



MINUTES

5 October 2022

Held at Wellington Customhouse and online via MS Teams

Members: Christine Stevenson (Chair, Customs), Bryn Gandy (MoT), Dr Diana Sarfati (MoH), Carolyn Tremain (MBIE)

Attendees for members: Dan Bolger (MPI), Stuart Horne (MFAT)

Attendees: Fiona McKissock (BEB), Naomi Osborne-Wood (Secretariat)

Attendees for items: Item 2 – Sally Giles, Andrew Forsyth (Health); Item 3 – Catriona Robinson (MBIE); Item 4 – Sharon May, Kathryn McIver, Susan Williams, Erica Nicholls (Customs)

Apologies: Ray Smith (MPI), Chris Seed (MFAT)

Item 1: Welcome

1. The Chair welcomed everyone to the meeting and confirmed the agenda.

Item 2: Health at the Border and strategic approach

2. The purpose of the item was to provide the Board with a follow-on update on the Strategic Approach to Health at the border and the workplan.
3. The Board received an update from the Public Health Agency in Manatū Hauora Ministry of Health. Dr Sarfati provided the context that this strategy arises from the Prime Minister's request in February 2022 for a long-term strategic system approach. The update provided detail on the border health strategy and the programme for enduring surveillance and health integration into the border following the reform of the health system.
4. The Board enquired how the surveillance and health functions will practically work to mitigate health threats at the border and connect with border operations. The Board expressed its appreciation for the work done by the health border operations team and asked how border agencies can support Manatū Hauora and Te Whatū Ora going forward. The Board discussed what items on the work programme could be prioritised for phase 2 commencing in January 2023.

Decisions

5. The Border Executive Board:
 - 5.1. **noted** progress on the strategic approach for health at the border and that delivery of phases One and Two will continue, with the Phase Two work programme being developed
 - 5.2. **noted** the surveillance and intelligence capabilities used by the health system and that this has been shared with border agencies
 - 5.3. **agreed** support for health roles being permanently established at ITOC

- 5.4. **requested** that the Border Executive Board Secretariat explore funding of ITOC roles and whether CRRF (COVID-19 Response and Recovery Funding) could be assigned to baseline funding for Health surveillance roles in the same manner as surveillance roles are baseline funded in MPI
- 5.5. **noted** the Health at the Border workstream will provide its next progress report to BEB Systems Improvements by the end of 2022
- 5.6. **invited** Manatū Hauora back in January / early 2023 to update on the work programme.

Item 3: Data Sharing and Privacy

- 6. The papers were taken as read. The purpose of the item was to seek endorsement of the work programme and assistance with prioritising resources.
- 7. MBIE provided an update on the findings from the analysis into data sharing between border agencies. All external recommendations to improve data sharing are being enacted upon. The analysis found 20 further regular data sharing opportunities with a further 15 in planning stages. Seven agreements are being worked on, one is waiting on a system upgrade, and the other seven have longstanding issues to address. Data sharing issues in Health and Maritime are being worked on in specific work streams. The review of the Immigration Act will provide an opportunity to include specific data sharing legislation, similar to Customs' legislation.

Decisions

- 8. The Border Executive Board:
 - 8.1. **endorsed** the Data Sharing and Privacy work programme and actions in Appendix 1
 - 8.1.1. *Work item 1 Clarifying the ability to use Immigration Act 2009 and Customs and Excise Act 2018 provisions for one-off information sharing* – seek privacy and legal perspective on the ability to use Immigration Act 2009 and Customs and Excise Act 2018 information sharing provisions for urgent one-off information sharing
 - 8.1.2. *Work item 2 Reviewing the flexibility of the Immigration Act 2009* – seek privacy and legal perspective on the proposal to review the flexibility of the information sharing provisions of the Immigration Act 2009
 - 8.1.3. *Work item 3 Direct access activities between Immigration New Zealand, Customs and MPI systems* – s 9(2)(f)(iv) OIA
[REDACTED]
 - 8.1.4. *Work item 4 Aviation Security's ability to collect information of interest to other agencies* – s 9(2)(f)(iv) OIA
[REDACTED]
 - 8.1.5. *Work item 5 Progressing proposed information sharing activities that were identified during current state analysis* – seek legal opinion on whether proposed information sharing activities collated during the current state analysis are enabled by existing legislation
 - 8.1.6. *Work item 6 Creating support materials for implementing written agreements* – s 9(2)(f)(iv) OIA
[REDACTED]

8.1.7. *Work item 7 Creating and communicating support materials for current information sharing activities including written agreements and guides –*

s 9(2)(f)(iv) OIA

8.1.8. *Work item 7*

s 9(2)(f)(iv) OIA

8.1.9. that the following identified work items are better supported by expertise outside of the Data Sharing and Privacy workstream

- exploring options for improving access to information about people in the maritime environment.
- building cross agency awareness of information needs

8.2. **noted** that the availability of resources is likely to be an issue for work beyond the above-mentioned next steps

8.3. **requested** they be kept updated on significant delivery challenges, if they arise, with the Data and Privacy initiative.

Item 4: New Zealand Traveller Declaration

Accountability Model

9. The Board were briefed on the options to determine how the New Zealand Traveller Declaration will operate following the conclusion of the project. It was discussed that there is work underway with the Australian Border Force and by the World Customs Organisation that sits alongside the New Zealand Traveller Declaration.

Decisions

10. The Border Executive Board:

10.1. **agreed** to an agency model for accountability arrangements for the New Zealand Traveller Declaration system once it is fully operational from mid-2023

10.2. **directed** Customs, in consultation with the BEB DCE COVID-19 Group, to report back to BEB with a framework to inform discussion and decision on which agency should be the accountable agency.

Future funding

11. The Chair outlined the approach for utilising the New Zealand Traveller Declaration contingency funding and the proposed enduring funding following the conclusion of the project. The current estimation of on-going operating costs is an increase on the costs set out in business case. Cost refining of the forecasts will continue as assumptions are confirmed. It is proposed that on-going costs will be covered via passenger levies, at least in part.

Decisions

12. The Border Executive Board:

12.1. **agreed** the preferred approach to fund the New Zealand Traveller Declaration (NZTD) services in the future, which will be put to Cabinet later this year, being:

- the ongoing operating costs of NZTD from 1 July 2024 onwards should be fully met by fee paying travellers
 - under existing Cabinet authority, we seek joint Ministers approval to draw-down tagged operating contingency during the 2022/23 financial year of \$3.300 million
 - we seek Cabinet authority to re-phase 2022/23 tagged capital contingency of \$13.600 million, to be drawn down as a capital injection phased to be spent in 2023/24
 - we seek Cabinet agreement to draw-down \$17.400 million of tagged operating contingency funding, phased to be spent in 2023/24
 - we seek Cabinet to delegate authority to joint Ministers to approve the draw-down of up to \$31.400 million operating and \$6.400 million capital tagged contingency funding, phased to be spent in 2023/24
- 12.2. **noted** the decision predicates discussions with Treasury and Ministers in mid-October, Departmental consultation 14-28 October and the paper's submission to the Cabinet Economic Development Committee (DEV) scheduled for 23 November 2022
- 12.3. **noted** policy teams and CFOs in each Agency have been engaging on the preferred funding options and are well placed to support Chief Executives to engage Ministers on these matters
- 12.4. **noted** the indicative forecasts will be refreshed and agreed once the next phase of the New Zealand Traveller Declaration programme design and production work is completed
- 12.5. **asked** officials to consider the harm avoidance benefit of the New Zealand Traveller Declaration alongside the refinement of costs
- 12.6. **invited** officials back to provide an update on the ongoing operating cost forecasts.

Item 5: International Civil Aviation Organisation (ICAO) security audit in New Zealand

13. Te Manatū Waka provided a verbal update. The purpose of the item was to update the Board on the findings from the recent security audit. Bryn Gandy informed the Board that the International Civil Aviation Organisation (ICAO) s 6(a) OIA [REDACTED] The Civil Aviation Authority have developed a work plan and are working with ICAO s 6(a) OIA [REDACTED]

Decisions

14. The Border Executive Board:
- 14.1. **invited** Te Manatū Waka to provide a further update to the Board as the work plan progresses.

Item 6: Noting papers - Maritime Border Programme fortnightly update

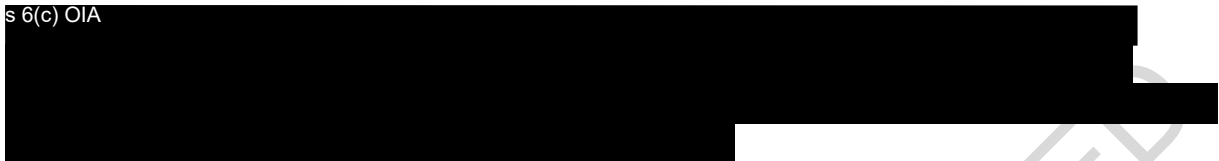
15. The papers were taken as read and noted. The Board was assured that agencies are ready for the start of the 2022/23 cruise season in October. Next update will be on 19th October 2022.

Decisions

16. The Border Executive Board:
- 16.1. **noted** the programme status is green, has transitioned to its final tranche, and is on track to be close by December 2022

- 16.2. **noted** programme workstreams are now Strategy and Coordination, Operational Coordination, and New Zealand Traveller Declaration Maritime Liaison to reflect priority areas of work remaining
- 16.3. **noted** cross agency analysis of risk at the maritime is underway and a report will be provided to BEB 19 October 2022 on the findings and recommendations on future work that requires ongoing joint border agency collaboration.

Item 7: Other Issues and Priorities

17. s 6(c) OIA


18. Item 8: Minutes and Open Actions

- 19. The minutes from the 21 September 2022 meeting were confirmed to be an accurate record. The open actions were noted below:
 - 19.1. BEB 22/11 Revise BEB Terms of Reference – carried forward. Work underway
 - 19.2. BEB 22/15 Meeting with Treasury re COVID-19 activity – carried forward. Contacted CCB Secretariat to progress
 - 19.3. BEB 22/17 Cost recovery workstream – Carry forward. Timing to be agreed
 - 19.4. BEB 22/18 Border Scenarios for passengers and cargo – underway
 - 19.5. BEB 22/19 Environmental impact of cruise ships - underway

The meeting closed at 9.04am

The next meeting is scheduled for 19 October 2022.



