

Tell us about your work in the last 52 weeks

By 'work' we mean any employment for which you get paid or get other advantages for, such as free or subsidised board, payments in kind, or drawings from a business.

Tell us about your current work

23

Are you working?

No

Go to question 27

Yes

HOW TO ANSWER Q24:

By full-time, we mean you generally work at least 30 hours a week.

24

What type of work do you do?

Full-time

Part-time

Casual

Seasonal

Self-employed

Voluntary

INFORMATION FOR Q24:

If you have more than one job please record details of your other employers on a separate sheet of paper.

For each job include the information asked for in questions 24 to 26.

25

Who are you working for?

Employer's name

Employer's contact details

Address		
Phone number		Fax ()
Email		

HOW TO ANSWER Q26:

Include the amount you're paid and also the value of things you get from your employer, instead of money.

If your income varies week to week - provide an average (for example the average of your last four weeks pay).

26

How much are you paid each week?

	Type of payment (include goods or services)	Amount before tax	Amount after tax
1.		\$	\$
2.		\$	\$
3.		\$	\$
4.		\$	\$

INFORMATION FOR Q27:

Paid Parental Leave is paid to eligible parents to care for their newborn or newly adopted child. It's paid by Inland Revenue.

You may get Best Start tax credits when the Paid Parental Leave ends.

27

Have you applied, or will you apply, for Paid Parental Leave?

No

Go to question 28

Yes

Please write the details below

Which child is it for?

How much is it each week?

\$

What date will it end?

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Tell us about your income

Tell us about income in the last 52 weeks?

28

Did you get income from any of the following sources in the last 52 weeks?

- Wages or salary No Yes
- Termination pay No Yes
- Redundancy pay No Yes
- Accident compensation (eg ACC) No Yes
- Income insurance (replacement/protection) No Yes Jointly with partner
- Farm or business income No Yes Jointly with partner
- Payments from self employment or contract work No Yes Jointly with partner
- Interest from savings, investments, or bonds No Yes Jointly with partner
- Dividends from shares, unit trusts, or managed funds No Yes Jointly with partner
- Income from rents No Yes Jointly with partner
- Payments from boarders or flatmates No Yes Jointly with partner
- Child Support payments No Yes
- Other income for a child No Yes
- Maintenance payments No Yes
- Payments from a former partner No Yes
- Student Allowance, scholarship, or Student Loan living cost payments No Yes
- Overseas pension, benefit or allowance payments No Yes
- Other superannuation or retirement scheme income (government or private) No Yes
- Income from an estate, if you've inherited money No Yes Jointly with partner
- Income from trusts No Yes Jointly with partner
- Other No Yes Jointly with partner

ATTACHMENT FOR Q28:

Bring a copy of your business accounts.

INFORMATION FOR Q28:

In this application form, 'partner' means the person you're married to or in a civil union or relationship with, not a business partner.

29

Did you answer 'Yes' or 'Jointly with partner' to any of the sources of income listed in question 28?

No Yes

Tell us the total before-tax amounts, for the last 52 weeks

Where did the income come from?	Payment made to?	
	You	Jointly with partner
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$

ATTACHMENT FOR Q29:

You need to show us proof of income you've received in the last 52 weeks and details of your income for the last 26 weeks.

HOW TO ANSWER Q30:

Other types of payment include advantages such as free or subsidised goods and services (for example, free food, subsidised accommodation).

30

Did you get other types of payment apart from money in the last 52 weeks?

No Yes

↓ Please tell us about the type of payment and its value

Type of payment	Where did it come from?	Its value
		\$
		\$
		\$

HOW TO ANSWER Q31:

How often do you expect the payment, such as weekly, fortnightly, monthly, one-off.

The types of income you need to include here are listed on page 36.

31

Do you expect to get income or other payments in the next 52 weeks?

No Yes

↓ Please write the details below. Tell us the before-tax amounts

Where will the payment come from?	You	Payment made to? Jointly with partner	How often do you expect the payment?
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	

Are you involved in a trust?

32

Are you involved in a trust, or have you ever been involved in a trust?

'Involved' means one or more of the following:

- you've set up a trust, usually by making a gift of assets or property
- you've transferred assets to a trust
- you make decisions about managing a trust
- you benefit from a trust, for example, by receiving income such as trust distributions.

No Yes

↓ Please write the name of the trust

Name of trust



What you need to do (your obligations)



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When you're getting payments from us, there are some things you need to do to make sure you're getting paid the right amount. So does your partner, if you have one.

If you don't do these things, we could pay you the wrong amount. It could also mean we have to reduce or stop your payments. We don't want you to miss out on money you need so please read these carefully.



- ① A **job** could be part-time, casual or full-time, paid or unpaid.
- ① Having another baby while you're getting a benefit changes your obligations about looking for work.

Let us know when things change

You need to let us know about changes that might affect the amount you're paid.

Changes to your income or availability for work, like:

- starting, stopping or changing jobs
- starting or finishing part-time or full-time study
- changes to your pay or other income, including getting an overseas pension
- starting to run a business (for yourself or someone else).

Changes to information about you or your family, like:

- name, address, contact details or bank account number
- starting or ending a relationship, marriage, or civil union
- a partner passes away
- the number of children in your care, including having another baby.

Changes to where you live or how much it costs, like a rise or drop in your rent, board, mortgage or rates.

We also need to know if you:

- go into or come out of hospital
- are being held in custody or on remand.

If we have the wrong information we could pay you the wrong amount. If we pay you too much you might have to pay us back.



- ① We can't pay you while you're out of New Zealand unless we've agreed to it.

