

31 March 2023

B White
fyi-request-22051-b786fe13@requests.fyi.org.nz

Our ref: OIA 103158

Tēnā koe Mr White

Official Information Act request: Regarding managing addresses

Thank you for your email of 6 March 2023, in which you requested, under the Official Information Act 1982 (the Act):

1 - Does the Ministry have a flag in it's databases for when the Ministry has been informed that an address is no longer current?

2 - Does the Ministry have policies and/or procedures relating to how what it does when it receives "Return to sender - not at this address" mail (or similar)? If so please supply copies of these policies and/or procedures.

3 - Does the Ministry have policies and/or procedures relating to how what it does when it receives other information regarding addresses not being valid (phone call, email etc.)? If so please supply copies of these policies and/or procedures.

4 - If the Ministry does record information noted in 1 above, please supply a breakdown of fines under administration - aggregating: count of individuals and \$ value

by:

a) address status (marked as non-current vs not)

b) dollar size of fines outstanding by that individual in sensible groupings (less than \$50, \$50-\$100, \$100-\$500 etc.).

5 - Can you please also provide details of the count of letters sent in each of the last 3 financial years to addresses that the Ministry had received notice that it is no longer valid at the time of sending.

6 - Please also provide an estimate of the cost of the above (again by financial year).

A response to your request is currently being prepared. However, due to the need for external consultation a response cannot reasonably be made within the original time limit. Accordingly, I am extending the time limit for response to this request by 20 working days under section 15A of the Act and will respond to you by no later than 9 May 2023.

If you require any further information, please contact Ministry of Justice Media & Social Media Manager Joe Locke at media@justice.govt.nz.

You have the right under section 28(3) of the Act to complain to the Ombudsman about the decision to extend the time for responding to your request. The Ombudsman may be contacted by emailing info@ombudsman.parliament.nz.

Nāku noa, nā

A handwritten signature in black ink, appearing to read 'Jan Morison', with a horizontal line underneath.

Jan Morison
Team Leader, Ministerial Relations and Services