



**Te Tari Taiwhenua  
Internal Affairs**

31 July 2023

CHARITIES SERVICES

45 Pipitea Street, Wellington 6011  
PO Box 12318, Thorndon, Wellington  
6011, New Zealand

Samurai Green

Freephone 0508242748

[www.charities.govt.nz](http://www.charities.govt.nz)

[dia.govt.nz](http://dia.govt.nz)

**Sent via email to:**

[fyi-request-23337-587471e2@requests.fyi.org.nz](mailto:fyi-request-23337-587471e2@requests.fyi.org.nz)

Tēnā koe Samurai

**Official Information Act 1982 Request – OIA 2223-0994**

Thank you for your request for information about information Charities Services complaints process including details of the Triage Committee, which was received by the Department of Internal Affairs on 30 June 2023.

You have requested the following:

- 1) The make-up of the Committee (ie. what staff attend these meetings - providing job titles only is fine)
- 2) The frequency of these meetings
- 3) Any terms of reference that guide these committee meetings
- 4) Any decisions or determinations made by this committee including all supporting documentation between 1 January 2023 and today (Friday 30 June)(these can be anonymised to protect complainants details).

I can provide you with the following information.

**Questions one, two and three**

Please refer to Appendix A which holds the Terms of Reference of the Triage Committee that will provide you with the information requested.

**Question four**

Please note that our inquiries in these matters are ongoing. I am therefore withholding this part of your request under Section 6(c) of the Act; the making available of this information would be likely to prejudice the maintenance of the law (i.e. ongoing compliance activity).

You have the right to seek an investigation and review of my decisions about your request by the Ombudsman pursuant to section 28(1) of the Act. The Office of the Ombudsman can be contacted by writing to PO Box 10-152, Wellington or by email to [info@ombudsman.parliament.nz](mailto:info@ombudsman.parliament.nz).

Nāku noa, nā



Andrew Patrick  
Manager Regulatory (Acting)  
Charities Services