Tell us if you're going overseas

If you're travelling overseas, you need to let us know.

You need to let us know before you leave New Zealand. If there's a good reason you can't, then you need to let us know as soon as you can.



① **Full-time work** means work of at least 30 hours a week.

Part-time work for partners with children means work of more than 20 hours and less than 30 hours a week.

Part-time work for people with a health condition means work of more than 15 hours and less than 30 hours a week.

Health condition includes illness, disability, or injury.

② **Getting ready to work** might include job training courses, seminars, work experience, or work assessment.

③ A **suitable job** is any work you're capable of doing and can get to. Work could be full-time, part-time or temporary work, or work that is seasonal or subsidised.

Look for work

Generally, you need to look for full-time work if you're not caring for children under the age of 14.

You'll need to look for part-time work if your health condition means you can work part-time.

Your partner (if you have one) needs to look for part-time work if the youngest child in your care is between 3 and 13.

You need to:

- do things we ask you to do to help you get ready to work
- be available for a suitable job, and do everything you can to get one
- take part in job interviews we ask you to go to
- accept any suitable job offer.

If potential employers or training providers are legally allowed to ask you to take a drug test, you need to pass the test.

You also need to:

- meet with us when we ask
- keep us up-to-date with what you're doing to find work.



④ **Health condition** includes illness, disability, or injury.

Do what you can to get ready to work

You'll need to do what you can to get ready to work while you have:

- children in your care aged under 3
- a health condition that stops you from working 15 or more hours a week.

We won't ask you to look for work until you're able to. Until then, you need to:

- make a plan and do everything you can to get ready to work
- meet with us when we ask.



Keep up-to-date with children's health and education

Looking after children in your care includes making sure they're:

- enrolled with a health practitioner or medical centre
- up-to-date with core Well Child/Tamariki Ora checks
- enrolled in and going to early childhood education from the age of 3 until they start school
- going to school from when they start at the age of 5 or 6.

If we ask, you'll need to talk to us about what you're doing to care for your children's health and education.



Work with a Youth Coach, if you're asked to

You'll need to work with a Youth Coach if you're:

- aged 16-17 and don't have children
- aged 16-19 and have children.

You'll meet with them to talk about how things are going with your Youth Service Plan.

④ You'll set up a Youth Service Plan with your coach to cover:

- education, training and work-based learning
- budgeting and how you'll manage your money
- parenting (if you have children).



Make any changes you can so you don't need Temporary Additional Support

Temporary Additional Support (TAS) is short-term help to meet your costs.

If you get TAS you need to do what you can to:

- reduce costs
- earn extra money
- get other help with costs.

④ You can find ideas on how to do this at msd.govt.nz/reducing-costs

What can happen if you don't meet your obligations

You need to do the things listed above to keep getting payments from us. So does your partner, if you have one.

If you don't do these things your payments may go down or stop. In some cases you could even be prosecuted.



Your payments can go down or stop if you:

- don't tell us something we need to know
- don't do something we asked you to do to look for work
- refuse an offer of suitable work
- are not doing what you need to do to get ready for work
- refuse to take, or fail a drug test needed by an employer or training provider.

④ You can find full details about what can happen if you don't meet your obligations at msd.govt.nz/not-meeting-your-obligations

Your rights

You have the right to ask us to review any decision we make about your payments.



If you don't think we have things right or there's something you don't understand:

- call us – we can usually fix it over the phone
- you have the right to ask us to review the decision. Find out how at msd.govt.nz/reviews



How we protect your privacy



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Collecting your information

We collect your personal information so we can provide income support under the Social Security Act 2018, and connect you with employment, education, and housing services.

- To help us do this, we collect information about your identity, your relevant history, and your eligibility for our services.
- We get this information directly from you, and we sometimes collect information about you from others, including other government agencies.
- You can choose not to give us your personal information, but we might not be able to help you if you don't.

Using your information

We use the information you give us to make decisions about the best way to help you.

- These decisions may be about:
 - whether you're eligible for our services
 - running our operations and ensuring our services are effective
 - the services we'll provide in the future.

Sharing your information

Sometimes, we need to share your information outside our Ministry to reach our goal of helping New Zealanders to be safe, strong, and independent.

- To do this, we may share your information with:
 - prospective employers to help you find work
 - contracted service providers that help us to help you
 - health providers if we need your medical information to assess your eligibility
 - other government agencies when we have an agreement with them
 - some other governments if you may be eligible to get or are getting an overseas pension.
- We also share personal information when the law says we have to.

Respecting you and your information

We make sure we follow the Privacy Act 1993 to do what's right when we use your information.

- We treat you and your information with respect, by acting responsibly and being ethical.
- We make sure any technology we use meets strict security standards so it keeps your information safe.

Get in touch if you have a question

You have a right to ask to see your personal information, and to ask for it to be corrected if it's wrong.

- If you have a question or a complaint, please get in touch.
- You can find full details about what we do with personal information in our privacy notice at msd.govt.nz/privacy

Signature page

Office copy

Applicant

I have answered all the questions that apply to me and my situation.

The information I have given you is true and complete.

I understand the things I need to do while I'm getting payments.

I will do what I need to do to meet my obligations.

I understand what you do with my personal information and how you protect my privacy.

Applicant's name (print)

Applicant's signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Applicant's partner

I have answered all the questions that apply to me and my situation.

The information I have given you is true and complete.

I understand the things I need to do while I'm getting payments.

I will do what I need to do to meet my obligations.

I understand what you do with my personal information and how you protect my privacy.

Applicant's partner's name (print)

Applicant's partner's signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Helper's statement

Complete this if you've helped the applicant or their partner to complete this application form.