MINUTES

8.00am – 9.00am, 19 October 2022

Held at Wellington Customhouse and online via MS Teams

Members: Christine Stevenson (Chair, Customs), Chris Seed (MFAT), Bryn Gandy (MoT), Ray Smith (MPI)

Attendees for members: Catriona Robertson (MBIE)

Attendees: Fiona McKissock (BEB), Clare Bugden (Secretariat)

Attendees for items: Item 2 – Mat Black, Chris Fisher, Andrew Nicolson (Customs)

Apologies: Dr Diana Sarfati (MoH), Carolyn Tremain (MBIE)

Item 1: Welcome

1. The Chair welcomed everyone to the meeting and confirmed the agenda.

Item 2: New Zealand Traveller Declaration

2. The papers were taken as read. The purpose of the item was to provide the monthly New Zealand Traveller Declaration (NZTD) Programme update and seek approval of the high-level air traveller journey service design.
3. The Chair introduced the item highlighting the importance of the Board agreeing the traveller journey as it underpins the design of NZTD for the digital arrival card. The Board noted the Government's decision that from Thursday 20 October 2022 air travellers will no longer be required to complete an NZTD.

High-level New Zealand Traveller Declaration air traveller journey service design

4. The NZTD Programme team lead a discussion with the Board on the journey diagram and described the pathway steps. The Board noted the design provided information at different points on the journey to support compliance and encouraged the declaration pre-departure. The Ministry for Primary Industries ^{s 9(2)(f)(iv) OIA} [REDACTED]
5. The Board and Programme representatives discussed the requirements for a robust biosecurity declaration and alignment to the service design. It was acknowledged that Immigration New Zealand and Customs traveller related declarations were preferable to being made in advance of departure or arrival; however it was likely health declarations would need to be made closer to the time of departure or arrival.

Programme Monthly Update

6. No matters were raised by the Board.

Decisions

7. The Border Executive Board:

- 7.1. **noted** the High-level New Zealand Traveller Declaration Air Traveller Journey Service Design
- 7.2. **noted** the consultation/governance approval process undertaken by the programme
- 7.3. **noted** that the New Zealand Traveller Declaration Steering Committee provided their endorsement on 4 October 2022
- 7.4. **noted** that there are still some policy, legal and privacy considerations before the full service design is finalised
- 7.5. **did not approve** the high-level New Zealand Traveller Declaration Air Traveller Journey Service Design, acknowledging that all policy considerations will be finalised by 4 November 2023 at the NZTD policy sub-committee
- 7.6. **requested** the Programme re-look at the points at which passengers will be required to make their declaration to all agencies to enable the most up-to-date information to be received and support passengers to comply with all border requirements
- 7.7. **note** the New Zealand Traveller Programme Report dated 13 October 2022.

Item 3: Maritime Passenger Border – Scoping Further Work

8. The Chair advised that the paper would not be discussed as further work was needed before a Board discussion. The Board noted the cruise season has started and there are no significant issues with processing, with larger ships due soon.
9. The Board supported the intention to align air and maritime passenger requirements which will consider the requirement for maritime passengers to complete an Arrival Card. This would also explore obtaining advance traveller information.

Item 4: Other Issues and Priorities

Reformatted Arrival Card

10. The Board noted that the Arrival Card had been reformatted to increase visual accessibility.

Annual Review – Select Committee Hearing for the BEB

11. The Board noted the Foreign Affairs, Defence and Trade Select Committee had requested the BEB attend an annual review hearing on 8 December 2022. The questions from the Committee have not been received. The Chair invited members to attend the hearing and the Secretariat to send out further information.

Accountabilities for the BEB

12. The Board noted that the BEB accountabilities were on the agenda for 16 November 2022 meeting as they need to be updated as they reflect COVID-19 activity. The Chair invited a chief executive only session on the purpose of the BEB, accountabilities, and membership. The Terms of Reference and Operating Protocols will also be reconsidered as part of the standard annual review of operating documents by the Secretariat.

Foot and Mouth Disease

13. The Ministry for Primary Industries provided an update. No issues requiring BEB attention were raised.

International Civil Aviation Organisation (ICAO) Audit

14. Te Manatū Waka Ministry of Transport provided an update on the ICAO audit noting that a range of meetings were being held to discuss the findings from the audit report. The Board will receive a report back s 6(a) OIA [REDACTED]

Item 5: Minutes and Open Actions

15. The minutes from the 5 October 2022 meeting were confirmed to be an accurate record. The open actions were updated as noted below.

- 15.1. BEB 22/11 Revise BEB Terms of Reference – carried forward. Scheduled for 16 November 2022.
- 15.2. BEB 22/15 Meeting with Treasury – closed. Item with COVID-19 Chief Executives' Secretariat to progress.
- 15.3. BEB 22/17 Cost recovery for cruise and private vessels – carried forward. Potential for noting update 2 November 2022 meeting.
- 15.4. BEB 22/18 border scenarios for passengers – carried forward. Scheduled for 16 November 2022 meeting.
- 15.5. BEB 22/19 agency lead for environmental impact of cruise ships – closed. The nature of the issue determines the lead agency. The local council is the first point of contact as they can advise who to work with on the specific matter. No other action required.

The meeting closed at 8.55am

The next meeting is scheduled for 2 November 2022



MINUTES

8.00am – 9.00am, 2 November 2022

Held at the Wellington Customhouse and via MS Teams

Members: Christine Stevenson (Chair, Customs), Ray Smith (MPI)

Attendees for members: Stuart Horne (MFAT), Bronwyn Turley (MoT)

Attendees: Fiona McKissock (BEB), Clare Bugden (secretariat)

Invitees: Item 2 – Steve Gilbert (MPI)

Apologies: Chris Seed (MFAT), Bryn Gandy (MoT), Dr Diana Sarfati (Health), Carolyn Tremain (MBIE)

The direction and decisions from the meeting were confirmed by Chris Seed, Bryn Gandy, and Dr Diana Sarfati on 7 November 2022 via email to provide a quorum.

Item 1: Welcome

1. The Chair welcomed everyone to the meeting and confirmed the agenda. The Chair advised there was no quorum and that the meeting will proceed, with decisions to be circulated out-of-meeting or at the next meeting for confirmation.

Item 2: Digital Border Programme report back

2. The papers were taken as read. The purpose of the item was to seek approval of the scope of the Digital Border Programme, which is part of the BEB Systems Improvements Programme overseen by the Board.
3. The Board received an update on the Digital Border Programme, noting the focus has been on the digital experience for a compliant passenger moving through an airport. The Board noted the partnership with Australia on algorithm development. The key matters raised and discussed by the Board are noted below.
 - The link to the Auckland Processing Centre (mail), New Zealand Traveller Declaration, and digital arrival card for air and maritime. s 9(2)(f)(iv) OIA [REDACTED]
 - The need for a clear completion date, noting the staggered approach to testing and deployment for different items. s 9(2)(b)(ii) OIA [REDACTED]
 - How the scanners and algorithms will add to, rather than, replace detection tools s 9(2)(f)(iv) OIA [REDACTED].
 - The importance of ensuring that the whole passenger processing system is being looked at to ensure the system impact of changing one area is understood. The need to know the capacity of airports, changes needed, and the connection with all related services (e.g. baggage processing).
 - The New Zealand Traveller Declaration is seeking agreement to continue post 30 June 2022 to support the cruise season (October to March) and secondary processing activities.

4. The Board agreed it would be useful to visit Auckland airport, Auckland Cargo Inspection Facility, and the mail centre to see how the deployment of new scanners and algorithms will operate.

Auckland International Airport Processing

5. The Board discussed the capacity constraints at Auckland International Airport and the delays processing arriving passengers. The Board acknowledged the impact of flight schedules, delays and congestions of arriving flights, and staff availability impacting processing capacity (including non-border agencies). Delayed flights may also result in staff working beyond their rostered shift.
6. The Ministry for Primary Industries will be releasing some processes to increase processing speed but noted there is a limit to improvements. s 9(2)(f)(iv) OIA
[REDACTED] Agencies continue to work together and with Auckland International Airport and BARNZ. The BEB will provide advice to the Minister for COVID-19 Response.
7. The Board noted that the congestion issue was being experienced, at times, in all New Zealand international airports. Overseas international airports were also experiencing congestion and delays. The Board agreed there was value in exploring process and queue management, from arrival of flights to exiting the arrivals area.

Decisions

8. The Border Executive Board:
 - 8.1. **noted** the Digital Border Programme has been renamed to the Airports of the Future programme and a cross agency steering group has been established
 - 8.2. **agreed** the two parts of the BEB Digital Border Work Stream under BEB Systems Improvements are
 - Airports of the Future – led by the Ministry for Primary Industries to deliver the digitalisation of the airport pathway **suggesting** the title may need revising to reflect the use of technology beyond airports
 - Digital border landscape – led by the BEB Secretariat to provide visibility of work underway or planned and areas for multi-agency benefits / collaboration
 - and that this work will run with strong alignment to the New Zealand Traveller Declaration Programme led by Customs which reports to the BEB
 - 8.3. **directed** that the connection to the Auckland Processing Centre and maritime cruise is retained
 - 8.4. **agreed** the BEB DCE Group has interim oversight of the Digital Border workstream supported by the BEB Secretariat, to provide a collective view of digital work underway, New Zealand Traveller Declaration and Airports of the Future
 - 8.5. **noted** the BEB DCE Group acknowledged on 13 October 2022 the capacity challenges of agencies to consider new digital improvements wider than New Zealand Traveller Declaration and air passenger scanning and algorithms.

