



MINISTRY OF EDUCATION
Te Tāhuhu o te Mātauranga

National Office

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IM60/104/57/3

20 June 2013

Kitty Moore
Executive Officer
Baradene College Limited
fyi-request-887-3bb2b2d7@requests.fyi.org.nz

Dear Kitty Moore

Thank you for your email of 24 May 2013 requesting:

- i. information about the process leading to the approval of an increase in the maximum roll for Baradene College of the Sacred Heart; and*
- ii. copies of the documentation which relates to the key steps in reaching the final decision.*

Your request has been considered under the Official Information Act 1982.

The maximum roll increase process:

1. The Ministry of Education's National Office receives an application from the Proprietor of a state integrated school to increase the school's maximum roll.
2. The application is sent to the local Ministry office where consultation with local schools and demographic analysis is undertaken. Other analysis may also be undertaken as considered appropriate. The local Ministry office drafts an Education Report for the Minister of Education.
3. The local office sends the draft Education Report to the Ministry's National Office where the Education Report is reviewed and finalised.
4. The Education Report is sent to the Minister.
5. The Minister makes a decision about the application and sends a letter to the Proprietor.

I can confirm that the application for Baradene College's maximum roll increase followed this standard process.

The documentation which you requested is enclosed. This is composed of the Ministry of Education's report to the Minister of Education about your application, *Education*

Report: Application to increase the maximum roll of Baradene College, Auckland (61).
No information has been withheld from this report.

Yours sincerely



Katrina Casey
Deputy Secretary
Regional Operations
encl

8 May 2013

IM60/104/52/3

**Education Report: Application to increase the maximum roll of
Baradene College, Auckland (61)**

Recommended Actions

We recommend that you:

- a. **agree** to approve a maximum roll increase for Baradene College from 930 to 1,050 students, subject to the school integrating sufficient classroom provision according to the School Property Guide for this roll;
AGREE / DISAGREE
- b. **agree** to approve a maximum roll increase to 1,100 in January 2014, 1,150 in January 2015 and 1,200 in January 2016 subject to the school integrating sufficient classroom provision, implementing an enrolment scheme and not enrolling students above its maximum roll;
AGREE / DISAGREE
- c. **agree** that the maximum non-preference roll will remain at 47 students;
AGREE / DISAGREE
- d. **sign** the attached letters to the Proprietor informing it of your decision;
- e. **note** that the Board of Trustees has acknowledged and accepted the requirement for the development and implementation of an enrolment scheme; and
- f. **note** that each incremental maximum roll increase between 2014 and 2016 will require a new supplementary integration agreement;
- g. **note** that should you disagree with this recommendation an alternative letter will be developed for your signature.

John Greening
Senior Manager – Implementation Planning
Education, Curriculum and Performance

Hon Hekia Parata

Hon Hekia Parata
Minister of Education

2013/73

Education Report: Application to increase the maximum roll of Baradene College, Auckland (61)

Purpose of Report

1. This report seeks your agreement to approve an increase to the maximum roll of Baradene College and to sign the attached letter to the Proprietor notifying it of your decision.

Background

2. Baradene College is a decile 9 state-integrated, Year 7-13 secondary school for girls located in Remuera, Auckland. The school was established in 1910 and was integrated in 1983.
3. The school's current maximum roll is 930 students. This was implemented in 2001. Prior to this the school's maximum roll was 880 students.
4. The school's March 2013 provisional roll is 1,030 domestic students. This is 100 students above its current maximum roll. The school has consistently enrolled students above its maximum roll. The school's July roll returns for the last five years are shown in the below table:

Year	2008	2009	2010	2011	2012
Roll	944	952	958	959	957
5. In March 2012 you approved in principle a maximum roll increase from 930 to 1,000 students subject to the Proprietor integrating sufficient classroom provision and the Board of Trustees implementing an enrolment scheme (Metis 651524 refers). Neither of these conditions has been fulfilled and thus the maximum roll increase for 1,000 students has not been implemented.

