

## By email

18 February 2019

File Ref: OIAP-7-9527

Mike Mellor

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Dear Mr Mellor

## Request for information 2019-036

I refer to your request for information dated 20 January 2019, which was received by Greater Wellington Regional Council (GWRC) on 20 January 2019. You have requested the following information:

*“Thank you for the response dated 21 December 2018 to LGOIMA request 2018-348: I appreciate the information supplied.*

*With reference to the information not supplied, I clarify/modify/repeat my request as follows.*

*Items 1 and 2, Metlink Branding Manual and Guidelines: Auckland Transport has its Transport Design Manual online at <https://at.govt.nz/media/1976153/at-tran...>, and I request the equivalent information held by GWRC.*

*Item 4, Schedule 2 agreement details: I now request just the following Appendices (or their equivalents) for all bus units other than Unit 8, and the equivalent information for rail and ferry units:*

- 1 Bus route specifications*
- 2 Bus unit timetables*
- 3 Route directions: public routes*
- 4 Route directions: school routes*
- 5 Bus unit termini, facilities and layover spaces.*

*Item 5, Working Timetables: I am referring to the documents of that name referenced in paragraph 3.32 of Schedule 3, and I repeat my request, and for the equivalent information for rail and ferry units.*

*Item 8, Equipment Operations Manual: I repeat my request for the equivalent information for rail and ferry units.”*

RESPONSE TO OIA 2019-036

The Greater Wellington Regional Council promotes **Quality for Life** by ensuring our environment is protected while meeting the economic, social and cultural needs of the community



**GWRC's response follows:**

***Items 1 and 2, Metlink Branding Manual and Metlink Brand Guidelines***

The document included in the link you have provided (<https://at.govt.nz/media/1976153/at-transportdesignmanual-2018compressed.pdf>) contains the Auckland Transport's draft signage and wayfinding design manual. In your previous request number 2018-348, you requested copies of the Metlink Branding Manual and Metlink Brand Guidelines as referred to in the Bus Contracts section of the GWRC's website at <http://www.gw.govt.nz/bus-contracts/>.

GWRC has developed a comparable Metlink Wayfinding & Signage Guidelines. However, similar to the Metlink Branding Manual and Metlink Brand Guidelines, releasing the information contained in the Metlink Wayfinding & Signage Guidelines would be likely to expose the Metlink marketing collateral to improper use. This information has therefore been withheld in accordance with section 7(2)(j) of the Local Government Official Information and Meetings Act 1987 (the Act) on the ground that withholding this information is necessary to prevent the disclosure of the details or use of the Metlink's marketing and branding collateral for improper gain or improper advantage.

***Item 4, Schedule 2 Agreement details***

Attachments 1 to 4 are four compressed files that contain copies of the following information in Appendices 1 to 5 of the Schedule 2 of the bus partnering contracts for all bus units 1 to 15 and 18.

- 1 Bus route specifications
- 2 Bus unit timetables
- 3 Route directions: public routes
- 4 Route directions: school routes
- 5 Bus unit termini, facilities and layover spaces

Please note that some of the information in these documents has been subject to contractual variations since commencement of the new bus contracts, as network improvements have been rolled out. This means that the information will not match our published service timetables on Metlink's website, which are up-to-date with the latest changes.

***Item 5, Working Timetables***

The working timetables as defined in Schedule 1 of the bus partnering contract are propriety of the bus operators. The propriety working timetables are withheld under section 7(2)(b)(ii) of the Act on the ground that releasing this information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

We have considered whether the public interest in the requested information outweighs GWRC's need to withhold certain aspects of the requested information. As a result, we do not consider that

the public interest outweighs GWRC's reason for withholding parts of the document under the grounds identified above.

Attachments 5 and 6 contain the working timetables for rail.

The ferry services have not been transitioned to the Public Transport Operating Model (PTOM) yet and GWRC is still negotiating the contracting arrangement for ferry services with the Operator. Therefore, GWRC does not hold equivalent working timetables for ferry services. This information is refused under section 17(e) of the Act on the ground that the document alleged to contain the information requested does not exist.

***Item 8, Equipment Operations Manual***

No equivalent Equipment Operations Manual was developed for rail and ferry. This information is refused under section 17(e) of the Act on the ground that the document alleged to contain the information requested does not exist.

If you have any concerns with the decision(s) referred to in this letter, you have the right to request an investigation and review by the Ombudsman under section 27(3) of the Act.

Yours sincerely



**Greg Pollock**  
General Manager, Public Transport