Actions

- BEB 22/20 – Organise for BEB to visit Auckland around February 2023 to consider Project Paheko and proposed scanning technology at Auckland International Airport, Auckland Cargo Inspection Facility, and Auckland mail processing centre [BEB Secretariat].

- BEB 22/21 – Provide an update on the timeline for Project Paheko to confirm requirements, floor plans, operating assumptions and start building works. Option to build into 2023 visit [BEB Secretariat to coordinate].
- BEB 22/22 – Explore options to consider end-to-end process and queue management to support processing arriving international passengers at airports [BEB Secretariat].

Item 3: Ahumoni Hoahoa update

9. The papers were taken as read. The purpose of the item was to provide the Ahumoni Hoahoa work programme for endorsement as it forms part of the BEB Systems Improvements Programme overseen by the Board. The item was discussed by exception with no matters raised.

Decisions

10. The Border Executive Board:

- 10.1. **noted** the update on Ahumoni Hoahoa and that there are no issues requiring action by the Board
- 10.2. **endorsed** the Ahumoni Hoahoa workplan to April 2023.

Item 4: International Civil Aviation Organisation (ICAO) Audit

11. Te Manatū Waka provided a verbal update on the ICAO audit ^{s 6(a) OIA} [REDACTED]
[REDACTED] A verification audit will take place over 5 – 7 November 2022. A further update will come to the Board.

Item 5: Other Issues and Priorities

12. **Foot and Mouth updates** – no update to share. The matter will be raised as needed.
13. **Auckland International Airport traveller congestion** – discussed under Item 2.

Item 6: Minutes and Open Actions

14. The minutes from the 19 October 2022 meeting were not confirmed due to no quorum and will be carried over to 16 November 2022 meeting. The status of the open actions were noted.
- BEB 22/11 Revise BEB terms of reference. Carried forward. Scheduled.
 - BEB 22/17 Cost recovery. Carried forward. Scheduled.
 - BEB 22/18 Border scenarios for passengers. Carried forward. Scheduled.

The meeting closed at 9.06am

The next meeting is scheduled for 16 November 2022



MINUTES

16 November 2022

Held at the Wellington Customhouse and online via MS Teams

Members: Christine Stevenson (Chair, Customs), Ray Smith (MPI), Carolyn Tremain (MBIE)

Attendees for members: Stuart Horne (MFAT), Dr Andrew Old (Health), Bronwyn Turley (MoT)

Attendees: Clare Bugden (secretariat)

Invitees: Item 2 – Sharon May, Mat Black, Kathryn MacIver, Michael Herder (Customs); Item 3 – Mike Inglis, Sarah Tuihalangie (MPI), Steve Waugh (Customs)

Apologies: Chris Seed (MFAT), Dr Diana Sarfati (Health), Bryn Gandy (MoT), Fiona McKissock (BEB)

Item 1: Welcome

1. The Chair welcomed everyone to the meeting and confirmed the agenda.

Item 2: New Zealand Traveller Declaration

2. The papers were taken as read. The purpose of the item was to provide feedback and approve a range of New Zealand Traveller Declaration (NZTD) related items.

Application of New Zealand Traveller Declaration at the maritime border

3. Customs provided an overview to the Board, noting the principle that all arriving people will require a NZTD unless there is a specific exemption. The Board reiterated the expectation of aligning how the arrival card is used for air passengers with maritime.
4. The Board supported the default setting of application to all and minimal exemptions. The Board enquired about engagement with the cruise industry noting this has not started. The Board encouraged early engagement with industry on change.

Accountable agency

5. The Board noted all agencies supported Customs being the lead agency. The Board did not raise any objections. The next step is to prepare for implementation.

Performance measures

6. The Programme outlined the intent of the performance measures for NZTD highlighting that they have been developed with agencies. The Board noted the measures are based on existing information and may change as real-life data is gathered. Measures will be developed for maritime. The Board raised:
 - the volume of measures and to consider if there are too many, and how they link to other agency performance measures
 - including a harm avoidance measure/s to support the value of high compliance. Measures could also be used to support border levy contributions and future funding.
 - the hierarchy of indicators and measures noting some are system level and others agency specific.

Monthly Programme report

7. No issues were raised with the monthly performance report. The Board raised the significance of change for agencies and the critical nature of the pilots in 2023. The Board requested the change management elements be made clear to ensure visibility of the critical nature of the work, including staff and infrastructure.
8. The Board discussed the change readiness of agencies and the awareness of the level of change coming with the digital arrival card. The Board discussed the opportunity for Ministerial engagement, with a focus on biosecurity, to provide a reminder about the longer-term intent of NZTD and the change to border processing.
9. The Chair noted the Board will need to maintain visibility of NZTD as development progresses to go-live of the digital arrival card.

Decisions

10. The Border Executive Board:

- 10.1. **noted** the table in the *Application of New Zealand Traveller Declaration at the Maritime Border* memo outlining the assessment of potential exemptions that may be justified for maritime arrivals
- 10.2. **noted** the accompanying A3 overview of related maritime policy workstreams that will complement the introduction of the New Zealand Traveller Declaration
- 10.3. **confirmed** the New Zealand Customs Service as the accountable agency for the New Zealand Traveller Declaration system once it is fully operational from mid-2023
- 10.4. **agreed** officials from the New Zealand Traveller Declaration Programme report back to BEB by the end of March 2023 on the process for implementing Customs as the accountable agency
- 10.5. **noted** the New Zealand Traveller Declaration performance measures
- 10.6. **supported direction** with the proposed performance measures for the New Zealand Traveller Declaration and **requested the next iteration consider:**
 - volume of measures
 - including harm avoidance
 - hierarchy of how measures fit together and with measures in other agencies
 - removing predeparture testing references
- 10.7. **requested** a further review of the New Zealand Traveller Declaration performance measures in February 2023
- 10.8. **noted** the New Zealand Traveller Declaration monthly programme report **and requested**
 - increased visibility of the change element of the programme
 - increased change management support for the Ministry of Primary Industries
 - support for Ministerial engagement, as needed.

Item 3: Auckland Airport – Arrival Passenger System Issues

11. The papers were taken as read. The purpose of the item was to provide the opportunity for the Board to have visibility of, and provide support for, a border system issue.

12. The Board discussed the issue at Auckland International Airport (AIAL). The Chair provided an update and advised that additional information had been requested by the Prime Minister's Office. ^{§ 9(2)(g)(i) OIA}

13. The Board agreed that border agencies cannot resolve the congestion issues and supported continuing to work with AIAL and airlines, ^{§ 9(2)(g)(i) OIA}

14. The Board noted additional border processing space was expected in December 2022. The Ministry for Primary Industries will utilise AVSEC experience with queue management to configure their new space.

Decisions

15. The Border Executive Board:

15.1. **noted** the briefing provided to Ministers on 4 November 2022 *Auckland airport: Response to passenger arrival system issues* [BEB 22-039 refers].

Item 4: International Civil Aviation Organisation Audit (ICAO) Update

16. The Board received an update from Te Manatū Waka Ministry of Transport on the ICAO audit. The final audit is pending due to a change of timeline by the ICAO Committee. No action is needed by the Board.

Item 5: Noting Papers – Review of September 2022 Border Scenarios

17. The papers were taken as read. The purpose was to provide an update on the September 2022 border scenarios after reconsidering significant events in 2023 and the potential for increased air capacity.

Decisions

18. The Border Executive Board:

18.1. **noted** the impact of the 2023 Women's Football World Cup on long-term passenger arrival forecast and that there is not expected to be a significant increase on the inflow of passenger arrivals to New Zealand at this stage.

Item 6: Other Issues and Priorities

19. **New Secretary for Transport** – Audrey Sonerson has been appointed as Secretary for Transport and will start in the role 12 December 2022.

20. **Responsible Minister** – discussions are underway regarding potential change of responsible Minister for the BEB.

Item 7: Minutes and Open Actions

21. The minutes from 19 October 2022 and 2 November 2022 meetings were confirmed to be an accurate record. The actions were updated as noted below.

- BEB 22/11 revise BEB terms of reference – rescheduled to 25 January 2023 Board meeting.

~~IN CONFIDENCE~~

- BEB 22/17 cost recovery – rescheduled to 30 November 2022 Board meeting.
- BEB 22/18 border scenarios for passengers – closed. Update provided at meeting.
- BEB 22/20 BEB visit to Auckland airports of the future – carry forward.
- BEB 22/21 Paheko timing – keep open for an update in 2023. The timeline for requirements is being reviewed.
- BEB 22/22 queue management – carry forward.

The meeting closed at 8.55am

The next meeting is scheduled for 30 November 2022.

PROACTIVELY RELEASED

~~IN CONFIDENCE~~



MINUTES

30 November 2022

Held at the Wellington Customhouse and online via MS Teams

Members: Jamie Bamford (Acting Chair, Customs), Carolyn Tremain (MBIE), Bryn Gandy from 8.17am (MoT)

Attendees for members: Mike Inglis (MPI), Dr Andrew Old (Health), Stuart Horne (MFAT)

Attendees: Fiona McKissock (BEB), Clare Bugden (secretariat)

Invitees: Item 2 – Catherine McIntosh (MFAT)

Apologies: Christine Stevenson (Customs), Ray Smith (MPI), Dr Diana Sarfati (MoH), Chris Seed (MFAT)

Item 1: Welcome

1. The Chair welcomed everyone to the meeting and confirmed the agenda.

Item 2: NZ Inc's Effort to Strengthen Pacific Borders

2. The papers were taken as read. The purpose of the item was to have visibility of activity underway to progress an area of shared interest that is part of the draft Border Sector Strategy.
3. MFAT provided an overview of the activity underway across the Pacific inviting comment from the Board. It was noted that the range of activity by agencies reflects a New Zealand Inc effort which is valued by Pacific partners and is contributing to building a Pacific region that is resilient, prosperous and secure.
4. The Board identified the value of looking at where to put complementary effort, ^{s 6(a) OIA} [REDACTED], to enhance the impact of delivery. The Board discussed how border agencies and countries approach engagement with the Pacific with different emphasis such as economic, development, or security. The Board identified the potential to influence how work was approached through different forums including B5 (border 5 forum) and M5 (migration 5 forum).
5. The Board supported MFAT maintaining a consolidated view that can be shared with agencies and the BEB, recognising that most agencies would not have visibility of the full range of activity underway.

