

# Minutes – Wednesday 28 October

## Meeting Details

<b>Members in Attendance</b>	<b>MBIE:</b> Peter Crabtree (chair)	<b>MFAT:</b> Glenys Karran
	<b>MOH:</b> Maree Roberts; John Whaanga, Chris James (Medsafe)	<b>PHARMAC:</b> Apology
	<b>Treasury:</b> Cara Palmer-Oldcorn	<b>DPMC:</b> Sasha O’Dea, Philippa Yasbek
	<b>STAG:</b> Ian Town, David Murdoch, James Ussher (items 1-7)	
<b>Apologies</b>	Jess Hewat, Prue Williams, David Taylor, Lisa Williams	
<b>Additional attendees</b>	<b>MBIE:</b> Simon Rae, Karl Ferguson, Poppy Haynes, Alastair Mackay, Stephanie Symynuk, Justine Daw, Zachary Clarke, <b>MFAT:</b> Glenys Karran, <b>MOH</b> Allison Bennett, Kelvin Watson	

## Action Points

### 1 Welcome and review of Actions

- No actions

### 2 COVAX Purchase plan and decision rules

- NOTED: The group highlighted the need to have a standardised process to support all decisions to build the portfolio, which recognises the level of risk the Portfolio is managing.
- ACTION: Develop a standardised risk assessment for the Vaccine Portfolio, to support future decision making including those related to COVAX.

### 3 Horizon Market Research

- NOTED Can be shared within an Agency but not beyond. Specifically don’t share yet with TPM as this needs to be agreed with Horizon.
- ACTION Karl to work with colleagues on a process to socialise results
- ACTION Karl to see if there is more detail on the ethnicity information in the table on page 6 and also Section 5 *Vaccine Approval Process*.
- ACTION Karl to discuss TPM work-plan scope with Philippa Yasbek and/or Treasury.
- ACTION Ian Town and Fran Priddy to brief the Taskforce by December on options for clinical trial/long-term monitoring in NZ, and how this might provide information in support of the Communications and Engagement pillar.

### 4 Project status update

- NOTED: Simon has the Strategy and Policy team considering medium-term risks as part of the medium-term strategy work

### 5 Immunisation Strategy and implementation programme

- ACTION: Chris James to discuss Medsafe process and timeframes with Immunisation team to assist in timeframe planning.
- ACTION: Following the above, potentially hold a focus session with Simon, Poppy and Kelvin on timing.

## 6 Communications and Stakeholder update

- No actions

## 7 COVAX and International

- No actions

## 8 APA Update

- NOTED: need to keep Cara (Treasury) in the loop on upcoming Cabinet and Joint Ministers papers

## 9 Other business

- ACTION: VAANZ Platform Director James Ussher and Clinical Director Fran Priddy to brief the Taskforce by December on progress against agreed plan, as well as any observations from their international connections.

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