



The Customhouse
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Customs.govt.nz

4 May 2023

Jay

By email: fyi-request-22627-56452931@requests.fyi.org.nz

Tēnā koe Jay

Ref: OIA 23-001

Official Information Act 1982 request for Border Executive Board information

The Border Executive Board acknowledges receipt of your official information request dated 30 April 2023:

Under the OIA, I request copies of all agendas, minutes and any pre-reading documentation provided to members of this group from October 2022.

I also request a copy of the boards most current work programme.

We received your request on 2 May 2023 following the transfer from the New Zealand Customs Service. The scope of your request covers 10 Border Executive Board meetings. We have split your request into two parts.

Part 1: Agenda, minutes and most current work programme

We have begun to prepare the agendas and minutes from the Board meetings and the most current work programme as requested. We will be able to provide these by 30 May 2023, 20 working days after the day your request was received.

Part 2: Pre-reading documents

With many papers being presented to each Border Executive Board meeting, we will be unable to prepare all the documents in the current scope to respond to your request by 30 May 2023.

To assist with processing your request efficiently, are you able to identify specific areas that you are interested in? If you are unsure, you could receive the agendas and minutes first to help identify the pre-reading documents that are of interest.

Please email through clarification of the pre-reading documents requested to beb.info@beb.govt.nz or provide us with a phone number and we will call you to discuss.

Once you have clarified the scope of the pre-reading documents, we will be able to confirm a timeframe for responding to this part of the request.



Supporting your request

Your request is being handled by the Border Executive Board Secretariat. If you have any queries, please feel free to contact the Secretariat on beb.info@beb.govt.nz. If any additional factors come to light which are relevant to your request, please do not hesitate to contact us so that these can be taken into account.

Please note that it is our policy to proactively release our responses to official information requests where possible. We do not publish requesters' personal information. Please contact the Secretariat if you have any questions about this.

Ngā mihi

A handwritten signature in blue ink, appearing to read 'Fiona McKissock', is positioned above the typed name.

Fiona McKissock
Executive Director, Border Executive Board