

Northland Mayoral Forum Minutes

Meeting held via audio-visual link
on Monday 25 September 2023, commencing at 10.00am

Tuhinga/Present:

Chair Vincent Cocurullo (*WDC Mayor*)
FNDC Deputy Mayor Kelly Stratford
KDC Mayor Craig Jepson
NRC Chair Tui Shortland
WDC Chief Executive Officer Simon Weston
FNDC Chief Executive Officer Guy Holroyd
KDC Chief Executive Officer Jason Marris
NRC Tāhūhū Rangapū - Chief Executive Officer Jonathan Gibbard

I Tae Mai/In Attendance:

Full Meeting
NRC Governance Specialist

Secretarial Note: The Chair declared the meeting open at 10.02am and proceedings commenced with a karakia by the NRC Tāhūhū Rangapū – Chief Executive Officer.

Ngā whakapahā/Apologies (Item 1.0)

Moved (Cocurullo/Shortland)

That the apology from FNDC Mayor, Moko Tepania, for non-attendance be received.

Carried

Confirmation of Minutes - 1 September 2023 (Item 3.1)

Report from Chris Taylor, NRC Governance Specialist

Moved (Cocurullo/Stratford)

That the minutes of the Northland Mayoral Forum meeting held on 1 September 2023, be confirmed as a true and correct record.

Carried

Receipt of Action Sheet (Item 4.1)

Report from Chris Taylor, NRC Governance Specialist

The Action Sheet was noted.

Briefing for Incoming Ministers - Draft Template and key messages (Item 5.1)

Report from Justin Murfitt, NRC Strategic Policy Specialist

The report 'Briefing for Incoming Ministers - Draft Template and key messages' by Justin Murfitt, NRC Strategic Policy Specialist and dated 18 September 2023, was noted.

- The Mayoral Forum's top five priorities had been used to develop a template for Briefings for the Incoming Ministers (BIMs) and key messaging. The recommendation was to keep the briefings succinct and limited to one page (front and rear) due to the fact that Ministers received a large number of BIMs and relied on their advisors to provide a summary.
- Key messaging would also be beneficial for other events involving Ministers and attended by the Mayors/Chair; for example Waitangi celebrations.
- It was suggested there would be merit adding geographical and population information in the BIMs given that many of the Ministers may be new or unfamiliar with Northland.
- Attention was drawn to the document 'Te Taitokerau – Investment Prospectus' prepared by Northland Inc. Limited which included a range of Northland statistics.

In conclusion, the Northland Mayoral Forum:

- 1. Confirmed the following Ministers to receive a BIM:**
 - **Ministers of Cyclone Recovery and Emergency Management**
 - **Minister of Infrastructure**
 - **Minister of Transport**
 - **Minister of Local Government**
 - **Minister of Housing**
 - **Minister of Māori Development**
 - **Minister of Social Development and Employment**
 - **Minister for Health**
 - **Minister for Environment**
 - **Minister for Regional Development**
 - **Minister for Economic Development**
- 2. Supported the proposed template, provided more detail was included regarding Northland geography and key statistics**
- 3. Agreed to sign off via email and to be completed by end of October 2023.**

Adoption of Northland Mayoral Forum Terms of Reference (Item 5.2)

Report from Chris Taylor, NRC Governance Specialist

Moved (Cocurullo/Stratford)

1. That the report 'Adoption of Northland Mayoral Forum Terms of Reference' by Chris Taylor, NRC Governance Specialist and dated 14 September 2023, be received.
2. That the updated Terms of Reference for the Northland Mayoral Forum be adopted.

Carried

Representation from the Northland Mayoral Forum on the Sport Northland Board (Item 5.3)

- The Northland Mayoral Forum Chair (WDC Mayor) and FNDC Councillor Kapa had been the local government representatives on the Sport Northland Board for the past year.
- WDC Councillor Ruka had expressed an interest in being a board representative given his passion and experience in the sporting fraternity. This appointment also matched Sport Northland's desired attributes; being a male with a passion for sport and recreation based.

In conclusion:

- **The Northland Mayoral Forum supported WDC Councillor Ruka replacing the WDC Mayor on the Sport Northland Board. This matter to be progressed through the Sport Northland AGM.**
- **Councillors Ruka and Kapa to report back to the Northland Mayoral Forum on a quarterly basis.**

Whakamutunga (Conclusion)

The meeting concluded at 10.42am with a karakia by the NRC Tāhūhū Rangapū – Chief Executive Officer.