6. The Ministry of Education has raised its concerns about the school's roll with both the Proprietor and the Board. The decision not to adhere to the terms and conditions of the deed has placed the school in a difficult position, as it does not receive resourcing for students that have been enrolled above the maximum roll. It is noted that the Auckland Ministry office is proactively working with the Proprietors of integrated schools to support them to be effective partners in the schooling network. This will help resolve the risk of future over enrolment of students at the school.

The Application

8. The Proprietor, Baradene College Limited, and the Board wrote to you in September 2012 seeking "a favourable consideration to increase our roll to 1,200 progressively over the next few years, and without the imposition of an enrolment scheme". The Proprietor was asked to formally apply for the maximum roll increase by filling out the application form and sending it to the Ministry as is the standard process.

9. In November 2012 the Proprietor applied formally to increase the maximum roll from 930 to 1,200 with the maximum non-preference roll increasing from 47 to 60 students (5% of the roll). The Proprietor proposed that the increases would be staggered as shown in the below table:

Year	Maximum Roll
2013	1,050
2014	1,100
2015	1,150
2016	1,200

10. In its application the Proprietor has noted an increasing demand for an education at Baradene College and supplied the below waiting list for 2013:

Year Level	7	8	9	10	11	12	13
Preference	30	5	14	5	2	5	3
Non-Preference	39	6	25	0	2	4	1

11. If this application is approved the Proprietor's roll projections are:

Year	2013	2014	2015
Roll	1,050	1,100	1,150

12. In a letter to the Ministry dated 24 January 2013 the Board and the Proprietor accepted the requirement for the development and implementation of an enrolment scheme for the school. The Ministry is working with the Board as it develops a scheme.

13. The Ministry considers that an increase to 1,050 would help the school to accommodate students if they enrolled over its maximum roll. The further increase to 1,200 would provide schooling capacity for some of the population growth in Auckland.

Analysis and Consultation

Network Implications

14. Baradene College enrolls students from a wide area with many bypassing closer Catholic state integrated girls' secondary schools.

15. A catchment of the eastern half of the Auckland isthmus contains 64% of the students enrolled at the school. Statistics NZ population projections for children aged 11 - 17 (Year 7 - 13) for this area showed a slow decline until 2013 and then a steady increase until the end of the forecast period in 2031.

16. The approval of a maximum roll increase to 1,200 will not cause any school in the network to become marginal. The Ministry notes that this approval will allow the school to accommodate students it has enrolled over its maximum roll and it will also provide choice for preference students within the network.

17. The Ministry does not support an increase in the maximum non-preference roll, given the current over-enrolment of students, the number of preference students on the waiting list, and the surplus capacity in schools in the area. The Ministry recommends that the maximum non-preference roll should remain at 47 students.
18. Non-preference students are able to be enrolled at local state schools within the network. As at July 2012 there were approximately 800 surplus spaces within the local Year 9 – 13 network of state schools. This included approximately 400 surplus spaces within the Catholic state integrated local network of schools for girls.
19. To assist the school with the management of enrolments and to ensure that the school does not find itself in this position again we recommend that the incremental maximum roll increases between 1,050 and 1,200, ~~do not take effect~~ until an enrolment scheme is approved by the Ministry and implemented.

Educational Achievement

20. The latest ERO report of 23 November 2010 states:
"Baradene College in Remuera, Auckland, provides a holistic education for Year 7 to 13 girls, from a wide geographical area. The board of trustees is committed to providing students with a Roman Catholic education that develops their spiritual, intellectual, emotional, social, cultural and physical attributes and skills. The principal, senior leaders and staff, supported by the board of trustees, are focused on improving learning outcomes for students."