Decisions

6. The Border Executive Board:
 - 6.1. **noted** the programmes underway across agencies to strengthen Pacific borders
 - 6.2. **identified** the opportunity to have an annual discussion on border agency activity in the Pacific to maintain visibility of activity and consider the impact, opportunities and gaps.

Item 3: Readiness for Summer 2022/23

7. The papers were taken as read. The purpose of the item was to have assurance of the border system's readiness for summer 2022/23 and to be aware of any significant risks or issues.

8. The Board discussed readiness, noting the ongoing issues of air travel. The Board noted agencies are working together, and with other groups in the system, to support raising issues and where possible making changes. Health is focused on domestic settings and managing COVID-19 with freedom of movement. No issues were raised for the border settings. The all-of-government readiness exercise on how agencies could respond to a national COVID-19 event is being held 30 November 2022.

Decisions

9. The Border Executive Board:
 - 9.1. **noted** that border readiness summary for summer 2022/23 and the risks to the air passenger pathway
 - 9.2. **noted** the potential risk to out-of-hours Immigration support and to raise any concerns.

Item 4: Closing the Maritime Border Programme

10. The papers were taken as read. The purpose of the item was to close-out the Maritime Border Programme as the work has been completed.
11. The BEB Secretariat thanked all members for the contribution of their agencies to reopen the maritime border. The Board noted the positive aspects of the approach that can be carried forward to other activity, such as shared governance and how agencies were brought together to work collaboratively. The Board highlighted that the Programme's activity had identified some areas in the maritime pathway that required change. The proposed work programme for 2023 will come to the Board early 2023 for consideration.

Decisions

12. The Border Executive Board:
 - 12.1. **noted** that the Maritime Border Programme has been successfully completed, including: COVID-19 response activities at the maritime border, the reopening of maritime pathways for foreign flagged recreational vessels and cruise ships, and operational readiness for cruise season 2022/23
 - 12.2. **agreed** to close the Maritime Border Programme from 30 November 2022
 - 12.3. **noted** that a proposed new work programme for the maritime border will be presented to the Board in early 2023.

Item 5: Select Committee 2021/22 Annual Review Responses

13. The papers were taken as read. The purpose of the item was to approve the responses to the Select Committee 2021/22 Annual Review questions as part of the Board's stewardship responsibilities and in recognition that members have joint accountability for the performance of the BEB. No issues were raised.

Decisions

14. The Border Executive Board:
 - 14.1. **agreed** the responses to the 2021/22 Annual Review questions for the Foreign Affairs, Defence and Trade Select Committee
 - 14.2. **no other topics of interest were added** to support the Chair attending the Annual Review hearing on 12 December 2022.

Item 6: Noting Papers

6a) Port Infrastructure – New Zealand Freight and Supply Chain Strategy

15. The papers were taken as read. The item responded to the Board's request for quarterly updates on the New Zealand Freight and Supply Chain Strategy. Transport provided additional context to the development of the Strategy noting positive progress. No issues were raised by the Board.

Decisions

16. The Border Executive Board:

- 16.1. **noted** that the New Zealand Freight and Supply Chain Strategy is currently being drafted,

s 9(2)(f)(iv) OIA

- 16.2. **noted** that no action by BEB is required.

6b) BEB Systems Improvements Programme Update Q4 2022

17. The papers were taken as read. The purpose of the item was to provide a regular update on the BEB Systems Improvements Programme. No issues with the Programme's performance were raised. Customs advised work is underway on the sustainability of goods cost recovery. The Board acknowledged many agencies were reviewing their cost recovery rates and it would be useful to see the approach of the relevant border agencies.

Decisions

18. The Border Executive Board:

- 18.1. **noted** that the Systems Improvements Programme status is green and there are no issues or risks requiring attention by the Board
- 18.2. **noted** the key updates for each work stream and the delivery milestone for the Systems Improvements Programme
- 18.3. **noted** the BEB Secretariat will be providing an updated Border Executive Board work programme in the new year which will include recommendations on the Systems Improvements Programme.

6c) Auckland International Airport Arrivals

19. The papers were taken as read. The purpose of the item was to provide visibility of the follow-up advice sent to Ministers regarding Auckland International Airport arrivals congestion. No further matters were raised.

Decisions

20. The Border Executive Board:

- 20.1. **noted** the briefing provided to Ministers on 23 November *Auckland airport: Follow up response to passenger arrival system issues* [BEB 22-041 refers]

Item 7: Other Issues and Priorities

21. **Thank you to Acting Secretary of Transport** – the Board thanked Bryn Gandy for his contribution as a member of the BEB, noting this was his final meeting.

22. Nyxoid supply issues – s 9(2)(f)(iv) OIA

Item 8: Minutes and Open Actions

23. The minutes from the 16 November 2022 meeting were confirmed to be an accurate record. The actions were updated as noted below.

- BEB 22/11 Revise BEB terms of reference – carry forward. Not due.
- BEB 22/17 Cost recovery workstream – carry forward. Date to Board pending confirmation.
- BEB 22/20 BEB visit to Auckland for airports of the future – carry forward. Not due.
- BEB 22/21 Paheko timeline for confirming requirements – carry forward. Not due.
- BEB 22/22 queue management – carry forward. No further updates to share.

The meeting closed at 8.52am

The next meeting is scheduled for 14 December 2022 and will be the final for the year.

PROACTIVELY RELEASED



MINUTES

14 December 2022

Held at the Wellington Customhouse and online via MS Teams

Members: Christine Stevenson (Chair, Customs), Carolyn Tremain (MBIE), Audrey Sonerson (MoT)

Attendees for members: Dr Andrew Old (MoH), Stuart Anderson (MPI)

Attendees: Fiona McKissock (BEB), Clare Bugden (secretariat)

Invitees: Item 2 – Bronwyn Turley (MoT), Mike Hill (CAA)

Apologies: Dr Diana Sarfati (MoH), Ray Smith (MPI), Chris Seed (MFAT)

Item 1: Welcome

1. The Chair welcomed everyone to the meeting, acknowledging this was Audrey Sonerson's first meeting as Secretary for Transport, and confirmed the agenda. The Chair thanked Chris Seed and Carolyn Tremain for also attending the BEB 2021/22 Annual Review Select Committee hearing.

Item 2: International Civil Aviation Organisation Audit

RESTRICTED

2. The papers were taken as read. The item responded to a request from the Board to receive an update on the security audit of New Zealand conducted by the International Civil Aviation Organisation (ICAO) and the implication for border agencies.
3. The Civil Aviation Authority provided an update and led a discussion with the Board on the audit and findings. There are no direct recommendations for border agencies.
4. s 6(c) OIA

Decisions

5. The Border Executive Board:
 - 5.1. **noted** the update on the International Civil Aviation Organisation security audit of New Zealand
 - 5.2. **noted** the memo did not require action from the BEB
 - 5.3. **identified** the opportunity for BEB to explore conducting assurance to provide a consolidated view of actions taken by agencies to maintain the integrity of the border workforce, with a focus on staff at maritime ports and airports.

Action

- BEB 22/23 BEB Secretariat to prepare a terms of reference to conduct assurance to provide a consolidated view of the practices to maintain the integrity of the border workforce.

Item 3: Readiness for a Health Event Over Summer 2022/23

6. The papers were taken as read. The purpose of the item was for the Board to receive an update on border agency support a national response to a significant health event over summer 2022/23.
7. Manatū Hauora confirmed that no action is required from border agencies and thanked agencies for participating in the readiness exercise on 30 November 2022. The Board received an update on COVID-19. The Board acknowledged the health-related reporting from ITOC for cruise ships.
8. Customs advised their border processing staff have the option, and will be encouraged, to wear masks and gloves. Other agencies were welcomed to follow similar practices. Manatū Hauora confirmed no additional direction on health practices is expected. The Board noted the Ministry for Primary Industries is managing the risk of staff boarding cruise ships where COVID-19 may be present.
9. The Board invited Manatū Hauora to identify any key messages to share with staff as the holiday period approached. The Board were advised a *have a safe-as summer* campaign has been launched and will become more visible in the coming week. The Board confirmed with Manatū Hauora that rapid antigen testing packs are expected to be available for arriving international air travellers over the summer period. The Ministry for Primary Industries will continue to manage distribution.

Decisions

10. The Border Executive Board:

- 10.1. **noted** the draft briefing on the readiness for a health event over summer 2022/23
- 10.2. **noted** no specific action beyond current preparedness activity is required from border agencies to support readiness
- 10.3. **noted** border agencies should continue to progress their own internal actions to ensure readiness to respond should a full or partial system activation be required.

Item 4: Royal Commission of Inquiry (COVID-19 Lessons)

11. The papers were taken as read. S 32 (1) Inquiries Act 2013

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

13.2. s 32 (1) Inquiries Act 2013

[REDACTED]

Item 5: Other Issues and Priorities

Summer Readiness Check-in

14. The Board checked with each other to see if there were any new issues or risks to manage over the summer 2022/23 period. The known issue of the airport traveller system (focus on arrivals) and risk of staff illness was discussed. No new matters were raised.

Debrief of Select Committee Annual Review

15. The Board noted the 2021/22 Annual Review hearing was held on 12 December 2022 before the Foreign Affairs, Defence and Trade Committee. The hearing was attended by Christine Stevenson, Carolyn Tremain, and Chris Seed. The Committee raised key achievements, what gaps exist at the border, the relevance of a border force, and the benefit from expanding membership. Related topics from the Customs hearing were the New Zealand Traveller Declaration and passenger information in maritime.

