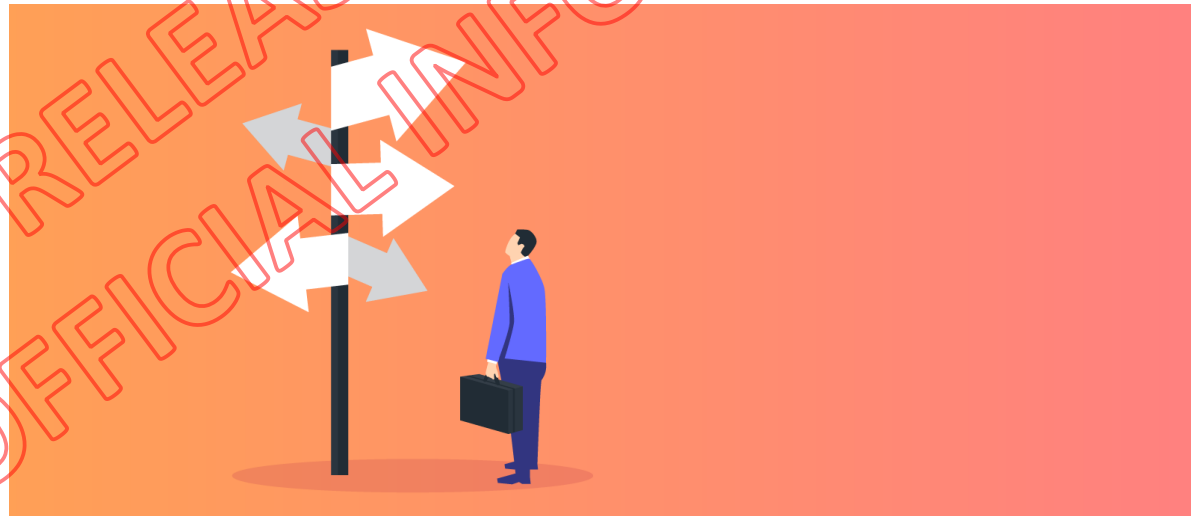
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Determining an application

Questions:

- Are you satisfied that AAAAAA has met all of the requirements for this visa type?
- If not, what requirements have not been met and what would you do next?



Choose an item. **STUDENT VISA ASSESSMENT**

Application Number:
Risk Level: CHOOSE AN ITEM.

IDENTITY INFORMATION
Satisfied ID confirmed (A2.1/A13.1)? Choose an item.
Identity comment:

HEALTH (INSTRUCTION A4)
Satisfied applicant meets health instructions? Choose an item.
Applicant intends to hold health insurance? Choose an item.
Health comments:

CHARACTER (INSTRUCTION A5)
NSC: Choose an item.
Satisfied character requirements met? Choose an item.
Character comments:

UNCONDITIONAL - OFFER OF PLACE (U3.5)/CONFIRMATION OF ENROLMENT (U3.7)
Student type: Choose an item.
Study level: Choose an item.
Course name and level:
Course start date: Click or tap to enter a date. Course end date: Click or tap to enter a date.
Conditional offer for subsequent study: Choose an item.
Study comments:

TUITION FEES (U3.10)
Fee payment evidence required? Choose an item.
Fees paid? Choose an item.
Fee paid until: Click or tap to enter a date.
Tuition fee comments:

ACCOMODATION AND GUARDIAN REQUIREMENTS
Guardian: Choose an item.
Accommodation: Choose an item.
Comments:

ATTENDANCE AND PROGRESS
Study history: Choose an item.
Satisfied applicant has acceptable attendance and progress? Choose an item.

Comments:

FUNDS FOR MAINTENANCE AND OUTWARD TRAVEL

Satisfied the applicant has sufficient funds for maintenance? (U3.20): Choose an item.

Satisfied the applicant has an outward ticket or sufficient funds for outward travel (U3.25)?
Choose an item.

Funds comments:

BONA FIDE (E5)

Satisfied applicant(s) is bona fide: Choose an item.

Comments:

AMS ALERTS/WARNINGS

AMS Alerts Warnings Present: Choose an item.

Comments:

RISK (PROCESS)

Risk identified? Choose an item.

Comments:

Satisfied risk is acceptable/mitigated? Choose an item.

