

Attachment 2

HEALTH QUALITY & SAFETY
COMMISSION NEW ZEALAND

Kupu Taurangi Hauora o Aotearoa

BOARD PAPER

TITLE:	Te Rōpū development		
Board meeting:	26 August 2022	Paper finalised:	19 August 2022
For information:	<input type="checkbox"/>	For decision:	<input checked="" type="checkbox"/>

Purpose

1. The purpose of this paper is to provide the Board with an update on Te Rōpū Māori (Te Rōpū), proposed new members and proposed direction.

Strategic Priority

2. The advice provided by Te Rōpū directly links to Strategic Priority Areas 1 and 2 – Improving Health Equity for Māori and Improving Whānau Voice.

Recommendations

a)	Note Te Rōpū's revised terms of reference	Yes / No
b)	Agree that the following be formally offered Te Rōpū membership: <ol style="list-style-type: none"> 1. Bernadette Jones 2. Chas McCarthy 3. Denis Grenell 4. Dr Matire Harwood 	Yes / No
c)	Note that Muriel Tunoho is currently on Te Rōpū as a representative of Consumer Advisory Group (CAG). She has resigned from CAG and has asked to remain as a member of Te Rōpū. Redacted under section (9)(2)(a) of the OIA	Yes / No
d)	Note the consideration to change the name of Te Rōpū and the change process.	Yes / No
e)	Agree the increase of Te Rōpū meetings from four meetings per annum to six meetings per annum	Yes / No
f)	Note the increase in resource to support increased Te Rōpū function	Yes / No

Contacts

Manager:	Hikitia Ropata	Author:	Jim Wiki
Title:	Pou Arahi – Operations Manager	Title:	Senior Advisor

Background

3. Te Rōpū was established in 2011 by the Commission Board (the Board) to ensure that partnership with Māori was demonstrated at the governance level.
4. Te Rōpū advise the Board and Chief Executive on strategic issues and priorities (and provide operational advice where required) with regards to health quality and safety that relate specifically to whānau, hapū, and Iwi Māori, to contribute to the goal of achieving health equity for Māori and for the benefit of all New Zealanders.
5. Te Rōpū proactively identify where and when a Māori world view or approach can be used in the design and implementation of quality improvement initiatives.

Terms of Reference

6. The Terms of Reference (TOR) have recently been revised and presented to the Board in November 2021. The TOR are attached as Appendix One.
7. The TOR has been updated to:
 1. ensure they are "fit for purpose"
 2. include a set of Kaupapa Tuku Iho values that are commonly used to support Māori specific advisory groups today.

Membership

8. Te Rōpū consists of eight Māori health sector experts who are networked, known, respected and knowledgeable about issues and priorities for whānau, hapū and Iwi Māori in regard to advancing Māori health and achieving health equity.
9. The Board of the Commission appoints the Chairperson of Te Rōpū.
10. The Commission Chief Executive, in consultation with the Executive Leadership Team and the Chair of Te Rōpū or other advisors as required, appoint members to Te Rōpū Māori.
11. One of the membership seats is reserved specifically for a Māori consumer and/or whanau representation and one of the membership seats is reserved for Mortality Review Committee representation.
12. Te Rōpū membership has declined over the past six months due to illness, new work commitments and availability. This leaves four spaces needing to be filled.
13. Current membership status is as follows:

Member	Role	Status
Ria Earp	Chair	Current
Marama Parore	Member	Current
Wi Keelan	Member	Current
Dr Fiona Cram Chair of Te Ara Pou Whenua member	Member	Current
Hingatu Thompson	Member	Resigned
Dr Denise Wilson	Member	Resigned
Dr Sue Crengle	Member	Resigned
Muriel Tunoho	Was Joint Member Consumer Advisory Group (CAG)	Redacted under section (9) (2)(a) of the OIA

14. To address recent resignations, Te Rōpū members and Ahuahu Kaunuku have canvassed new for membership over the past three months. Positive responses indicating their willingness to be a member have been received from:
 1. Bernadette Jones
 2. Chas McCarthy
 3. Denis Grenell
 4. Dr Matire Harwood

15. Muriel Tunoho was appointed as a representative of CAG and was a joint member of both groups. Muriel has resigned from CAG and asked to remain a member of Te Rōpū. CAG has been approached to propose a Māori consumer and/or whanau representation as a joint CAG / Te Rōpū member.

16. Member profiles are attached as Appendix Two

Te Rōpū name

17. There has been considerable discussion about the appropriateness and context of the name 'Te Rōpū'. The discussion has centred on developing a new name that gives greater context to the function and direction of Te Rōpū. It is worth noting that Te Rōpū is largely internally focused rather than having an externally focused role.

18. The following process will be used to develop, consider and agree any changes to the name 'Te Rōpū'

1. Meet with key advisors to discuss the concept of Te Rōpū
2. Propose possible name choices
3. Decide name choice
4. Agree name choice with the Board
5. Socialise name choice

Health system reforms

19. Currently the health system is going through significant change and reform. These changes are impacting on the Te Rōpū agenda resulting in:

1. an increase in focus on areas pertaining to Māori within the new system and structures
2. increased connection with Te Aka Whai Ora (Māori Health Authority) where the issue of whanau voice is under discussion
3. ongoing requests for support and advice

20. Given these changes it is proposed that:

1. Meeting frequency is increased from four meetings per annum to six meetings per annum to provide a greater time platform to fully discuss arising issues within the context of the reforms and to be able to provide great advice to the Board
2. Te Rōpū secretariat will be increased to support the increased demand.

Redacted as out of scope of request

Attachment 3

Redacted as out of scope of request

11. Refreshing Te Rōpū membership

Ria Earp

Redacted as out of scope of request

Ria Earp introduced the paper to support the shaping and refreshing of Te Rōpū including new terms of reference and proposed new memberships.

Redacted as out of scope of request

Redacted as out of scope of request

There was general agreement that Te Rōpū could make their own membership decisions and should ensure they have appropriate processes in place around appointments and conflict of interests.

The board noted that times have changed since Te Rōpū was first established and indicated a desire to see Te Rōpū work alongside them in a partnership capacity, rather than being an advisory group. The board requested advise to provide clarity on the terms of reference and how these should be managed in the changing context.

Action: The board requested:

- **advice on appropriate approval process for terms of reference that would support Te Rōpū to work alongside them in a partnership capacity**
- **that Te Rōpū provide clarity on their process of interests' disclosure and managing conflicts.**


Redacted as out of scope of request

The Chair thanked Janice and staff for providing very contemporary views and advice, and commended the work.

The meeting closed at 12.10am with a karakia by Stephanie Turner.

These minutes have been accepted as a true and accurate record by the board of Health Quality & Safety Commission.

Signed:


Chair

14-10-22
Date