Noting paper: Recovering the Cost of Processing Passengers out of Hours and in Unusual Places

16. The purpose of the paper was to respond to an earlier discussion regarding processing passengers. s 9(2)(g)(i) OIA

[REDACTED]

Decisions

17. The Border Executive Board:

17.1. **noted** that passenger clearance costs are fully cost recovered but that charges are not differentiated by location

17.2. s 9(2)(f)(iv) OIA

[REDACTED]

General Updates

18. **Chair over the holiday period** – Christine Stevenson will remain Chair over the holiday period and will be contactable while on leave.

19. **Upcoming meeting reminder** – meeting 25 January 2023 is chief executive only as the agenda is focussed on BEB accountabilities, board membership, and governance reflections.

Item 6: Minutes and Open Actions

20. The minutes from the 30 November 2022 meeting were confirmed to be an accurate record. The open actions were updated as noted below.

20.1. BEB 22/11 Revise BEB terms of reference – carry forward; not due.

20.2. BEB 22/17 Cost recovery workstream – closed; refer to item 5c.

20.3. BEB22/20 BEB visit to Auckland airports of the future – carry forward; not due.

20.4. BEB 22/21 Paheko timeline for confirming requirements – carry forward; not due.

20.5. BEB 22/22 Queue management – carry forward; updates as available.

Item 7: Board only time

21. No items were raised for discussion.

The meeting closed at 8.50am

The next meeting is scheduled for 25 January 2023.

PROACTIVELY RELEASED



MINUTES

8.00am – 9.30am, 25 January 2023

Held at the Wellington Customhouse and online via MS Teams

Members: Christine Stevenson (Chair, Customs), Chris Seed (MFAT), Ray Smith (MPI), Audrey Sonerson (MoT)

Attendees: Fiona McKissock (BEB Secretariat), Clare Bugden (secretariat)

Apologies: Dr Diana Sarfati (MoH), Carolyn Tremain (MBIE)

Item 1: Welcome

1. The Chair welcomed everyone to the first meeting of 2023 and confirmed the agenda. The Board discussed the change in Prime Minister (the Hon Chris Hipkins from 25 January 2023), the potential change in ministerial portfolios and international trends of interest to the border.

Action

- MFAT to confirm a date for discussing with BEB international trends and potential areas of focus for the border.

Item 2: BEB Accountabilities and Governance

2. The papers were taken as read. The purpose of the item was to consider the BEB accountabilities and membership as part of the Board's stewardship responsibilities.
3. The Board discussed the accountabilities, how COVID-19 was reflected, and the proposed revision. The Board supported removing reference to COVID-19 and retaining the intent of the accountabilities such as the importance of health being integrated into the border. The Board supported adding a new accountability that recognised the existing system leadership role of the BEB. It was acknowledged that BEB is seen by government and industry as a point of contact.
4. The Board discussed membership, acknowledging the varied weight of border activity across member agencies. The Board confirmed the current membership is appropriate. There was support for crown entities, and others, attending meetings for relevant items.

Action

- Chair to discuss Health participation with the Director-General of Health.

Decisions

5. The Border Executive Board:
 - 5.1. **agreed** the level of change to the accountabilities
 - strategic border system improvements, including developing a Border Sector Strategy, monitoring performance and user experiences across the system, advising on investment decisions for the border system, and delivering joint initiatives to build a safer and smarter border (no change to 2020 accountability)

- no gaps in the end-to-end border processes, with health risk management integrated and the border ready to respond to significant events (revised 2020 accountability)
 - risks from people, goods, and craft arriving and departing the border will be addressed and opportunities maximised, where these are not already being managed by an existing agency or other government processes (revised 2020 accountability)
 - the border system is financially sustainable through oversight of significant fiscal challenges such as inflation and cost recovery (revised 2020 accountability)
 - add a new accountability to reflect system leadership e.g. provide leadership to facilitate business and a positive user experience with the border system (wording TBC)
- 5.2. **agreed** to retain the current membership of the governance board (chief executives of the six remit agencies)
- 5.3. **agreed** the minor updates to the draft Border Sector Strategy
- 5.4. **agreed** to the revised operating procedures
- 5.5. **noted** a paper for Cabinet will be provided early 2023 to progress the changes to the BEB accountabilities
- 5.6. **noted** the terms of reference will be provided for agreement once changes to the accountabilities are agreed by Cabinet.

Item 3: Reflecting on 2022 governance to inform 2023

6. The papers were taken as read. The purpose of the item was to discuss how the governance board is operating, which is done at least annually as part of good governance.
7. Members shared their insights and that they were satisfied with how the governance board was operating. The structure, cadence and support for the meetings has enabled constructive meetings. The Board will aim for monthly meetings in 2023 in recognition of the more stable nature of governance board content.
8. The Board noted the BEB DCE COVID-19 Group had ceased and one DCE group will operate for 2023. The Group will take a structured approach to supporting achievement of the BEB work programme.

Decisions

9. The Border Executive Board:
- 9.1. **agreed** the governance board is operating satisfactorily and that members will raise matters with the Chair or each other as they occur.

Item 5: Roundtable of Top-of-Mind Border Matters

10. The purpose of the item was for members to share any top-of-mind border matters at the start of 2023. The Chair led a discussion with the Board covering the topics outlined below.
- Health at the Border / Strategic Approach to Health at the Border
 - s 9(2)(g)(i) OIA [REDACTED]
 - Update on the Strategic Approach to Health at the Border scheduled for 15 February 2023 meeting.

○ s 9(2)(f)(iv) OIA [Redacted]

Actions

- BEB Secretariat to provide the Board with an overview of engagement and progress on the surveillance work commissioned in February 2022, BEB Secretariat to provide the Board with options on engaging a resource to support health at the border / strategic approach to health at the border.
- Congestion at Auckland International Airport (AIAL)
 - Congestion remains a significant matter for the border.

○ s 9(2)(f)(iv) OIA [Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

s 9(2)(g)(i) OIA

Action

- BEB Secretariat to report back to the Board on system performance metrics of operations at AIAL. Clarify what each indicator is measuring, a view on how the measure informs performance of the system, and options for improvement including building own metrics.
- Delays in aviation security screening of departing passengers at AIAL
 - Te Manatū Waka Ministry of Transport will discuss the screening delays with AVSEC.
- Cruise ship biosecurity biofouling compliance
 - Acknowledged the work the Ministry for Primary Industries has taken during the cruise season and upcoming work to support the 2023/24 season.
- Significant drug seizures over the summer period
 - Acknowledged the findings made by Customs.

- Digital arrival card
 - The Chair invited members to visit “Hinemoa international airport” set up at Wellington Customhouse to test the digital arrival card.

Item 4: Border Contribution to Enhanced COVID-19 Surveillance and Measures

11. The papers were taken as read. The purpose of the item was to provide an opportunity for members to discuss the enhanced COVID-19 surveillance and measures, and the role of the BEB and border agencies.
12. The Board did not discuss the item but acknowledged the good work of the Ministry for Primary Industries and Customs over the holiday period. ^{s 9(2)(g)(i) OIA}

Decisions

13. The Border Executive Board:

- 13.1. **noted** the recent briefings from Manatū Hauora and Te Whatu Ora

- Progress update on enhanced COVID-19 border surveillance and latest evidence on variance [H2023019059]
- Update on implementation of enhanced border surveillance for passengers arriving from China [H2023019140].

Item 6: Other Issues and Priorities

14. **Change of BEB responsible Minister** – noted activity was on hold due to change of Prime Minister and potential changes to ministerial portfolios.
15. **Select Committee Annual Review** – the Chair outlined the five post hearing questions received and thanked Chris Seed and Carolyn Tremain for their attendance at the hearing.

Item 7: Minutes and Open Actions

16. The minutes from the 14 December 2022 meeting were confirmed to be an accurate record. The actions were updated as noted below.
 - 16.1. BEB 22/11 Revise BEB terms of reference – closed; discussed as agenda item 2.
 - 16.2. BEB22/20 BEB visit to Auckland airports of the future – carry forward; confirmed interest in February / March visit with a focus on Auckland International Airport
 - 16.3. BEB 22/21 Paheko timeline for confirming requirements – carry forward; no MACPAC meeting dates for 2023 available
 - 16.4. BEB 22/22 Queue management – carry forward; updates as available.

The meeting closed at 9.30am

The next meeting is scheduled for 15 February 2023



MINUTES

8.00am – 9.30am, 15 February 2023

Held at the Wellington Customhouse and online via MS Teams

Members: Chris Seed (Acting Chair, MFAT), Audrey Sonerson (MoT), Ray Smith (MPI), Carolyn Tremain from 8.15am to 9.30am (MBIE), Bill Perry (Customs), Di Sarfati until 9.30am (Health)

Attendees: Christine Stevenson (on secondment as Secretary for DPMC), Fiona McKissock (BEB Secretariat), Clare Bugden (Secretariat)

Attendees for items: Item 2 – Dr Andrew Old (Health); Item 3 – Sharon May, Mat Black (Customs)

Apologies: None

Item 1: Welcome

1. The Chair welcomed everyone to the meeting and confirmed the agenda. The Board noted Christine Stevenson has been seconded to be the Acting Secretary of the Department of Prime Minister and Cabinet from 31 January 2023. Chris Seed is the acting Chair of the BEB. Bill Perry joins the BEB as the Acting Comptroller of Customs.

Item 2: Strategic Approach to Health at the Border

2. The papers were taken as read. The purpose of the item was to provide the Board with an update on progress of the strategic approach to health at the border, as requested at the 5 October 2022 meeting. Dr Andrew Old led a discussion with the Board providing an overview of phase two and the four workstreams. Health acknowledged the positive difference a physical presence at the border has made. The Board noted the Minister of Health will be updated via Health's weekly report.
3. The Board discussed how the Phase 2 approach aligned with the expectations of the BEB that health is integrated into the border and the border is ready for the next health event. The Board considered whether they were in a better position than before the expectations regarding surveillance were set in February 2022. The Board discussed areas that required further attention.