Your first and middle names

Your surname or family name

Your address

Your phone number

Tick the box for the statement that applies

I completed this application form at the request of the person applying. They told me they understood what they were signing. The statements and answers I have completed are true and complete as given to me by the person applying.

I completed this application form at the request of the partner of the person applying. They told me they understood what they were signing. The statements and answers I have completed are true and complete as given to me by the partner of the person applying.

Helper's signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Signature page

Applicant's copy

Applicant

I have answered all the questions that apply to me and my situation.

The information I have given you is true and complete.

I understand the things I need to do while I'm getting payments.

I will do what I need to do to meet my obligations.

I understand what you do with my personal information and how you protect my privacy.

Applicant's name (print)

Applicant's signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Please use the document checklist to help you make sure you bring all the documents you need to your meeting with us.

Applicant's partner's copy

Applicant's partner

I have answered all the questions that apply to me and my situation.

The information I have given you is true and complete.

I understand the things I need to do while I'm getting payments.

I will do what I need to do to meet my obligations.

I understand what you do with my personal information and how you protect my privacy.

Applicant's partner's name (print)

Applicant's partner's signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Please use the document checklist to help you make sure you bring all the documents you need to your meeting with us.

RELEASED UNDER THE
OFFICIAL INFORMATION ACT

New Zealand Superannuation or Veteran's Pension current clients application



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If you already get payments from Work and Income and want to apply for NZ Super or Veteran's Pension, you'll need to fill in an application.

If you're applying for NZ Super you can apply online. You'll only be asked questions that are relevant to you. To apply online or for more information go to workandincome.govt.nz or call us on **0800 552 002**.

If you're applying for Veteran's Pension you need to complete this form.

If you're completing this form, we suggest you read the instructions on pages 1 to 4 before you fill it in, so you get a feel for what's needed.

A SuperGold Card is a free discounts and concessions card. We'll automatically send you a card soon after your NZ Super or Veteran's Pension is granted. If you qualify for Veteran's Pension your SuperGold Card will automatically include a Community Services Card.

What you need to do next


When you can apply

You can apply for NZ Super or Veteran's Pension from 12 weeks before you turn 65 to avoid missing out on payments.

If you apply after you turn 65 your payments may only start from the date you apply.

What you need to do

You and your partner (if you have one) need to do several things before your payments can start.

1. Fill out this application form.
2. Collect all the documents you need to show us. We tell you about these documents in the application form (look for the ) and we also have a list on page 2.
3. Bring this application form and the documents to a meeting. If you do not already have a meeting arranged, contact us on **0800 559 009** so we can set one up for you.

You must give us all the information we need.

If you do not have all the information we need, talk with us and we may be able to help.

If we find out later that any information you give us is not true, or that you knew information you should have told us and did not tell us, we may stop paying your benefit. You might need to pay money back, we may impose a penalty, and you could be prosecuted.

NZ Super or Veteran's Pension current clients checklist



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Once you have filled out the application form, use this checklist to tick off all the documents you need for your meeting with us.

Talk to us if you do not have any of the documents, have given them to us recently or if there might be a delay in getting them. In this form, if we say 'your partner' this only applies if you have one.

What you need to bring

INFORMATION NOTE:
Documents need to be originals, or copies of documents that have been certified as a **true copy** by a Solicitor/Lawyer, Notary Public, Registrar of the Court or Justice of the Peace.

Proof of who you are:

If you were born in New Zealand, bring one type of official identification that has your full legal name and your date of birth (for example, your birth certificate, passport, driver licence, firearms licence, deed poll).

If you were born overseas, bring proof that you have a right to live in New Zealand (for example, a citizenship certificate, a New Zealand passport, a passport from another country with residence class visa or proof of permanent residence).

Your partner may also need to provide this.

If your name has changed, bring your marriage certificate, deed poll, or other proof of the name change.

You need to bring **two more documents** that help to prove who you are (for example, a marriage certificate, bank statement, phone or power account, driver licence).

If you're using your residence in the Cook Islands, Niue and/or Tokelau to qualify for NZ Super you need to provide proof of the time you lived in those countries.

Proof of your bank account details, such as a bank statement or deposit slip

One of the documents above must be at least two years old.

Depending on your answers you may need to bring:

Proof of payments, if you or your partner receive a benefit, allowance or pension from overseas.

Full birth certificates for each dependent child in your care.

Your marriage or civil union certificate, for a current relationship.

NZ Super or Veteran's Pension

current clients application



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myMSD

Apply online instead
It's quicker and easier

my.msd.govt.nz

In the applicant form, 'you', 'your', and 'yourself' means the person applying for NZ Super or Veteran's Pension.

If we say 'your partner' this only applies to you if you have one.

Tell us about yourself

This number can be found on your Community Services Card.

Client number

□□□□|□□□□|□□□□

Tell us your details

1

What is your full name?

First and middle names

Surname or family name

2

What date were you born?

Day Month Year

3

How can we contact you?

Tick the best way for us to first contact you

Home phone	()	
Mobile phone	()	
Other phone	()	

4

Do you agree to get emails from us, including information about discounts and concessions for SuperGold Card holders?

No Yes I don't have an email address

A SuperGold Card will be sent to you automatically, once your NZ Super or Veteran's Pension is granted. It gives you access to thousands of discounts and concessions from businesses around New Zealand and Australia, and to New Zealand government and/or local council services.

5

What tax code do you want to use for your NZ Super or Veteran's Pension payments?

You can work out your tax code using the online calculator at ird.govt.nz or phone Inland Revenue on **0800 227 774**.

