

Tertiary Education Report: Consultation on Ministerial Appointments for 2024

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|------------------------|------------------|------------------------------|------------|
| Date: | 18 December 2023 | TEC priority: | Medium |
| Security level: | In Confidence | Report no: | B-23-00938 |
| | | Minister's office No: | |

| ACTION SOUGHT | | |
|---|---|----------|
| | Action sought | Deadline |
| Hon Penny Simmonds Minister for Tertiary Education and Skills | 1. note the consultation process for making ministerial appointees to TEIs. 2. note that further advice will be provided on appointments falling due at The New Zealand Institute of Skills and Technology - Te Pūkenga, the Services Workforce Development Council - Ringa Hora, and the People, Food, and Fibre Workforce Development Council - Muka Tangata. <div style="background-color: black; color: white; padding: 5px; margin: 5px 0;">Out of scope</div> 5. agree that the TEC release this briefing in full. | |
| Enclosure: Yes <div style="background-color: black; color: white; padding: 2px;">Out of scope</div> | Round Robin: No | |

| | |
|------------|--|
| colleagues | |
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CONTACT FOR TELEPHONE DISCUSSION (IF REQUIRED)

| Name | Position | Telephone | 1st contact |
|-----------------|----------------------------------|-------------|-------------|
| Gillian Dudgeon | Deputy Chief Executive, Delivery | 9(2)(g)(ii) | |
| 9(2)(a) | | | ✓ |

THE FOLLOWING DEPARTMENTS/AGENCIES HAVE SEEN THIS REPORT

- DPMC
 MPI
 ENZ
 ERO
 MBIE
 MoE
 MFAT
 MPP
 MSD
 NZQA
 NZTE
 TEC
 TPK
 Treasury

- Minister's Office to Complete:**
- | | |
|---|--|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Declined |
| <input type="checkbox"/> Noted | <input type="checkbox"/> Needs change |
| <input type="checkbox"/> Seen | <input type="checkbox"/> Overtaken by Events |
| <input type="checkbox"/> See Minister's Notes | <input type="checkbox"/> Withdrawn |

Comments:

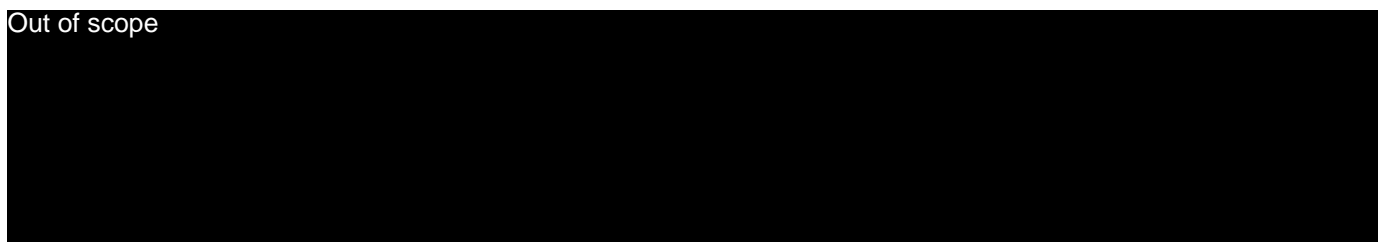
Recommendations

Hon Penny Simmonds, Minister for Tertiary Education and Skills

It is recommended that you:

6. **note** the consultation process for making ministerial appointees to TEIs.
7. **note** that further advice will be provided on appointments falling due at **Out of scope** [redacted] the Services Workforce Development Council - Ringa Hora, and the People, Food, and Fibre Workforce Development Council - Muka Tangata.

Out of scope



10. **agree** that the TEC release this briefing in full.

AGREED / NOT AGREED

Gillian Dudgeon

Deputy Chief Executive, Delivery
Tertiary Education Commission

18 December 2024

Hon Penny Simmonds

Minister for Tertiary Education and Skills

___ / ___ / ___


Purpose

1. This briefing sets out the consultation process for Ministerial appointments to Tertiary Education Institutions (TEIs) in 2024.

Who should be consulted?