FURTHER INFORMATION

If applicable, record assessment of PPI response in this section.

Any further information required to make a decision? Choose an item.

Comments:

EXCEPTION TO INSTRUCTIONS

Exception to instructions: Choose an item.

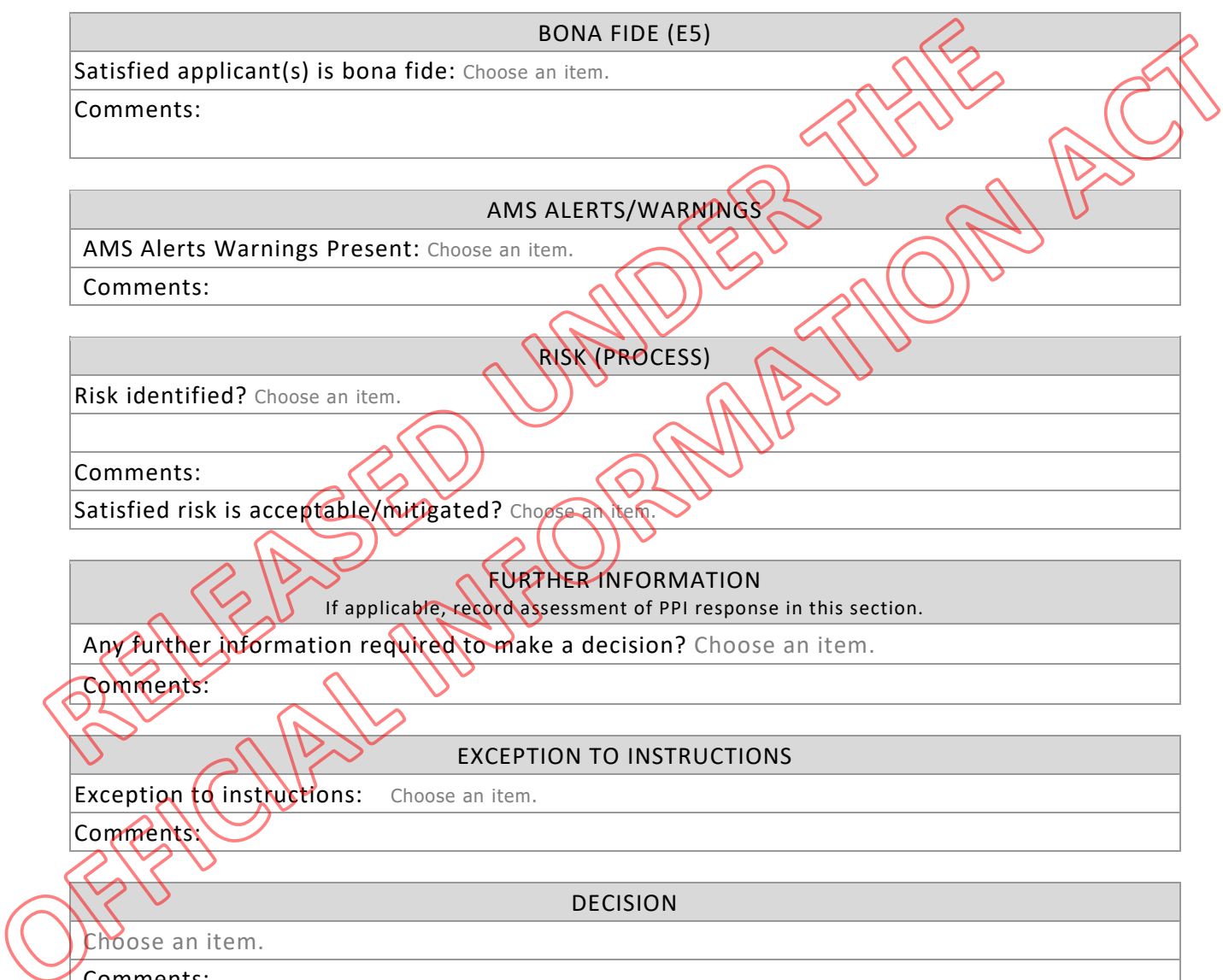
Comments:

DECISION

Choose an item.

Comments:

WORK RIGHTS



Work Rights Granted? Choose an item.

