



File refs: 15-E-03, LCO-01

10 March 2015

Brendan Smith <mailto:fyi-request-2369-92d5f4ca@requests.fyi.org.nz>

Dear Mr Smith

OFFICIAL INFORMATION REQUEST

I refer to your request dated 3 January 2015, made under the Official Information Act 1982.

You have asked for:

“ meeting notes or correspondence from the past 10 years relating to the building and establishment of the huts built by the Loch Katrine association and Loch Katrine trust (and given a concession to do so by doc) at Loch Katrine. This includes but is not limited to any agreements made and conditions agreed upon for the building of these huts, the establishment of a policy or condition relating to the availability to the public of these (privately built) huts, and any discussions over the price to be charged from the public.

Furthermore, I would like to request any meeting notes or correspondence relating to the many other baches which were established many years ago and that still remain at Loch Katrine (basically all huts that are not the 3 new ones built under concession). If this would require substantial collation can you please provide any from the last 10 years”. (sic)

As your second request would require substantial collation, both of your requests are being treated as requests for information from the last ten years.

Unfortunately the Department does not have the main relevant file for that period. The file volume that was opened on 30 June 2004 appears to have been lost as a result of the Christchurch earthquake and the subsequent damage to our offices and their contents. Therefore, I regret to advise that your request for the information on that file is declined as the information either no longer exists or cannot be found (section 18(c) Official Information Act refers). However, at least five other files (approximately 1,200 pages) would need reviewing, and it is expected that the work to respond to your request would take 5 chargeable hours at a charge of \$76 per hour after the first free hour (\$349.60 including GST). It is estimated that the cost of photocopying, abstracting papers and collating them would, be \$196 including GST if 1000 pages were relevant. This is on the basis of charging 20 cents per page after the first free 20 pages for providing say, 1,000 pages, at \$196 incl. GST. It is expected that not all of the pages on the files would be relevant to the request.



Under section 15(3) of the Official Information Act the Department requires the whole of the charges to be paid in advance.

If you wish to be more specific in your enquiry, please contact Janine Sidery on phone number 03 371 3700 or by email permissionschristchurch@doc.govt.nz and the request will be considered further.

If you wish to continue with your original request, please find enclosed a "Request For Service". Please advise in writing by 18 March 2015 by returning the attached form, in the prepaid envelope, to indicate if you accept or decline it. Once received, if you have accepted, the Department will send an invoice to you.

Work on the request will be suspended pending payment.

If any part of the payment is not required a refund will be made.

Can you please also provide us with your personal email address, contact phone number and postal address to make any communication with you easier.

You are entitled to seek an investigation and review of these decisions by making a written complaint to an Ombudsman under section 28(3) of the Official Information Act.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Marie Long".

Marie Long
Director – Planning, Permissions and Land