



16 January 2019

CHARITIES SERVICES  
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Grace Haden

Sent via email to: grace@<sup>9(2)(a)</sup>

Tēnā koe Grace

**Official Information Act 1982 Request – OIA1819-0364**

I refer to your email dated 29 November 2018 requesting, under the Official Information Act 1982 (“the Act”), the following information:

- *Copy of all correspondence from Charity services to the trustees of the animal welfare institute of New Zealand in the years 2017 and 2018.*

A list of the documents being released is included in Appendix 1 attached below.

Please note that we have not included any documents within scope of this request which have previously been provided to you in relation to your OIA request dated 17 July 2018. We have however indicated to you what these documents are in Appendix 2 attached below.

As per the Appendix 1, certain information has been withheld under the following sections of the Act:

- *Section 9(2)(a) of the Act. The Department considers that this information should be withheld to protect the privacy of natural persons, including that of deceased natural persons.*
- *Section 9(2)(h) of the Act. The Department considers that this information should be withheld to maintain legal professional privilege.*

You have the right to seek an investigation and review of my decisions about your request by the Ombudsman pursuant to section 28(1) of the Act. The Office of the Ombudsman can be contacted by writing to PO Box 10-152, Wellington or by email to [info@ombudsman.parliament.nz](mailto:info@ombudsman.parliament.nz).

Nāku noa, nā  
Dave Sayers  
Investigations Manager  
Charities Services



## Appendix 1: Documents for OIA request

#	Name of document	Document date	Summary of contents	Page	Grounds for withholding under the Act.	Release (R) , Partial Release (P) or withhold (W)
1.	Annual Return Acknowledgement	11/01/2017	Acknowledgement of Annual Return for financial year ending 30/06/2016.	1		R
2.	Email to the Trust re new reporting standards	22/08/2017	Email to the Trust advising Financial Statements do not adhere to new reporting standards.	2	9(2)(a)	P
3.	Annual Return Reminder	21/11/2017	Email to the Trust advising Annual Return for Financial Year ending 30/06/2017 is due 31/12/2017.	3-4	9(2)(a)	P
4.	Further Annual Return Reminder	23/01/2018	Email to the Trust advising Annual Return for Financial Year ending 30/06/2017 is now overdue.	5-6	9(2)(a)	P
5.	Email trail between the Trust and Charities Services re OIA1819-0032	10/08/2018-14/08/2018	Email trail between the Trust's Legal counsel and Charities Services in relation to OIA request received from Grace Haden dated 09/07/2018	7-9	9(2)(a) 9(2)(h)	R

## Appendix 2: Documents previously released in relation to OIA-1819-0032

#	Name of document	Document date	Summary of contents	Page	Grounds for withholding under the Act.	Release (R) , Partial Release (P) or withhold (W)
1.	Complaint	14/08/2017	Formal complaint received from Grace Haden in relation to The Animal Welfare Institute of New Zealand	1-15		R
2.	Additional complaint information	22/08/2017	Additional complaint information provided by Grace Haden	16-207		R
3.	Initial contact with Trust	22/08/2017-29/08/2017	Email thread between the Charities Services and Trust representative Wyn Hoadley.	208-210	Section 9 (2)(a)	P
4.	Invoices	30/08/2017	Email from Grace Haden providing invoices in relation to legal action against the Trust	211-214		R
5.	Audit information	30/08/2017	Email from Grace Haden in relation to an audit undertaken by MAF.	215		R

#	Name of document	Document date	Summary of contents	Page	Grounds for withholding under the Act.	Release (R) , Partial Release (P) or withhold (W)
6.	Costs/damages queries	30/08/2017	Email thread between Charities Services and Grace Haden in relation damages ordered/paid regarding the legal action between Ms Haden and the Trust.	216-219		R
7.	Second email trail between Trust and Charities Services	04/09/2017-07/09/2017	Chase email to Trust in relation to queries	220-221	Section 9 (2)(a)	P
8.	Third email trail between Trust and Charities Services	07/09/2017-01/11/2017	Emails checking on the progress on the winding up of the Trust.	222-223	Section 9 (2)(a)	P
9.	First email trial between Grace Haden and Charities Services	08/09/2017-11/12/2017	Emails regarding the progress of complaint.	224-227		R
10.	Internal emails in relation to 2017 complaint	01/06/2018	Internal emails in relation to outcome of 2017 complaint.	228-229		R
11.	Draft timeline of historic court proceedings	01/06/2018	Timeline drafted by Kariba McGinn in relation to historic court proceedings.	230-264		R
12.	Second email trial between Grace Haden and Charities Services	06/06/2018-07/06/2018	Emails regarding update of 2017 complaint	265		R

#	Name of document	Document date	Summary of contents	Page	Grounds for withholding under the Act.	Release (R) , Partial Release (P) or withhold (W)
13.	Internal emails in relation to update request.	01/06/2018-07/06/2018	Internal emails in relation to outcome of 2017 complaint.	266-268		R
14.	Update request to trust	21/06/2018	Email to Trust following phone call requesting details of legal counsel to provide update on winding up.	269	Section 9 (2)(a)	P
15.	Email from Trust	22/06/2018	Email from Trust re legal counsel	270-271	Section 9 (2)(a)	P
16.	Phone note	21/06/2018	CRM print out phone note with Trust legal counsel	272	Section 9 (2)(a)	P
17.	Complaint outcome	02/07/2018	Email to Grace Haden to notify outcome of complaint	273		R