Achievement for students in Years 7 to 13 continue to be significantly above national averages and are generally above those for students in schools of a similar type. Specific achievement targets promote success for Māori and Pacific students. High quality learning opportunities enable students to develop leadership and to achieve success in an extensive range of programmes within the school and community as well as in academic, sporting, cultural and service activities. Teaching practices are contributing to the development of students' independent learning skills. Senior leaders have identified the need to continue monitoring school-wide consistency in the use of effective teaching practices."

Consultation

21. The Ministry initiated consultation with 41 schools when the previous application was received in 2011. The Ministry has not undertaken any further consultation with other schools.
22. In the last round of consultation, of the 41 schools that were advised of the application and invited to comment, the Ministry received responses from five schools. Three of these schools had no objection. The comments from the two that did object were:
 - One Tree Hill College Board strongly object as, at that time the school had capacity for an additional 357 students within the current facilities. The Board was also concerned that the gender imbalance (44% female) may be further exacerbated.
 - Kohimarama School Board strongly disagrees as there is high quality state funded educational options and there is no need to increase the current options available.

23. The Ministry also wrote to NZEI, NZPPTA and NZSTA. NZPPTA replied stating that the PPTA cannot support an increase in the maximum roll of a school that is using state funding to build and maintain exclusively.

Property

24. The Proprietor states in its application that the school currently has 59 teaching spaces which it believes are sufficient to cater for 1,100 students. According to the School Property Guide calculator, 55 teaching spaces are required for a roll of 1,050 students.

25. Currently the Ministry's property management system shows that the school has 38 integrated teaching spaces. If you approve a maximum roll increase it is recommended that it be subject to the Proprietor integrating sufficient teaching spaces. The Ministry will work with the school and the New Zealand Catholic Education Office (NZCEO) to integrate sufficient teaching spaces to cater for the increased maximum roll.

26. In order to cater for the requested maximum roll of 1,200 the Proprietor has indicated that it is currently undertaking preliminary work on a major re-plant of its main 'Duschene Building' along with construction of a new adjacent building. This project would affect a substantial part of the school's educational facilities.

27. The Proprietor and its shareholder have made it clear that any advancement of this project is conditional upon the requested roll increase being approved. The Proprietor also states that it is requested to go to 1,200 over a staggered period, to justify the cost of such a project. If the roll increase is granted the Proprietor hopes to commence construction in late 2014.

Risks

Approval of a maximum roll increase to 1,200

28. Should you approve the Proprietor's request to increase the school's maximum roll to 1,200 it could inhibit the growth at other schools, both state non-integrated and Catholic state integrated schools, as students are bypassing these schools in order to attend Baradene College. However, it would not make any school marginal. The Ministry therefore considers this a low risk.

29. This decision could send the message to some state integrated schools that enrolling students above their maximum rolls is grounds to apply for a maximum roll increase. The Ministry considers that this is a detrimental message to the schooling network and is a medium risk. It can be mitigated by the incremental maximum increases from 1,050 to 1,200 being subject to the school operating within its maximum roll.

Declining the maximum roll increase application

30. Should this be your decision the school is very likely to continue to breach the conditions of its deed of integration by enrolling more students than its maximum roll permits.

31. This decision could also be detrimental for the students that are currently enrolled as the school would be in a difficult position requiring it to provide resources for the 100 students that are currently enrolled above its maximum roll for up to seven years.

Financial Implications

32. The school's 2013 staffing entitlement is 56.80 Full Time Teacher Equivalents (FTTE), 75 units and 45 middle management units (MA's). With a maximum roll of 1,200 the school could have up to 70.3 FTTE, 91 units and 53 MA's.

