

By email

4 March 2019

File Ref: OIAP-7-9632

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Dear Mr Randle

Request for information 2019-026

I refer to your request for information dated 1 February 2019, which was received by Greater Wellington Regional Council (GWRC) on 4 February 2019. You have requested the following information:

“I am interested in the proposed GWRC 2018/19 Annual Plan and, in particular, how the Transport Rates have been calculated.

1) Can you please provide me with a complete copy of the detailed calculations that were used to provide the transport rates information in the draft 2019/20 Annual Plan?

I assume that the Transport Rates Calculation information is held in electronic spreadsheet form and I would prefer it was provided to me in its complete, original electronic format as I wish to understand how the calculations were made including the formula used. Please advice if this assumption is not correct and advice what format this information is held. If this information is not to be provided in its complete, original electronic format, please provide the grounds for the GWRC refusal to provide this information in the requested format.

I am also interested in the information related to the 2019/20 Transport Rates provided to councillors at council workshops.

2) Can I please have a copy agenda (including date/time, location and attendees) of each council workshops held at which the 2019/20 Transport Rates were discussed?

3) Can I please have a copy of any reports, presentations or other information provided in preparation for, or during or subsequent to each council workshops held at which the 2019/20 Transport Rates were discussed ?

4) Can I please have a copy of any meeting minutes or meeting notes from each council workshops held at which the 2019/20 Transport Rates were discussed ?

I am also interested in changes to the Transport Reserve.



5) *Can you please provide me with a listing of the changes (contributions and withdrawals) from the Transport Reserve over the past three years including the source for the contributions and the target for the withdrawals?"*

GWRC's response follows:

We assume your question relates to GWRC 2019/20 Annual Plan. GWRC's 2018/19 Annual Plan, including the Transport Rates calculation, has been provided to you in April 2018.

1) The proposed GWRC 2019/20 public transport rates have not been finalised. This will be available after 31 March 2019. This part of your request will be processed once the document is ready.

2) Transport rates were discussed in general terms at the following annual plan workshops:

- 21 November 2018, 9:30 a.m., Walter St Council Chambers
- 13 December 2018, 9:30 a.m., Walter St Council Chambers.

Greater Wellington Regional Council workshops are not minuted so who attended is not recorded. Therefore, this information cannot be provided on the basis it does not exist.

3) The presentations on the Annual Plan referred to above are attached.

4) Greater Wellington Regional Council workshops are not minuted; therefore, this information cannot be provided on the basis it does not exist.

5) The changes to the Transport Reserve are set out in the table below. The source for the Transport Reserve contributions comes from savings within public transport. Please note that the terms 'transfers to reserves' and 'transfers from reserves' are interchangeable and are used for internal accounting purposes only.

	Year Ending	Year Ending	Year Ending
	30-Jun-16	30-Jun-17	30-Jun-18
	(\$'000)	(\$'000)	(\$'000)
Opening Balance	8,377	19,106	16,609
Transfers to reserves	10,389	722	956
Interest Earned	340	668	583
Transfer from Reserves		3,887	2,728
	19,106	16,609	15,420

If you have any concerns with the decision(s) referred to in this letter, you have the right to request an investigation and review by the Ombudsman under section 27(3) of the Local Government Official Information and Meetings Act 1987.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'S. Gain', with a small flourish at the end.

Samantha Gain
General Manager, Corporate Services