- s 9(2)(g)(i) OIA [Redacted]

Decisions

4. The Border Executive Board:

- 4.1. **noted** the update on the Strategic Approach to Health at the Border
- 4.2. **provided feedback** on the following areas to action to increase integration and ensure the border is ready for the next health event
 - 4.2.1. minimise the risk of a surprise health event by enabling BEB chief executives to be proactively aware of potential health risks
 - 4.2.2. enable staff at air and sea borders to be informed of potential risks that may impact their health, safety and wellbeing separately from any requirements or action for passengers
 - 4.2.3. clarify the distribution of information and engagement across the public sector relating to health risks, recognising that risks are raised with a range of groups other than the BEB
 - 4.2.4. document a clear escalation, decision, and communication pathway for health border risks.

Actions:

- BEB 23/06: BEB Secretariat to lead the development of reporting to help BEB chief executives be aware of potential health and bio-security risks, using the DCE Group to identify useful / thresholds of content, sources of content, and frequency of reporting. Use case studies to show the options for reporting e.g. measles, avian flu.

Item 3: New Zealand Traveller Declaration Programme

5. The papers were taken as read. The purpose of the item was to have assurance about progress of the New Zealand Traveller Declaration Programme. The Board noted the upcoming Programme assurance and discussed the development of the digital Arrival Card, and the proposed change to phase the implementation in maritime.
6. The Board supported a phased approach in maritime in recognition of the complexity of processes and that the cruise season starts in October 2023. The Board noted that hyper-care will be available for cruise from October – December 2023 to support implementation and transition to BAU. Programme funding is available to December 2023.
7. The Board had a general discussion around engagement with cruise lines, the impact of piloting the digital Arrival Card for air travellers, and communicating the benefits for travellers.
8. The Board discussed the go-live readiness of the Ministry for Primary Industries

s 9(2)(f)(iv) OIA

s 9(2)(g)(i) OIA

s 9(2)(g)(i) OIA

Decisions

9. The Border Executive Board:

- 9.1. **noted** the red status of maritime and **received assurance** the appropriate mitigations are place

- 9.2. **supported** the proposed change to phase the implementation in maritime of small craft and commercial from June 2023, and cruise and defence force from October 2023
- 9.3. **requested** independent assurance of MPI readiness for 21 June 2023 go-live and what can be done to close any gaps, reporting back on any risk to the planned go-live date
- 9.4. **requested** the Programme have further detailed conversations with MPI and Customs
- 9.5. **noted** the New Zealand Traveller Declaration Tranche 2 Post Implementation Review, in that Tranche 2 is complete and all focus will now be directed to Tranche 3 - delivery of the remaining work towards the final Investment objective-3 - *“Provide safe, secure, and efficient clearance and enforcement services for passengers, crew and staff while keeping New Zealand safe.”*

Item 4: BEB Mid-Year Performance Report

10. The papers were taken as read. The purpose of the item was to provide an update of the performance of the Border Executive Board as part of the Board’s stewardship responsibilities. No matters were raised.

Decisions

11. The Border Executive Board:

- 11.1. **noted** the BEB 2022/23 Performance Report to 31 January 2023 and that there are no performance issues requiring action by the Board
- 11.2. **agreed** to the changes to the Border System Performance appropriation
 - Ministerial satisfaction measure – replace Minister for COVID-19 Response to “responsible Minister”
 - Intention statement – update to “This appropriation is intended to achieve an end-to-end border process that integrates health risk management and strategic border system improvements to create a safe and smart border. This will be achieved through the provision of advice and services to the Border Executive Board, co-ordination of joint initiatives, and system stewardship to enable the border system to improve the wellbeing of New Zealanders”
- 11.3. **noted** a refresh to the BEB 2022/23 work programme is included in papers for the 15 February 2023 meeting.

Item 5: Refresh of BEB 2022/23 Work Programme

12. The papers were taken as read. The purpose of the item was to refresh the 2022/23 work programme in recognition that COVID-19 related work is complete, and the Systems Improvements initiatives had updated their work plans with the Board in late 2022. No matters were raised.

Decisions

13. The Border Executive Board:

- 13.1. **agreed** to the refreshed BEB 2022/23 work programme shown as Appendix 1
- 13.2. **noted** the key areas of focus for February to August 2023 shown as Appendix 2
- 13.3. **noted** the consideration given to including maritime related work into the refreshed BEB 2022/23 work programme shown in Appendix 3.

Item 6: Noting Papers

Border Agency Interaction with the Royal Commission of Inquiry COVID-19 Lessons

14. The papers were taken as read. The purpose of the item was to update the Board on the approach taken by member agencies in preparation for the Royal Commission of Inquiry. [REDACTED]

S 32 (1) Inquiries Act 2013 [REDACTED]

Decisions

15. The Border Executive Board:

- 15.1. **noted** the summary of each agency's approach to interacting with the Royal Commission
- 15.2. **noted** that any coordination role for the BEB Secretariat will be determined after DPMC has established how it wants to coordinate the all-of-government participation
- 15.3. **noted** that the main topic for BEB input is likely be the decision-making structures and arrangements that might be used or put in place during an evolving pandemic of extended length.

BEB DCE Group 2023 – New Terms of Reference

16. The papers were taken as read. The purpose of the item was to share the revised terms of reference for the BEB DCE Group for 2023. The revised terms of reference reflect the creation of one group for 2023 that covers the full breadth of the BEB's work. No matters were raised.

Decisions

17. The Border Executive Board:

- 17.1. **noted** the revised BEB DCE Group membership and terms of reference.

Item 7: Other Issues and Priorities

18. **Ministerial portfolio changes** – waiting for confirmation that the BEB portfolio is remaining with the Minister of Health, with the COVID-19 Response portfolio disestablished and integrated into Health, or if the responsibility will move to another Minister. A BIM has been prepared.
19. **Auckland flooding / cyclone Gabrielle impact** – the Board checked the status of people and services acknowledging that people are exhausted from the continual disruption and the personal impact. Border services are operational. Some staff have reduced capacity by needing to work from home. The potential for more contingency planning for Christchurch international airport was raised.
20. **Auckland International Airport** – the Board discussed the ongoing disruption with AIAL operations which is having a negative impact on travellers and border services, particularly for the Ministry for Primary Industries. MPI continues to allocate additional resources to process mishandled and therefore unaccompanied baggage. s 9(2)(i) OIA [REDACTED]

Item 8: Minutes and Open Actions

21. The minutes from the 25 January 2023 meeting were confirmed to be an accurate record. The actions were updated as noted below.

~~IN CONFIDENCE~~

- BEB 22/20 BEB visit to Auckland – carry forward, looking to schedule taking into consideration adverse weather
- BEB 22/21 Paheko timeline for confirming requirements – carry forward, awaiting 2023 MACPAC meeting dates
- BEB 22/22 queue management – close, incorporated into airport performance metrics action BEB 23/05
- BEB 23/01 global insights for the border – carry forward, pending date from MFAT
- BEB 23/02 health governance participation – not due
- BEB 23/03 health at the border surveillance – not due
- BEB 23/04 resource to support health at the border – not due
- BEB 23/05 AIAL system performance metrics – not due.

The meeting closed at 9.40am

The next meeting is scheduled for 15 March 2023

PROACTIVELY RELEASED

~~IN CONFIDENCE~~



MINUTES

8.00am – 9.30am, 15 March 2023

Held at Wellington Customhouse and online via MS Teams

Members: Christine Stevenson (Chair, Customs), Chris Seed (MFAT), Audrey Sonerson (MoT), Ray Smith (MPI), Carolyn Tremain until Item 9 at 9.10am (MBIE)

Attendees for members: Dr Andrew Old (MoH)

Attendees: Fiona McKissock (BEB), Clare Bugden (secretariat)

Invitees: Items 2 and 3 – Peter Brunt (Maritime NZ); Item 4 – Dan Jenkins (Transport), Greg Hanlen (Customs); Item 5 – Sharon May, Mat Black (Customs)

Apologies: Dr Diana Sarfati (MoH)

Item 1: Welcome

1. The Chair welcomed everyone to the meeting and confirmed the agenda.

Item 2: Assurance Practices to Maintain the Integrity of the Border Workforce – Terms of Reference

2. The papers were taken as read. The purpose of the item was to approve the terms of reference to carry out assurance of border workforce integrity practices. No matters of concern were raised.
3. The Chair advised the *Port Sector Insights Picture and Action Plan* from the Port Health & Safety Leadership Group had been released. The Chief Executive of Maritime New Zealand was invited to an upcoming meeting to share the findings and brief the Board on the maritime security work led by Maritime New Zealand.

Decisions

4. The Border Executive Board:
 - 4.1. **noted** the complementary work being undertaken on the ICAO security audit, Maritime New Zealand, and the ^{s 9(2)(f)(iv) OIA} [REDACTED] being out of scope
 - 4.2. **agreed** to the scope, approach and timeline as outlined in the Terms of Reference – *Assurance of agency practices to maintain the integrity of the border workforce*.

Action BEB 23/07: BEB Secretariat to invite Maritime NZ to a board meeting to discuss *Port Sector Insights Picture and Action Plan* and the work related to the Maritime Security Strategy.

Item 3: A Maritime Border Strategy (for People)

5. The papers were taken as read. The purpose of the item was to approve the Maritime Border Strategy (for People) that is part of the BEB work programme. The Board discussed the Strategy with the key points noted below.

- 5.1. Clarity is needed on how the Maritime Security Strategy fits with other work in the border environment. It was noted the intention was for BEB to have visibility of maritime security activity. The proposed update from Maritime NZ will help clarify roles and responsibilities.
- 5.2. Protection and facilitation are not always on opposite ends of the spectrum.
- 5.3. The need to clarify the state of infrastructure at ports to deliver border activities remains a priority and should be included in the Maritime Border Strategy (for people). The Board noted the work done in 2022 to document conditions for travellers. Cargo and passengers have different issues but share the need to be able to accommodate increases in demand.