ATTACHMENT FOR Q1:
Bring proof of who you are. What you need to bring is explained on page 2.

HOW TO ANSWER Q3:
Please only give us contact details you'd like us to use.

INFORMATION FOR Q5:
If you don't give us a tax code, your payment will be taxed at the higher 'no-notification rate' of 45%.

ATTACHMENT FOR Q5:
If you use tax code 'STC' please provide proof from Inland Revenue.

Tell us about any time spent overseas

6

Do you usually live in New Zealand?

This means that you consider New Zealand your home, you're a legal resident, you usually live here and you intend to stay.

No Yes

7

How many years, from the age of 50, have you lived in any of the following countries?

New Zealand Cook Islands Niue Tokelau

None **If your answers in these boxes add up to 10 years or more go to question 9**

8

How many years have you lived in New Zealand between the ages of 20 and 50 years old?

9

Have you ever lived or worked in any countries outside of New Zealand?

Do not include holidays of four weeks or less.

No **Go to question 12** Yes **Please list details below**

Name of country	Date you entered this country	Date you left this country	Holiday	Work	Visiting family	Study	Missionary work	Humanitarian work	Other

10

Do you get or qualify for a social security benefit, pension or allowance from overseas?

No **Go to question 12**

Yes **Tick the box that best describes your benefit, pension or allowance**

- Retirement or old age
 Superannuation
 Disability or health condition
 Widow or survivor
 Child or dependent
 War related
 Other

ATTACHMENT FOR Q7:

If you're using your residence since turning 50 in the Cook Islands, Niue and/or Tokelau to qualify for NZ Super or Veteran's Pension, you need to provide proof of the time you've lived in those countries. Ask us if you need help with this.

INFORMATION FOR Q9:

Periods of overseas residence may:

- affect entitlement to some benefits
- mean you're eligible for an overseas benefit or pension.

For more information, phone **0800 777 227**.

ATTACHMENT FOR Q10:

You'll need to show us evidence of these payments, such as a pension certificate.

11

If you ticked 'yes' for question 10, please give details of the payments you get.

	Payment 1	Payment 2
What country does the payment come from?		
How much do you get each time the payment is made (in overseas currency)?		
Is this amount before or after tax?		
How often do you get the payment (for example, weekly, fortnightly, monthly)?		
What is the name of your pension, allowance or benefit?		
What is the payment reference number?		

Tell us whether you're a veteran

12

Have you served with the New Zealand Armed Forces?

No Yes

If you've ticked 'yes', you may be entitled to a:

- Veteran's Pension (for more information call **0800 650 656**), and/or a
- War Disablement Pension or associated payments (for more information call Veterans' Affairs New Zealand on **0800 4 VETERAN (0800 483 8372)**).

Tell us about your living situation

13

Do you live alone?

I live with my partner

Go to question 17

I live with other people

Go to question 14

Yes

Go to question 15

INFORMATION FOR Q14:

We don't need to know the name of each person.

14

Please provide details for anyone you live with:

Person 1

Relationship to you

Is this person 18 years or younger?

No

Go to the next person or question 17

Yes

Answer the following

What is their date of birth?

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Does this person attend school or a tertiary institution?

No

Yes

Person 2

Relationship to you

Is this person 18 years or younger?

No

Go to question 17

Yes

Answer the following

What is their date of birth?

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Does this person attend school or a tertiary institution?

No

Yes

ATTACHMENT FOR Q14:

If you need to include more than two people in your application, please write these details about each one on a separate sheet of paper, and bring them with this application form.

15

Do you have any visitors aged 18 years or older who will be staying with you for 13 weeks or longer?

No Yes

INFORMATION FOR Q16:

16

What is your accommodation?

- House or flat
 - Self-contained 'granny' flat
 - Self-contained unit in a retirement village or rest home
 - Mobile home – self-contained
 - A boat moored within New Zealand territorial waters
 - Accommodation in a caravan park
 - Other
- A room in a boarding house
 - Hotel or motel

Tell us about your partner

17

Do you have a partner?

By 'partner' we mean someone you are in a relationship with. For our full definition of 'partner', go to workandincome.govt.nz and search on 'Are you in a relationship?'

No Yes

If your partner doesn't qualify for their own NZ Super and they still need financial help, they'll need to apply for another benefit of their own.

If they're not sure what the best option is, please talk with us.

18

Does your partner need any financial help from us?

No

Yes

Your partner will need to apply for their own benefit. Talk to us about the best option.

19

What is your partner's full name?

First and middle names

Surname or family name

20

What is your partner's date of birth?

Day Month Year

21

Are you living at the same address as your partner?

No

Yes

Go to question 22

Go to question 23

22

Where does your partner live?

- Rest home
 Public hospital
 Private hospital
 Prison
 Other

23

Does your partner usually live in New Zealand?

This means they consider New Zealand your home, you're a legal resident, usually live here and intend to stay.

- No
 Yes

Tell us about time spent overseas

24

Has your partner ever lived or worked in any countries outside of New Zealand?

Do not include holidays of four weeks or less.

- No

 Yes

INFORMATION FOR Q24:

Periods of overseas residence may:

- affect entitlement to some benefits
- mean they're eligible for an overseas benefit or pension.

For more information, phone **0800 777 227**.

HOW TO ANSWER Q24:

Their reason for being in a country may be that they were there for a working holiday, they were living there, they were born there. If they don't know the exact date we'll accept a month and year.

Name of country	Date they entered this country	Date they left this country	Holiday	Work	Visiting family	Study	Missionary work	Humanitarian work	Other

25

Does your partner get or qualify for a social security benefit, pension or allowance from overseas?

