



09 February 2024

Anon

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Kia ora

**Your Official Information Act request, reference: GOV-030182**

Thank you for your email of 25 January 2024, asking for an itemised invoice outlining the estimated cost to provide the information you requested on 24 November 2023 (our ref: GOV-029162) under the Official Information Act 1982 (the Act).

**Details of how the charge has been calculated**

We would not generate an invoice until a person has agreed to the proposed charge. However, the following specifies how we estimated the cost to provide guidance documents referred to in the Delegations Framework:

Chargeable activities required	There are 748 instances where guidance is mentioned in the current Delegations Framework. For each of those instances, we would need to identify relevant guidance documents for the role/situation.
Estimated minutes to complete chargeable activities	A conservative estimate of 15 minutes to identify relevant documents for each role and situation.
Estimated total time to complete chargeable activities	187 hours

	Quantity	Price	Total
Labour	187 hours	\$36/half hour, with the first hour free	\$13,392

**You have the right to seek a review of this decision by the Ombudsman**

Section 28(1)(b) of the Act provides that the Ombudsman may investigate and review any decision on the charge to be paid in respect of a request for access to official information. The Ombudsman can be contacted via [info@ombudsman.parliament.nz](mailto:info@ombudsman.parliament.nz) or by phoning 0800 802 602. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz).

Ngā mihi

Christopher Johnston  
**Manager Official Information Act Services**  
Government Engagement