Decisions

6. The Border Executive Board:
 - 6.1. **noted** that the proposed Maritime Border Strategy (for people) has been consulted with agencies and endorsed by the BEB DCEs Group
 - 6.2. **agreed** the Maritime Border Strategy (for people) to cover legitimate movement of people who travel by sea, capture existing strategic directions, provide visibility, and help the border agencies coordinate relevant activities (Appendix 1) **and**
 - **requested** port infrastructure be included
 - 6.3. **noted** there is no intention to create a new work programme; agencies will continue to manage and report on their own activities, funding, and priorities
 - 6.4. **agreed** that future updates and changes be delegated to the BEB DCEs Group and notified to the BEB
 - 6.5. **noted** that the BEB DCEs Group has invited a group of senior managers from across the relevant agencies to meet 6 monthly to review the strategy, ensure it continues to provide useful direction and visibility, and coordinate and sequence maritime border activities where appropriate **and**
 - **requested** an update in three months, rather than the six months noted in the paper
 - 6.6. **requested** an update on the port infrastructure landscape to support border services for cargo and passengers.

Action BEB 23/08: BEB Secretariat provide an update on the port infrastructure landscape to support border services for cargo and passengers.

Item 4: Border Scenarios for Passengers and Cargo

7. The papers were taken as read. The purpose of the item was to agree the scenario to support agencies with planning.
8. The Board sought clarity on the updated air passenger scenario graphs and requested future graphs report on passenger volumes rather than movements compared to pre-COVID-19 levels. COVID-19 baseline reporting will be provided as additional information. The Board asked for a full update in September 2023 in anticipation of summer peak. It was noted that Customs will continue six monthly updates for cargo.
9. The Board raised the impact of the FIFA Women's World Cup. It was agreed that a separate report back be provided by MBIE closer to the event, noting the interest in the movement of travellers.

Decisions

10. The Border Executive Board:

- 10.1. **agreed** that the 'moderate' scenario should be used as the basis to inform performance and planning activities of border and transport agencies
- 10.2. **agreed** to the proactive release of the Board-approved scenarios such that agencies may publicly share these forecasts with their respective industry stakeholders
- 10.3. **supported** moving to officials producing an annual comprehensive update to the forecast, made available to the BEB (and other relevant agencies) in late January or early February that aligns with the Budget Economic and Fiscal Update reporting timeframes; with a brief update in September; approach to start from 2024
- 10.4. **requested** a full update for September 2023.

Action BEB 23/09: MBIE to provide an update on FIFA Women's World Cup preparations, demand, and traveller movements.

Item 5: New Zealand Traveller Declaration Programme

11. The purpose of the item was to receive assurance of the New Zealand Traveller Declaration (NZTD) Programme performance and agree key decisions.

5.1 Timeframe for Digital Declaration and Air Traveller Journey

12. The Board noted the Programme is progressing final sign-off. An out-of-cycle paper will be circulated for approval by the Board.

5.2 Pilots and Go-Live Strategy

13. The papers were taken as read. The Board were taken through the key points of the pilot and go-live strategy for the air solution noting the first pilot will run 27 March 2023 to 3 April 2023. The Board raised the potential of people turning up off-shore with incomplete information and what support is needed e.g communications or use of Airline Liaison Officers. The Programme is considering support for larger pilots and will confirm arrangements.

Decisions

14. The Border Executive Board:

- 14.1. **noted** the intention to put the New Zealand Traveller Declaration "Air solution" through a range of pilots before being implemented into operations after go-live on 21 June 2023
- 14.2. **noted** the main purpose for the pilots is to ensure the system is exercised across all main international airports before it is operationalised
- 14.3. **noted** that the New Zealand Traveller Declaration intends to demonstrate readiness for each pilot to the NZTD Steering Committee
- 14.4. **noted** the New Zealand Traveller Declaration programme governance intention includes delegation of the 'go-live decision' to the Comptroller of Customs on the morning of 21 June 2023
- 14.5. **noted** that the New Zealand Traveller Declaration Pilots and Go-Live Strategy was approved by the NZTD Steering Committee on 7 February 2023
- 14.6. **endorsed** the New Zealand Traveller Declaration programme conducting pilots as planned, subject to the satisfactory achievement of agreed acceptance criteria with the NZTD Steering Committee.

Action BEB 23/10: NZTD Programme to confirm off-shore support needed for pilots e.g. communications or use of Airline Liaison Officers.

5.3 Noting papers: Gateway Review and Programme Report

15. The papers were taken as read. No matters were raised.

Decisions

16. The Border Executive Board:

16.1. **noted** the Gateway Review 0/4 concluded that the New Zealand Traveller Declaration Programme is Amber indicating that success is feasible but significant issues already exist requiring management attention. These appear resolvable at this stage and if addressed promptly, should not impact delivery or benefits realisation

16.2. **noted** an action plan to address the recommendations made in the review and progress against that plan will be presented to the Steering Committee, Joint Executive Board and Border Executive Board in April 2023

16.3. **noted** the New Zealand Traveller Declaration Programme Report.

Item 6: Reporting to BEB on Health Risks

17. The papers were taken as read. The purpose of the item was to respond to the open action BEB AP 23/06 to provide an example of emerging health risk reporting for BEB members.

18. The Board discussed the proposed reporting option for the Board. The Board noted Health will also provide real-time verbal updates at the Board meetings. The Board asked Health to clarify whether actions are likely to be needed by the border, and if so what these may involve. Health indicated a health response would likely utilise the New Zealand Traveller Declaration.

19. The Board enquired about what actions agencies could do to support their workforce with winter approaching. Health advised people to check they are up to date with all vaccinations, including measles. The Board asked Health to encourage Te Whatu Ora to operate on-site vaccinations for large workforces, remote locations, or those on shift work.

Decisions

20. The Border Executive Board:

20.1. **agreed** to trialling the Emerging Health Threats Weekly Briefing [appendix 1] as a weekly report to the Board to provide visibility on emerging health risks that may affect the border

20.2. **agreed** that workshops will take place with relevant border agencies on health surveillance escalation pathways, case studies and scenario planning and will be reported back to the Board in May 2023

20.3. **agreed** to add a standing agenda item for emerging risks with Health to provide a verbal update with any additional or updated information

Action BEB 23/11: Health to encourage Te Whatu Ora to operate on-site vaccinations for large workforces, remote locations, or those on shift work in border settings.

Action BEB 23/12: Health to report back on potential border actions to support health risks, (noting if no action is likely to be required), through the output of the cross-agency workshops on escalation and decision making.

Item 7: Cabinet Paper: Refresh of the BEB Accountabilities and Confirm the First Border Sector Strategy

21. The papers were taken as read. The purpose of the item was to approve the draft Cabinet paper proceeding to the responsible Minister to refresh the BEB accountabilities and agree the Border Sector Strategy. No matters of concern were raised.

Decisions

22. The Border Executive Board:

22.1. **noted** the proposed Cabinet paper includes a new accountability around system leadership *provide leadership to facilitate business and a positive user experience with the border system*

22.2. **agreed** the proposed Cabinet paper proceed to the Minister of Health

22.3. **noted** the briefing and proposed Cabinet paper will be circulated to BEB agencies for their information once it has been sent to the Minister.

Item 8: Auckland International Airport Metrics and Passenger Flows

23. The papers were taken as read. The purpose of the item was to respond to the open action point BEB AP 23/05 regarding Auckland International Airport metrics.

24. The Board discussed the metrics, reiterating the biggest impact on system performance is on-time aircraft arrival. The Board requested baseline data as soon as possible to capture current state before the digital arrival card go-live on 21 June 2023.

25. The Board discussed the potential of cost-to-service metrics to show the impact on and trade-offs made by agencies. This could include bringing in additional staff, asking staff to work later, and resources for mishandled bags.

26. The Board also discussed other levers of influence. Transport provided context to the operating environment, s 9(2)(g)(i) OIA s 9(2)(f)(iv) OIA

s 9(2)(j) OIA

27. The Board noted the risk mitigations for foot and mouth disease from Indonesia will impact the flow of passengers. Direct flights from Bali will have foot baths at arrival gates and there will be mitigations for non-direct travellers.

Decisions

28. The Border Executive Board:

28.1. **noted** that due to the additional pressures being currently faced by Auckland International Airport Ltd (AIAL) following the extreme flooding, there are no recommendations to seek additional reporting from AIAL at this point in time

28.2. **agreed** agencies identify border generated metrics to inform performance of the end-to-end airport system. A progress report to be provided to the BEB in May 2023

28.3. **agreed** that border agencies will continue efforts to help AIAL facilitate an efficient passenger flow, utilising the aviation SOG to raise any operational issues and encourage thinking about the whole system performance opportunities. Risks and issues will be raised with respective agency senior leaders and escalated to BEB DCEs and CEs

28.4. **requested** the BEB Secretariat explore cost-to-service metrics, recovering additional costs to border agencies, and health and safety implications.

Action BEB 23/13: BEB Secretariat to invite s 9(2)(a) OIA to a BEB meeting to discuss whether the s 9(2)(j) OIA at AIAL could influence performance.

Action BEB 23/14: s 9(2)(j) OIA

Item 9: Border-related Fees and Levies – Proposed Reviews

29. The papers were taken as read. The purpose of the item was to provide visibility of the fee reviews underway or planned across border agencies. The Board shared their insights into fees and levy work in their respective agencies. No matters of concern were raised.

Decisions

30. The Border Executive Board:

- 30.1. **noted** the fee and levy activity underway or planned for the Ministry for Primary Industries, Customs, Maritime NZ, Civil Aviation Authority, and Immigration New Zealand
- 30.2. **noted** that the Ahumoni Hoahoa update to the Board in May 2023 will include any further updates to border fee and levy change
- 30.3. **noted** the border agencies' support for more joined up stakeholder engagement for fee and levy reviews.