You need to tell us this because your payments may be affected if they get or are eligible for an overseas pension or benefit.

- No

 Don't know

Yes

- Retirement or old age
 Superannuation
 Disability or health condition
 Widow or survivor
 Child or dependent
 War related
 Other

26

If you ticked 'yes' for question 25, please give details of the payments your partner gets.

	Payment 1	Payment 2
What country does the payment come from?		
How much do you get each time the payment is made (in overseas currency)?		
Is this amount before or after tax?		
How often do you get the payment (for example, weekly, fortnightly, monthly)?		
What is the name of your pension, allowance or benefit?		
What is the payment reference number?		

Extra help information

INFORMATION FOR Q27:

If you don't already get extra help with your current benefit, you may need to complete a separate application.

ATTACHMENT FOR Q28:

You'll need to provide proof of your income and assets.

27

Do you wish to get extra help with your NZ Super or Veteran's Pension?

No Yes

28

Have your income and asset details changed since you last advised us?

No Yes

Are you involved in a trust?

ATTACHMENT FOR Q29:

You'll need to show us trust documents, such as the trust deed, deed of debt, gift statements, accounts.

29

Are you or your partner involved in a trust, or have you or your partner ever been involved in a trust?

'Involved' means one or more of the following:

- you've set up a trust, usually by making a gift of assets or property
- you've transferred assets to a trust
- you make decisions about managing a trust
- you benefit from a trust, for example, by receiving income such as trust distributions.

No Yes

Name of trust



What you need to do (your obligations)



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When you're getting payments from us, there are some things you need to do to make sure you're getting paid the right amount.

If you don't do these things, we could pay you the wrong amount. It could also mean we have to reduce or stop your payments. We don't want you to miss out on money you need so please read these carefully.



Let us know when things change

You need to let us know about changes that might affect the amount you're paid.

Changes to information about you or your family, like:

- name, address, contact details or bank account number
- starting or stopping living alone
- starting or ending a relationship, marriage, or civil union
- your partner passes away
- the number of dependent children you support.

We also need to know if you:

- go into or come out of hospital
- are being held in custody or on remand.

If we have the wrong information we could pay you the wrong amount. If we pay you too much you might have to pay us back.



ⓘ We can't pay you while you're out of New Zealand unless we've agreed to it.

Tell us if you're going overseas

If you're travelling or moving overseas you may need to let us know because we may have to change or stop your payments. Whether you need to let us know will depend on your travel plans. There are some examples below.

If there's a good reason you can't tell us before you go, then you need to let us know as soon as you can.

To let us know your travel plans, you can complete a form on our website. Go to workandincome.govt.nz and search on *Overseas travel dates*.

When you get other payments from us

If you get other payments from us like Winter Energy Payment, Disability Allowance, Accommodation Supplement or Temporary Additional Support, you can keep getting them only for the first 28 days you're away. You need to let us know about your travel plans before you go.

Travelling for short trips of 28 days (four weeks) or more

You need to let us know if:

- you're going to be away more than 28 days, or
- you don't know how long you'll be away for, or
- you intend to have more than one overseas trip in the next 12 months.

Travelling for 26 weeks or less

You can travel to any country for 26 weeks or less and keep getting your payments as usual.

If you're still overseas after 26 weeks your payment may stop. If you're still over there after 30 weeks you may have to repay all your payments since you left.

If you get held up because of circumstances beyond your control that you couldn't have known about before you left, you may be able to keep payments made in the first 26 weeks.

Travelling for more than 26 weeks

If you have no intention of living in the countries you're planning to visit, you may be able to get all or some of your NZ Super or Veteran's Pension while you're away. At least six weeks before you go, you need to contact us to apply to get your payments overseas. What you'll get depends on where you go and how long you've lived in New Zealand.

Going overseas to live

You can live almost anywhere in the world and still get all or some of your NZ Super or Veteran's Pension. What you'll get depends on where you go and how long you've lived in New Zealand. Generally you must apply for payment overseas about 4-6 weeks before you leave New Zealand. To arrange a meeting, call our International Services team on **0800 777 227**.

What can happen if you don't meet your obligations

Your payments can stop if you don't tell us something we need to know.



① You can find full details about what can happen if you don't meet your obligations at msd.govt.nz/not-meeting-your-obligations

You need to do the things listed above to keep getting payments from us.

If you don't tell us something we need to know, your payments can stop. In some cases you could even be prosecuted.

Your rights

You have the right to ask us to review any decision we make about your payments.



If you don't think we have things right or there's something you don't understand:

- call us – we can usually fix it over the phone
- you have the right to ask us to review the decision. Find out how at msd.govt.nz/reviews



How we protect your privacy



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Collecting your information

We collect your personal information, so we can provide income support, NZ Super or Veteran's Pension, Student Allowance, or Loans and connect you with employment, education and housing services. We do this under various Acts, which are all listed on our website at workandincome.govt.nz/privacy

- To help us do this, we collect information about your identity, your relevant history, and your eligibility for our services.
- We get this information directly from you, and we sometimes collect information about you from others, including other government agencies.
- You can choose not to give us your personal information, but we might not be able to help you if you don't.

Using your information

We use the information you give us to make decisions about the best way to help you.

- These decisions may be about:
 - whether you're eligible for our services
 - running our operations and ensuring our services are effective
 - the services we'll provide in the future.

Sharing your information

Sometimes, we need to share your information outside our Ministry to reach our goal of helping New Zealanders to be safe, strong, and independent.

