



11 August 2023

Wendy Yang

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DOIA 2324-0094

Tēnā koe Wendy

Thank you for your email of 13 July 2023 to the Ministry of Business, Innovation and Employment (MBIE) requesting, under the Official Information Act 1982 (the Act), the following information:

- 1. Please provide information regarding in which circumstances the request for information (RFI) letter and the Potentially Prejudicial Information (PPI) letters will be sent and the processing timeframes respectively.*
- 2. Also please provide immigration internal assessment templates and training materials regarding PPI for each visa category.*

Our Response

Question 1

Request for Information (RFI)

Immigration New Zealand would request further information at the time of lodgement where an application is determined to be missing any compulsory documents or requirements as stipulated by the relevant immigration instructions. A request may also be used where an application has been assigned to an immigration officer, and after an initial assessment of the application, its determined that more information would facilitate the processing of the application. An RFI can be made by either a documentation officer, support officer or an immigration officer.

Potentially Prejudicial Information (PPI) letter

Following the principles of fairness and natural justice, a PPI letter is sent when an immigration officer has completed an initial assessment of an application and has determined that some information contained within the application may be detrimental to the outcome of that application.

More information about how RFI and PPI are defined and used, can be found here:

- Temporary entry class visas: <https://www.immigration.govt.nz/opsmanual/#46513.htm>
- Residence class visas (R5.20.5): <https://www.immigration.govt.nz/opsmanual/#30994.htm>



Please refer to Appendix 1 for the standard timeframes INZ follows when requesting further information, either by RFI or PPI. Note these are the recommended timeframes, however immigration officers should consider individual circumstances when setting timeframes.

Question 2

We will provide a response to this part of your request. However, this part of your request is taking some time for us to process. The Ministry has therefore decided to extend the period of time available to respond to this part of your request under section 15A(1)(a) of the Act as the request necessitates a search through a large quantity of information and meeting the original time limit would unreasonably interfere with the operations of the Ministry.

You can expect a further response to your request on or before 25 August 2023.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

If you wish to discuss any aspect of your request or this response, please contact inzoias@mbie.govt.nz

Nāku noa, nā



Jock Gilray
Director Visa
Chief Operating Officer Immigration Branch
Immigration New Zealand
Ministry of Business, Innovation & Employment