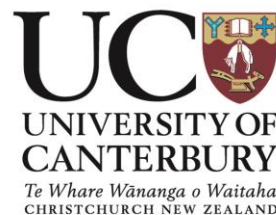


Office of the Registrar

Information and Records Management  
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Email: [records@canterbury.ac.nz](mailto:records@canterbury.ac.nz)  
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15 September 2023

Jane

By email: [fyi-request-23640-4c85f432@requests.fyi.org.nz](mailto:fyi-request-23640-4c85f432@requests.fyi.org.nz)

Dear Jane

**OFFICIAL INFORMATION ACT REQUEST 23.69 Meeting minutes**

I refer to the Official Information Act (the Act) request dated 30 July 2023 for information relating to meeting minutes. You have specifically requested:

- *For the following committees, could you please provide the minutes of all meetings held so far in 2023 by the following committees:*
- *Academic Administration*
- *Teaching and Learning*

As requested, please find the information attached. Please note in accordance with the requirements of the Official Information Act, redactions have been applied to the documents citing the relevant sections of the Act.

Staff member's names have been redacted under s 9(2)(a) of the Act, to protect the privacy of natural persons.

Information which is commercial sensitive or would enable another entity to gain competitive advantage have been withheld. You will appreciate that the delivery of tertiary sector services is a competitive environment therefore, the University must protect this information. These redactions are pursuant to section 9(2)(b)(ii).

The Committee meetings are an opportunity for staff members to express their views in a forum which enables the exchange of free and frank expression. Such expression has been redacted under section 9(2)(g)(i) It is important that staff members are able to debate and discuss matters freely in order to achieve the University's strategic outcomes.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Juliet Moore'.

Juliet Moore

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Information Manager

**Attachments documents:**

- 2023\_01\_27 LTC Minutes\_Redacted
- 2023\_02\_20 AAC Minutes\_Redacted
- 2023\_02\_24 LTC Minutes\_Redacted
- 2023\_03\_31 LTC Minutes\_Redacted
- 2023\_04\_03 AAC Minutes\_Redacted
- 2023\_04\_28 LTC Minutes\_Redacted
- 2023\_05\_08 AAC Minutes\_Redacted
- 2023\_05\_22 AAC Minutes\_Redacted
- 2023\_06\_19 ACC Minutes\_Redacted
- 2023\_06\_23 LTC Minutes\_Redacted
- 2023\_06\_26 AAC Minutes\_Redacted
- 2023\_07\_24 AAC Minutes\_Redacted
- 2023\_07\_28 LTC Minutes\_Redacted