- To do this, we may share your information with:
 - prospective employers to help you find work
 - contracted service providers that help us to help you
 - health providers if we need your medical information to assess your eligibility
 - other government agencies when we have an agreement with them
 - some other governments if you may be eligible to get or are getting an overseas pension.
- We also share personal information when the law says we have to.

Respecting you and your information

We make sure we follow the Privacy Act to do what's right when we use your information.

- We treat you and your information with respect, by acting responsibly and being ethical.
- We make sure any technology we use meets strict security standards so it keeps your information safe.

Get in touch if you have a question

You have a right to ask to see your personal information, and to ask for it to be corrected if it's wrong.

- If you have a question or a complaint, please get in touch.
- You can find full details about what we do with personal information in our privacy notice at:
workandincome.govt.nz/privacy

Signature page

Applicant

I have answered all the questions that apply to me and my situation.

The information I have given you is true and complete.

I understand the things I need to do while I'm getting payments.

I will do what I need to do to meet my obligations.

I understand what you do with my personal information and how you protect my privacy.

Applicant's name (print)

Applicant's signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Applicant's partner

I have answered all the questions that apply to me and my situation.

The information I have given you is true and complete.

I understand what you do with my personal information and how you protect my privacy.

Applicant's partner's name (print)

Applicant's partner's signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Helper's statement

Complete this if you've helped the applicant or their partner to complete this application form.

Your first and middle names

Your surname or family name

Your address

Your phone number

Tick the box for the statement that applies

- I completed this application form at the request of the person applying. They told me they understood what they were signing. The statements and answers I have completed are true and complete as given to me by the person applying.
- I completed this application form at the request of the partner of the person applying. They told me they understood what they were signing. The statements and answers I have completed are true and complete as given to me by the partner of the person applying.

Helper's signature

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

New Zealand Superannuation application



MINISTRY OF SOCIAL
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Why not fill in your application online? You'll only be asked questions that are relevant to you. In most cases, if you apply online, you can post the signed summary to us and won't need an interview.

To apply online or for more information go to workandincome.govt.nz or call us on **0800 552 002**.

If you're completing this form, we suggest you read the instructions on pages 1 to 4 before you fill it in, so you get a feel for what's needed.

A SuperGold Card is a free discounts and concessions card. We'll automatically send you a card soon after your NZ Super is granted.

Who can get NZ Super?

You may be able to get NZ Super if:

- you're aged 65 years or over, **and**
- you're a New Zealand citizen or permanent resident
- live in New Zealand at the time you apply
- you've lived in New Zealand for at least 10 years since you turned 20, **and**
- you've lived in New Zealand, the Cook Islands, Niue and/or Tokelau for at least five years since you turned 50.

There are exceptions to some of these residency requirements.

If you're not sure if you meet these criteria, please contact us.


How to apply

When you can apply

You can apply for NZ Super from 12 weeks before you turn 65 to avoid missing out on payments. If you apply after you turn 65 your payments may only start from the date you apply.

What you need to do

You and your partner (if you have one) need to:

1. Fill out this application form.
2. Collect all the documents you need to show us. We tell you about these in the application form (look for the ) , and we also have a list on page 3.
3. Bring this application form and your documents to a meeting. We'll make sure we have all the information we need and can answer any questions you might have. If you don't already have a meeting arranged, contact us on **0800 552 002** so we can set one up for you.

You must give us all the information we need.

If you don't have all the information we need, talk with us and we may be able to help.

If we find out later that any information you give us is not true, or that you knew information you should have told us and did not tell us, we may stop paying your benefit. You might need to pay money back. In some cases you could even be prosecuted.

Our commitment to YOU



We will get to know you, your situation and your needs

Ka mōhio
ki a koe
—
know
you

We will make sure you understand everything you need to know



We will use your feedback to improve our service

We will respect your privacy and be clear about how we use your information and who we share it with



We will let you know everything you may be eligible for

Ka tautoko
i a koe
—
support
you

We will help you however we can, as soon as we can



The information we give you will be accessible and consistent no matter how you contact us

We will be honest about our mistakes and put them right



We will respect you and what is important to you

Ka mahi
tahi ki a koe
—
with
you

We will work together to achieve shared goals



We will let you know your options, rights and obligations

Our actions will follow our words



How did **wedo?**

Let us know by visiting msd.govt.nz/feedback or call us on 0800 552 002

New Zealand Superannuation checklist



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Once you've filled out the application form, use this checklist to tick off all the documents you need for your meeting with us.

Talk to us if you don't have any of the documents, have given them to us recently or if there might be a delay in getting them.

If you have a partner, there may be documents they need to provide, for example if you apply for Extra Help. There's also more information about partners on the next page.

What you need to provide

INFORMATION NOTE:
Documents need to be originals, or copies of documents that have been certified as a **true copy** by a Solicitor/Lawyer, Notary Public, Registrar of the Court or Justice of the Peace.

Proof of who you are:

If you were born in New Zealand, bring one type of official identification that has your full legal name and your date of birth (for example, your birth certificate, passport, driver licence, firearms licence, deed poll).

If you were born overseas, bring proof that you have a right to live in New Zealand (for example, a citizenship certificate, a New Zealand passport, a passport from another country with residence class visa or proof of permanent residence).

Your partner may also need to provide this.

If your name has changed, bring your marriage certificate, deed poll, or other proof of the name change.

You need to bring **two more documents** that help to prove who you are (for example, a marriage certificate, bank statement, phone or power account, driver licence).

If you're using your residence in the Cook Islands, Niue and/or Tokelau to qualify for NZ Super you need to provide proof of the time you lived in those countries.

Proof of your bank account, such as a bank statement or deposit slip showing the account name, account number and bank logo. If you have to write any of these details yourself, you need to get the bank to stamp and sign the statement or slip.