Conclusion

33. The Ministry recommends that you approve a maximum roll increase to 1,050 students subject to the Proprietor integrating sufficient teaching spaces to accommodate this roll. This increase will enable the school to operate within its maximum roll.
34. The Ministry considers that it would not be prudent to encourage and reward school actions that have led to breaches of integration agreements. Thus the Ministry also recommends that you approve incremental maximum roll increases from 1,050 to 1,200 between 2014 and 2015 that are subject to the school implementing an enrolment scheme, the Proprietor integrating sufficient teaching spaces and operating within its maximum roll. This increase would cater for some of the growth in the Auckland area.
35. The Ministry also recommends that the maximum non-preference roll remains at 47 students as there is spare capacity in the network of state schools for non-preference students.
36. Should you agree with the Ministry's recommendation, in September of 2013, 2014 and 2015 the Proprietor would write to the Ministry notifying it that the school has met the conditions of its incremental maximum roll increases. At this time the Proprietor would also submit a supplementary integration agreement for the new maximum roll.
37. The implementation of an enrolment scheme would allow the Secretary for Education to make best use of the existing network of state integrated Catholic secondary schools in Auckland. Given the steady growth projected to occur in the Auckland area, it is especially important to make the best use of this network.



Office of Hon Hekia Parata

Minister of Education

Minister of Pacific Island Affairs

21 MAY 2013

Gavin Rennie
Chairman
Baradene College Limited
Private Bag 28906
Remuera
AUCKLAND 1541

Tēnā koe Mr Rennie

Thank you for your application to increase the maximum roll of Baradene College from 930 to 1,200. I note that in 2012 I approved a maximum roll increase to 1,000, subject to the development and implementation of an enrolment scheme and that this increase has not been implemented.

I also note that Baradene College has enrolled more students than its maximum roll allows for several consecutive years. This places the school in breach of its deed of integration. The school's maximum roll is a binding agreement between you, the Proprietor, and the Crown. I must emphasise the importance of a school adhering to the terms and conditions of its deed of integration.

In considering this application I have decided to approve a maximum roll increase from 930 to 1,050, with the maximum non-preference roll remaining at 47 students. This maximum roll increase is subject to you integrating sufficient teaching spaces to accommodate a roll of 1,050. I understand that this means you need to integrate an additional 17 teaching spaces. This increase will assist the school to operate within the conditions of its deed of integration.

I have also decided to approve incremental roll increases to 1,200 students over three years. The maximum non-preference roll will remain at 47 students. The incremental increases will be implemented as illustrated in the table below:

Years	Maximum roll	Maximum non-preference roll
January 2014	1,100	47
January 2015	1,150	47
January 2016	1,200	47

These incremental maximum roll increases are subject to sufficient teaching spaces being integrated, an enrolment scheme being approved by the Ministry of Education and implemented, and the school operating within its maximum roll. Should the enrolment scheme not be implemented by January 2014 or the school enrol students above its maximum roll in 2014 or 2015, the incremental maximum roll increases to 1,200 will not be implemented.

In September of 2013, 2014 and 2015, you will write to the Ministry confirming that you have met the conditions I have detailed above and that you qualify for the incremental maximum roll increase that I have described above. At this time you will also submit a supplementary integration agreement that details the new maximum roll for the following year.

As I stated in my letter of 4 May 2012 to the Board of Trustees, the implementation of an enrolment scheme at Baradene College will help ensure the best use of the Catholic schooling network for girls in Auckland. It will also provide the Board of Trustees with a tool to help manage the school's roll, so that it does not continue to operate in breach of its integration agreement. I understand that the Ministry has provided assistance to you in the development of this scheme and that the Board of Trustees has acknowledged and accepted the requirement for an enrolment scheme. Please continue to work with the Ministry until the scheme is implemented.

When you have prepared your application to integrate the additional ~~17~~ required teaching spaces, and it has been approved by me, you will be able to prepare a supplementary deed of agreement for the maximum roll increase to 1,050.

I look forward to seeing your site plan update application and your enrolment scheme implemented and operational. Best wishes for a successful remainder of 2013.

Heoi ano



Hon Hekia Parata
Minister of Education

cc: Edmund Baker, Chairman, Baradene College Board of Trustees, Private Bag 28906,
Rennell, AUCKLAND 541
Maguiren Condit, Operations Manager, NZCEO, PO Box 12 307, WELLINGTON

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