Item 10: Other Issues and Priorities

31. **New Zealand Freight and Supply Chain Strategy** – s 9(2)(f)(iv) OIA

32. **Royal Commission of Inquiry COVID-19 Lessons** – The Board had a general discussion, noting agencies continue to prepare and engage as requested. Health are engaging with the Commission and s 32 (1) Inquiries Act 2013

Item 11: Minutes and Open Actions

33. The minutes from the 15 February 2023 meeting were confirmed to be an accurate record. The open actions were updated as noted below.

- *BEB 22/20 BEB Visit to Auckland – airports of the future*: closed. Cancelling due to the impact of Cyclone Gabrielle. Any matters will be progressed by agencies, including coordinating visits as practical.
- *BEB 22/21 Paheko timeline for confirming requirements*: carry forward. Dates unavailable pending confirmation of project schedule. First MACPAC meeting 22 March 2023.

~~IN CONFIDENCE~~

- *BEB 22/23 Assurance integrity of border workers*: closed. Terms of reference approved. Report on findings added to forward agenda.
- *BEB 23/01 Global insights for the border*: carry forward. Pending date from MFAT.
- *BEB 23/02 Health governance participation*: closed. Main meetings moved to week 1 to avoid Director-General's other board commitments.
- *BEB 23/03 Health at the border*: closed. Discussion held at 15 February 2023 meeting clarified expectations of surveillance related activity. Three areas to progress were agreed. BEB 23/06 captures reporting of emerging issues.
- *BEB 23/04 Resource to support health at the border*: carry forward. Exploring resources to progress the three areas identified at 15 February 2023 board meeting.
- *BEB 23/05 AIAL system performance metrics*: closed. Update provided at agenda item 8 that clarified ongoing work.
- *BEB 23/06 Reporting potential health risks to BEB CEs*: carry forward. Report template agreed and will be trialled to test whether information is fit-for-purpose. Work remains to consider how to report biosecurity emerging risks.

The meeting closed at 9.25am

The next meeting is scheduled for 5 April 2023

PROACTIVELY RELEASED

~~IN CONFIDENCE~~



MINUTES

8am – 9.30am, 19 April 2023

Held at the Wellington Customhouse and online via MS Teams

Members: Christine Stevenson (Chair, Customs), Carolyn Tremain (MBIE), Chris Seed (MFAT), Ray Smith until 8.50am (MPI), Audrey Sonerson (Transport)

Attendees for members: Dr Andrew Old (Health)

Attendees: Fiona McKissock (BEB), Clare Bugden (secretariat)

Invitees: Item 2 – s 9(2)(a) OIA (external), Andrew Spelman (MPI); Item 3 – Sharon May, Mat Black, Erica Nicholls, Mark Stanley (Customs)

Apologies: Dr Diana Sarfati (Health)

Item 1: Welcome

1. The Chair welcomed everyone to the meeting and confirmed the agenda.

Item 2: Auckland International Airport System Performance

2. The papers were taken as read. The purpose of the item was for the Board to discuss with s 9(2)(a) OIA, whether taking a s 9(2)(f)(iv) OIA perspective could influence performance of the airport system at Auckland International Airport (AIAL).

3. s 9(2)(f)(iv) OIA
[Redacted content]

4. The Board discussed s 9(2)(f)(iv) OIA at AIAL and ongoing concerns with system performance and operations. The key points are noted below.

- s 9(2)(f)(iv) OIA [Redacted content]
1. [Redacted content]
 2. [Redacted content]

- s 9(2)(f)(iv) OIA [redacted]
- █ [redacted]
- █ [redacted]
- █ [redacted]
- █ [redacted]

5. The Board agreed to write to the AIAL Chair and Chief Executive with suggested key points noted below.

- s 9(2)(f)(iv) OIA [redacted]
- █ [redacted]
- █ [redacted]
- █ [redacted]
- █ [redacted]

6. The Board also discussed the ability of border agencies to influence the allocation of slot times particularly when the time did not align with current rostering of border staff. s 9(2)(g)(i) OIA [redacted]

Decisions

7. The Border Executive Board:

- 7.1. **discussed** options to improve system performance at Auckland International Airport from a s 9(2)(f)(iv) OIA [redacted]
- 7.2. **agreed** to further action of writing to the Auckland International Airport Limited Board of Directors Chair and the Chief Executive s 9(2)(f)(iv) OIA [redacted]

Action BEB 23/15: BEB Secretariat to prepare a letter to AIAL Chair and Chief Executive s 9(2)(f)(iv) OIA [redacted]; draft letter to be shared with members for comment.

Action BEB 23/16: Footage of AIAL passenger movements to be made available for s 9(2)(a) OIA [redacted] to view.

Item 3: New Zealand Traveller Declaration Programme

8. The papers were taken as read. The purpose of the item was to provide the Board with assurance about preparations to implement the digital arrival card and agree decisions to progress the Programme. The papers were discussed by exception. No matters were raised.

Decisions

9. The Border Executive Board:

- 9.1. **noted** the JEB Group provided feedback on the approach at the 14 April 2023 meeting, and this has been captured within Attachments 1 and 2
- 9.2. **noted** that the funding model and allocations will flow out of the New Zealand Traveller Declaration Operating Model and will be met from the funding envelope confirmed by Cabinet on 12 December 2022
- 9.3. **endorsed** the New Zealand Traveller Declaration Operating Model, and a cross-agency delivery structure as shown on slides 3 and 4
- 9.4. **endorsed** the approach, purpose and objectives for an overarching memorandum of understanding (MOU) establishing our partner agencies relationship for the operation of the New Zealand Traveller Declaration (which complements the NZTD Operating Model) as shown in attachment 2
- 9.5. **noted** the New Zealand Traveller Declaration programme status as outlined in the NZTD programme report
- 9.6. **noted** that the programme is working with partner agencies to finalise the New Zealand Traveller Declaration Operating Model including the accountabilities responsibilities and SLAs, and funding for each service model for endorsement by the JEB on the 7 June 2023 and final BEB endorsement on the 21 June 2023.

Item 4: Health Approach for Winter

10. The purpose of the item was for Manatū Hauora Ministry of Health to provide a verbal update on the health approach to winter 2023 to enable agencies to be prepared and support staff.
11. The Board noted the general health messages, eligibility extension for the flu vaccination, and the focus of the COVID-19 vaccination being the vulnerable and working age population to lower the risk of infection. ^{§ 9(2)(g)(i) OIA}

Decisions

12. The Border Executive Board:

- 12.1. **noted** the verbal update from Manatū Hauora Ministry of Health on the health approach to winter.

Item 5: Emerging Health and Border Risks

13. The purpose of the item was for Manatū Hauora Ministry of Health to provide a verbal update on emerging health threats, noting weekly surveillance and threat reports are being sent to the Board. The Board acknowledged the value of the weekly health reports.
14. The Board noted there are no new health matters for the border. Measles remains a risk with the Board seeking assurance from Manatū Hauora Ministry of Health of the border's involvement in a health response. The measles outbreak plan will be shared to confirm the focus is on community management. Work is progressing for the first workshop on 28 April 2023 to discuss escalation and decision points for a health event.

Decisions

15. The Border Executive Board:

15.1. **noted** the verbal update from Manatū Hauora Ministry of Health on emerging health threats

15.2. **invited** members to provide feedback on the weekly emerging health surveillance and threat reports as improvements come to mind or needs change.

Action BEB 23/17: Manatū Hauora Ministry of Health to share the measles outbreak plan for visibility with the BEB Secretariat who will provide to agencies with advice on border implications.

Item 6: Royal Commission of Inquiry (COVID-19) Lessons

16. s 32 (1) Inquiries Act 2013

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Item 7: Infrastructure at Airports

18. The papers were taken as read. The purpose of the item was to respond to the open action BEB 22/21 Project Paheko and provide an update on the Systems Improvements workstream Infrastructure at Airports, with the passing of the Civil Aviation Act 2023.

19. s 9(2)(j) OIA

[REDACTED]

The Board agreed to invite the Chief Executive of Auckland International Airport Limited to a BEB meeting after the May 2023 Monthly Aeronautical Capital Plan Airline Consultation (MACPAC) meeting.

Decisions

20. The Border Executive Board:

20.1. **noted** the update on Infrastructure at Airports

20.2. **noted** that the paper does not require any action from the BEB.

Action BEB 23/18: BEB Secretariat to invite the Chief Executive of Auckland International Airport to a board meeting after the May 2023 MACPAC meeting.

Item 8: Other Issues and Priorities

21. **FIFA Women's World Cup** – the Board discussed preparations noting arrangements are progressing well. The unknown is the volume of travellers including heads of state.

22. **Board meeting with the BEB Responsible Minister** – meeting invitation sent for 28 June 2022.

23. **Civil Aviation Act 2023** – Te Manatū Waka Ministry of Transport's offer to provide a briefing on the passing of the new Act was accepted. Date to be scheduled to align with the update to the BEB DCE Group.

Item 9: Minutes and Open Actions

24. The minutes from the 15 March 2023 meeting were confirmed to be an accurate record. The open actions were updated as shown below.

Closed

- BEB 23/13 AIAL health and safety discussion – item 2 of agenda
- BEB 23/14 AIAL health and safety with CAA – part of item 2 of agenda
- BEB 23/11 On-site winter 2023 vaccinations – part of item 3 of agenda
- BEB 22/21 Paheko timeline for confirming requirements – part of item 7 of agenda

Carried forward

- BEB 23/01 Global insights for the border pending scheduling
- BEB 23/04 Resource to support health at the border ongoing
- BEB 23/07 Maritime NZ to BEB meeting pending scheduling
- BEB 23/10 NZTD support for off-shore travellers update to be provided at next meeting

Not due

- BEB 23/06 Reporting potential health risks to BEB CEs
- BEB 23/08 Port infrastructure
- BEB 23/09 FIFA Women's World up
- BEB 23/12 Potential border response to health event

The meeting closed at 9.12am

The next meeting is scheduled for 3 May 2023