One of the documents above must be at least two years old.

If you have a partner

If you have a partner, we need to know some details about them. It's important we have this information because it can affect the amount we can pay.

We also need to know about whether your partner has or is likely to have any entitlement to an overseas pension. Their overseas pension may affect any Extra Help you get. There's more information about overseas pensions on our website.

Going overseas

If you're going overseas you may still be able to get all or some of your NZ Super.

We can give you advice about:

- any effect your trip may have on your payments
- avoiding an unexpected debt
- being left stranded overseas without any money if things happen that delay your return to New Zealand.

For more information about going overseas:

- visit workandincome.govt.nz and search on *NZ Super going overseas*
- call us on **0800 552 002**.

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New Zealand Superannuation applicant form



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myMSD

Apply online instead
It's quicker and easier

my.msd.govt.nz

In the applicant form, 'you', 'your', and 'yourself' means the person applying for NZ Super.

If we say 'your partner' this only applies if you have one.

Tell us about yourself

If you've received a benefit or extra financial help from us before, write your client number here if you know it. This number can be found on your Community Services Card if you have one.

Client number

1 Tell us the names you've been known by

1

What is your full name?

Mr Mrs Ms Miss Other

First and middle names

Surname or family name

ATTACHMENT FOR Q1:

Bring proof of who you are. What you need to bring is explained on page 3.

2

Is the name on your birth certificate the same as above?

No Yes

First and middle names

Surname or family name

HOW TO ANSWER Q3:

For example, have you had married names, English names, changes by deed poll, or aliases?

3

Have you ever been known by any other name?

No Yes

1.

2.

ATTACHMENT FOR Q3:

Bring your marriage certificate, deed poll, or other proof of any name change.

4

What name would you like us to call you?

The name I wrote in Question 1 The name I wrote in Question 2

Other

Tell us more about you

5

What date were you born?

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

6

Are you:

Male Female Gender diverse

7

Are you currently receiving weekly compensation payments from ACC?

No Yes

If you get weekly compensation payments through ACC, in most cases you can't get NZ Super for the same period. You may be able to get NZ Super if ACC have confirmed:

- you can get both payments for a period of time, or
- the date your ACC payment stopped.

If you need help call ACC on **0800 101 996**.

8

What is your Inland Revenue tax number?

9

What tax code do you want to use for your NZ Super payments?

You can work out your tax code using the online calculator at ird.govt.nz or phone Inland Revenue on **0800 227 774**.

INFORMATION FOR Q9:

If you don't give us a tax code, your payment will be taxed at the higher 'no-notification rate' of 45%

ATTACHMENT FOR Q9:

If you use tax code 'STC' please provide proof from Inland Revenue.

Tell us how we can contact you

10

Where do you live?

Flat/House number Street name

Suburb

Town/City

11

Is your mailing address different from where you live?

No Yes

HOW TO ANSWER Q10:

If you live in a rural area, flat/house number could include your RAPID number, fire number, emergency services number.

HOW TO ANSWER Q11:

Mailing address can include a PO Box, rural delivery details, or C/O address.

HOW TO ANSWER Q12:

Please only give us contact details you'd like us to use.

12

How else can we contact you?

Tick the best way for us to first contact you

Home phone	()	
Mobile phone	()	
Other phone	()	

13

Do you agree to get emails from us, including information about discounts and concessions for SuperGold Card holders?

No
 Yes
 Tell us your email address
 I don't have an email address

A SuperGold Card will be sent to you automatically, once your NZ Super is granted. It gives you access to thousands of discounts and concessions from businesses around New Zealand and Australia, and to New Zealand government and/or local council services.

Tell us your ethnicity

14

INFORMATION FOR Q14:

We collect this information for statistics we use in research and future development work.

Tick the group(s) you most identify with.

Māori → Which tribe(s) or iwi?

New Zealand European
 Niuean
 Samoan
 Indian

Other European
 Tokelauan
 Tongan
 Chinese

Cook Island Māori
 Other
 Please write below
 Don't want to answer

Tell us about your residence status

15

Do you usually live in New Zealand?

No
 Yes

16

Do you regularly visit any countries outside New Zealand?

HOW TO ANSWER Q15:

This means you consider New Zealand your home, you're a legal resident, you currently live here on a day-to-day basis and you intend to stay.

In deciding if someone is ordinarily resident we look at:

- time spent in New Zealand and your intentions for the future
- property and assets you own here
- which country your bank accounts, cash assets and investments are in
- whether your income is earned here or overseas
- whether you pay tax here
- whether you're eligible to vote here
- your involvement in the community, clubs and other groups.

Name of country you visit or will visit How often? How long? Reason for visiting (for example, holiday, working, living)

Name of country you visit or will visit	How often?	How long?	Reason for visiting (for example, holiday, working, living)

17

What best describes your residence status in New Zealand? Tick only one box.

New Zealand citizen by birth

Go to question 20

Granted New Zealand citizenship

→ Date citizenship granted

Day	Month	Year

Go to question 18

Granted permanent residency

→ Date permanent residence granted

Day	Month	Year

Go to question 18

Other

↓ What is your residence status?

18

When did you arrive in New Zealand?

Day	Month	Year

19

What country were you born in?

20

How many years, from the age of 50, have you lived in any of the following countries?

New Zealand

Cook Islands

Niue

Tokelau

None

if your answers in these boxes add up to 10 years or more go to question 22

21

How many years have you lived in New Zealand between the ages of 20 and 50 years old?

22

Have you ever lived or worked in any countries outside of New Zealand?
Do not include holidays of four weeks or less.

