

Withheld under section 9(2)(a) of  
the Official Information Act 1982

**To:** [redacted] Private Secretary (Transport)  
[redacted] Private Secretary (Economic Development)

**From:** [redacted] (Ministry of Transport)  
[redacted] (Ministry of Business, Innovation and Employment)

**Date:** 25 January 2017

**Subject:** Electric Vehicles – draft letter to Government agency chief executives

Ministry of Transport OC Number	MBIE Tracking number
OC04750-AM00233	2105 16-17

**Purpose of this aide memoire**

1. This Aide Memoire attaches a draft letter, intended to be sent by the Minister of Economic Development to the Chief Executives of:
  - All Departments/Ministries
  - All Crown entities (including DHBs)
  - All SOEs (including Mixed Ownership companies)
  - New Zealand Defence Force
  - New Zealand Police
 This has been prepared in response to your email request of 17 January 2016.
2. The draft letter notes the new availability of electric vehicles and the two options for purchase, either from the catalogue at the prices already set out, or by participating in an aggregated demand process. MBIE contact details are included.
3. It also notes the benefits to the agencies of EVs – lower running costs, including the 30 cents per litre petrol equivalent, and the opportunity for the agency to show environmental leadership.

<p><b>Ministry of Transport contact:</b> [redacted], Principal Adviser, People &amp; Environment [redacted]</p>	<p><b>Ministry of Business, Innovation and Employment contact:</b> [redacted], AOG Procurement Manager, New Zealand Government Procurement [redacted]</p>
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