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5 October 2017

Harrison

By email: [fyi-request-6642-b46d0798@requests.fyi.org.nz](mailto:fyi-request-6642-b46d0798@requests.fyi.org.nz)

Dear Harrison

**Information Request – 'outdoor pyrotechnic display written agreements', notification forms and display plans/worksheets for the Royal Easter Show firework displays**

I am writing to acknowledge receipt of your information request, dated 4 October 2017 for 'outdoor pyrotechnic display written agreements', notification forms and display plans/worksheets for the Royal Easter Show firework displays.

In accordance with section 15 of the Official Information Act 1982 we will try to respond to your request as soon as possible and in any event no later than 20 working days after the day your request was received. If we are unable to respond to your request by then, we will notify you of an extension of that timeframe.

We will contact you if we require further information to clarify, or to enable us to process, your request. If any additional factors come to light which are relevant to your request, please do not hesitate to contact us so that these can be taken into account.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'L. Robinson'.

Louise Robinson  
Ministerial Services Coordinator, Office of the Chief Executive