- 20 hours per week (U13.15.1)
- Full time during Christmas/New Years vacation period (U13.15.5)
- Full time during scheduled vacations (U13.15.10)
- Masters/PHD - Unlimited work rights (U13.15.15)
- Secondary School - Up to 20 hours per week (U13.10)
- Secondary School - Christmas/New Years vacation period (U13.10)
- To fulfil course requirements (U13.5)

TRAVEL CONDITIONS

Visa start date: Choose an item.

First entry date: Choose an item.

Visa to be granted to (U6.30): Click or tap to enter a date.

Transfer required: Choose an item.

APPLICANT ADVISED AND ADMINISTRATION

Applicant advised of decision by Choose an item.

Select if relevant

Original documents returned: Choose an item.

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Choose an item. **STUDENT VISA ASSESSMENT**

Application Number:
Risk Level: CHOOSE AN ITEM.

TOTAL TIME IN NZ (INCLUDING TIME SPENT AND PROPOSED VISA TIME)
Choose an item.

IDENTITY INFORMATION
Satisfied ID confirmed? (A2.1/A13.1) Choose an item.
Age: Choose an item.
Identity comment:

HEALTH (INSTRUCTION A4)
Significant health issues declared? Choose an item.
IHS case outcome: Choose an item.
Satisfied applicant meets health instructions? Choose an item.
Applicant intends to hold health insurance? Choose an item.
Health comment:

CHARACTER (INSTRUCTION A5)
NSC: Choose an item.
Character issues declared? Choose an item.
PC from NZ: Choose an item.
PC(s) from country of citizenship: Choose an item.
PC(s) from Third Country or Dual Citizenship: Choose an item.
Satisfied character requirements met? Choose an item.
Character comment:

UNCONDITIONAL - OFFER OF STUDY (U3.5)/CONFIRMATION OF ENROLMENT (U3.7)	
Course Start Date: day/month/year	Course End Date: day/month/year
Conditional offer for subsequent study: n/a	
Acceptable offer (U3.5c & U5.1b): Choose an item.	
Study level: Choose an item.	
Amount Fee paid (U3.10): Choose an item.	
Date Fees Paid: day/month/year	
Fee paid until: day/month/year	
Study comment:	

ACCOMODATION AND GUARDIAN REQUIREMENTS (U3.30 & U3.15)
Guardian: Choose an item.

Accommodation: Choose an item.

Comment:

ATTENDANCE AND PROGRESS (INSTRUCTION E3.20(c)&(d))

Study history: Choose an item.

Acceptable progress: Choose an item.

Acceptable attendance: Choose an item.

Comment:

FUNDS FOR MAINTENANCE AND OUTWARD TRAVEL (INSTRUCTION U3.20 &U3.25)

Homestay fee paid?: Choose an item.

Evidence of funds provided: Student is sponsored by a government or organisation

Satisfied the applicant has access to sufficient funds that are from a genuine source and genuinely available? (U3.20): Choose an item.

Satisfied the applicant has an outward ticket or access to sufficient funds for Outward Travel (U3.25)?: Choose an item.

Funds comment:

BONA FIDE (E5)

Satisfied applicant(s) is bona fide: Choose an item.

Bona fide comment/rationale:

AMS ALERTS/WARNINGS

AMS Alerts Warnings Present: Choose an item.

Comment:

RISK (PROCESS)

Risk identified? Choose an item.

Comment:

Satisfied risk acceptable/mitigated? Choose an item.

FURTHER INFORMATION

Any further information required to make a decision? Choose an item.

Comment:

EXCEPTION TO INSTRUCTIONS (ETI)

Exception to instructions: Choose an item.

Comment:

DECISION

Choose an item.

Visa to be granted to: day/month/year

WORK RIGHTS (U13)

Eligible for work rights? Choose an item.

Comment:

- 20 hours per week (U13.15.1)
- Full time during Christmas/New Years vacation period (U13.15.5)
- Full time during scheduled vacations (U13.15.10)
- Masters/PHD - Unlimited work rights (U13.15.15)
- Secondary School - Up to 20 hours per week (U13.10)
- Secondary School - Christmas/New Years vacation period (U13.10)
- To fulfil course requirements (U13.5)

APPLICANT ADVISED

Applicant advised of decision by e-visa

Transfer required: Choose an item.

Original documents returned:

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