2. Who you consult with varies depending on the category of entity.

Out of scope



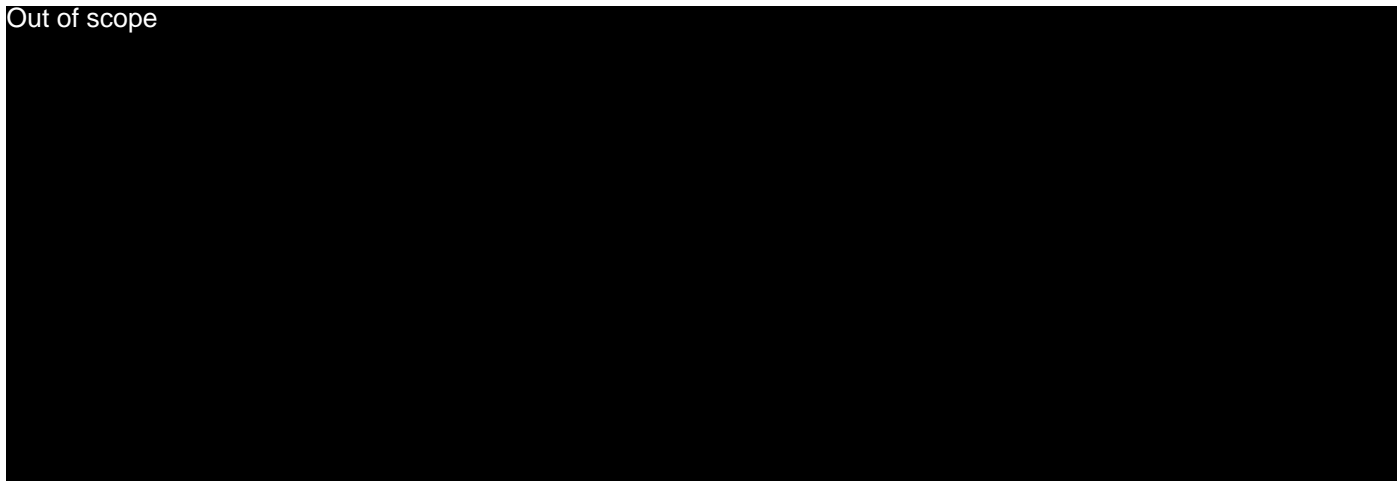
Workforce Development Councils

7. The process for appointing to WDCs is set out in secondary legislation – Orders in Council (OiC). There are six OiCs, one for each of the WDCs. The OiCs have basically the same structure, but there are variations in the details.
8. Only the Services WDC - Ringa Hora and the People, Food and Fibre WDC - Muka Tangata have ministerial appointees. Both WDCs are required to draw nominations from across the industries they cover. They must appoint panels independent of the Council to consider those nominations, and then to make recommendations to you (and the Minister of Agriculture for Muka Tangata). You can only veto the names put forward and ask for further recommendations.
9. As with Te Pūkenga, we are currently engaging with you on your intentions for WDCs and we will advise you on WDC appointments as needed in due course.

Out of scope



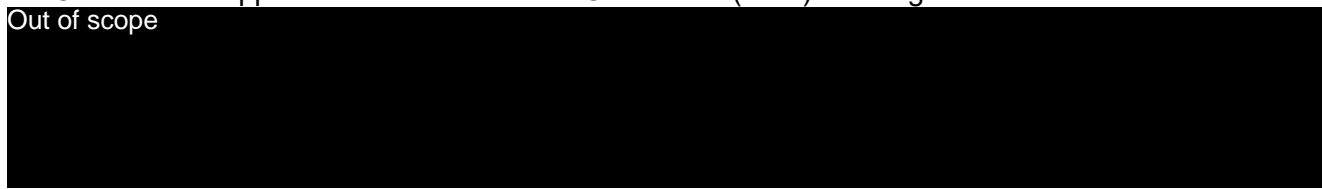
Out of scope



Consideration stage

14. TEC will provide you with advice on all appointments. We will work with your Office on the timing and form of the advice we provide for all appointments. Our timetable is informed by Cabinet and Appointments and Honours Committee (APH) meeting dates.

Out of scope



16. In practice, it is usually your advisors who sound out preferred names with parliamentary colleagues and/or contact the relevant local Member of Parliament in confidence. Names being considered must be kept confidential to minimise the risk of lobbying by, or on behalf of, candidates. Sometimes this consultation results in new names, which are referred to the TEC for due diligence before you consider them.

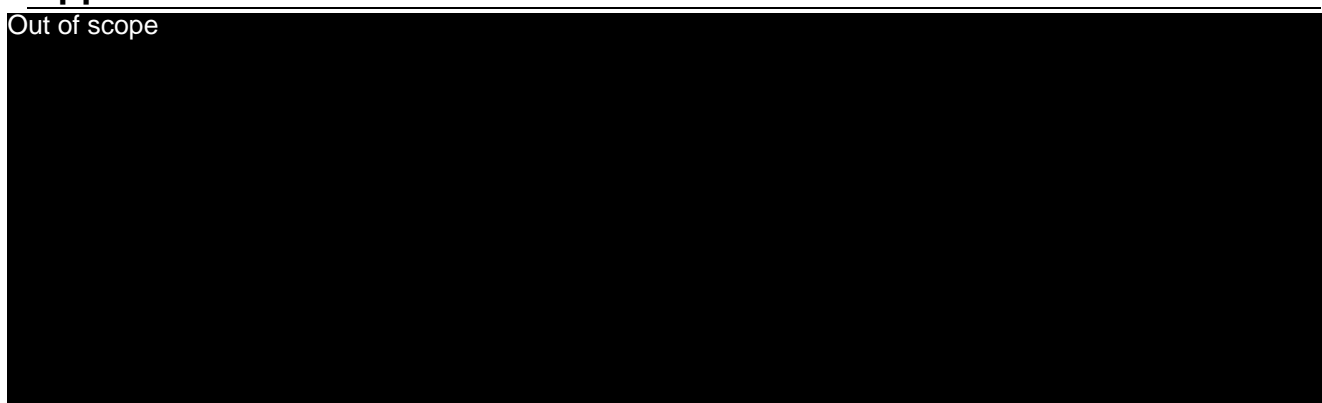
Cabinet and APH stage

17. Once you have decided on your preferred candidates, the convention is that you share your intentions with Cabinet colleagues – usually via the Appointments and Honours Committee (APH). After Cabinet has received the APH minute, the Minister normally shares the names with colleagues at the next Caucus meeting.


18. The TEC prepares for your signature the letters of appointment, letters of thanks for outgoing council members, and letters to inform the Chair or Chancellor about the appointment. Once you sign these, the person is a council member. Your office will email the letter when it is available, and your office would normally provide a media release for the Beehive website.

Appendices

Out of scope



Out of scope



Appendix A:
