

16 October 2023

John Luke  
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Tēnā koe John

Thank you for your email of 7 October 2023 to the Department of Conservation, requesting the full meeting minutes of the *Nature Heritage Fund Committee, Taupō-nui-a-Tia Management Board*, and *Queen Elizabeth II National Trust Board of Directors*. Your request is being considered under the Official Information Act 1982 (OIA).

This letter is to advise you that your request is being transferred, in part, pursuant to section 14(b)(i) of the OIA, to Queen Elizabeth II National Trust.

We are transferring your request for the *Queen Elizabeth II National Trust Board of Directors'* full meeting minutes for the period 1 January 2021 to 1 October 2023, for response.

This part of your request is being transferred as the information you are seeking is not held by the Department, but is instead, held by the Queen Elizabeth II National Trust.

The Department will respond to the remainder of your request in accordance with the statutory timeframes as set out in the OIA.

Nāku noa, nā

Governance and Government Services  
Department of Conservation  
*Te Papa Atawhai*