No

Go to question 25

Yes

↓ Please list details below

Tell us if you've lived or worked overseas

INFORMATION FOR Q22:

Periods of overseas residence may:

- affect entitlement to some benefits
- mean you're eligible for an overseas benefit or pension.

For more information, phone **0800 777 227**.

HOW TO ANSWER Q22:

Your reason for being in a country may be that you were there for a working holiday, you were living there, you were born there. If you don't know the exact date we'll accept a month and year.

Name of country	Date you entered this country	Date you left this country	Holiday	Work	Visiting family	Study	Missionary work	Humanitarian work	Other

23

Do you get or qualify for a social security benefit, pension or allowance from overseas?

You need to tell us this because your payments may be affected if you get or are eligible for an overseas pension or benefit.

No **Go to question 25** Don't know **Go to question 25**

Yes **↓ Tick the box that best describes your benefit, pension or allowance**

- Retirement or old age
- Superannuation
- Disability or health condition
- Widow or survivor
- Child or dependent
- War related
- Other

ATTACHMENT FOR Q24:

You'll need to show us proof of these payments, such as a pension certificate.

24

If you ticked 'Yes' for question 23, please give details of the payments you get.

	Payment 1	Payment 2
What country does the payment come from?		
How much do you get each time the payment is made (in overseas currency)?		
Is this amount before or after tax?		
How often do you get the payment (for example, weekly, fortnightly, monthly)?		
What is the name of your pension, allowance or benefit?		
What is the payment reference number?		

Tell us your bank details

25

What bank account would you want your payments to be paid into?

The account is in the name of:

The account number is:

Bank	Branch	Account number	Suffix
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTACHMENT FOR Q25:

You need to provide proof of your bank account details, such as a bank statement or deposit slip.

Tell us whether you're a veteran

26

Have you served with the New Zealand Armed Forces?

No Yes

If you've ticked 'Yes', you may be entitled to a:

- Veteran's Pension (for more information call **0800 650 656**), and/or a
- War Disablement Pension or associated payments (for more information call Veterans' Affairs New Zealand on **0800 4 VETERAN (0800 483 8372)**).

Tell us about your household

If you meet our definition of living alone, we may be able to pay you a higher rate of NZ Super to recognise the cost of maintaining your home on your own.

You may also get this if you have a partner who's in residential care, hospital or prison, or in other situations when you're not living on your own. You can have visitors stay with you for up to 13 weeks and still get the living alone rate.

Tell us about your living situation

27

Do you live alone?

- I live with my partner [Go to question 31](#)
- I live with other people [Go to question 28](#)
- Yes [Go to question 29](#)

INFORMATION FOR Q28:

We don't need to know the name of each person.

28

Please provide details for anyone you live with:

Person 1

Relationship to you

Is this person 18 years or younger?

- No [Go to the next person or question 31](#)
- Yes [Answer the following](#)

What is their date of birth?

Day Month Year

Does this person attend school or a tertiary institution?

- No Yes

Person 2

Relationship to you

Is this person 18 years or younger?

- No [Go to the next person or question 31](#)
- Yes [Answer the following](#)

What is their date of birth?

Day Month Year

Does this person attend school or a tertiary institution?

- No Yes

Person 3

Relationship to you

Is this person 18 years or younger?

- No [Go to the next person or question 31](#)
- Yes [Answer the following](#)

What is their date of birth?

Day Month Year

Does this person attend school or a tertiary institution?

- No Yes

ATTACHMENT FOR Q28:

If you need to include more than three people in your application, please write these details about each one on a separate sheet of paper, and bring them with this application form.

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Do you have any visitors aged 18 years or older who'll be staying with you for 13 weeks or longer?

No Yes

INFORMATION FOR Q30:

'Self-contained' for a granny flat or unit means there is a kitchen or a kitchenette and a bathroom.

'Self-contained' for a mobile home means it needs to have facilities for:

- day-to-day living
- sleeping
- preparing and cooking food

It must also have a:

- sink
- toilet
- fresh water tank
- waste water tank

30

What is your accommodation?

- House or flat A room in a boarding house
- Self-contained 'granny' flat Hotel or motel
- Self-contained unit in a retirement village or rest home
- Mobile home – self-contained
- A boat moored within New Zealand territorial waters
- Accommodation in a caravan park
- Other

Empty text box for providing details for question 30.

Tell us if you have a partner

We need to know if you have a partner or husband or wife and some information about them. This is so we can pay you the right rate.

By 'partner' we mean someone you're in a relationship with. If you're not sure, you can leave this section blank until you talk to us. In the meantime, go to question 40.

31

Do you have a partner?

No Yes

32

What is your partner's full name?

Empty text box for partner's full name.

33

What is your partner's date of birth?

Day	Month	Year

34

Is your partner:

Male Female Gender diverse

35

What is your relationship status with your partner?

Married In a civil union In a relationship

INFORMATION FOR Q36:

If your partner is living at a different address, for example a rest home, you may qualify for a living alone rate.

36

Are you living at the same address as your partner?

No Yes **Go to question 38**

37

Where does your partner live?

Rest home Public hospital Private hospital Prison
 Other **↓ Please tell us where they live**

If your partner doesn't qualify for their own NZ Super and they still need financial help, they'll need to apply for another benefit of their own.

If they're not sure what the best option is, please talk with us.

38

Does your partner need any financial help from us?

No **Your partner needs to complete the partner's residence form on page 14**
 Yes **Your partner will need to apply for their own benefit. Talk to us about the best option.**

39

Is your partner getting a benefit, Student Allowance or Loan or NZ Super?

No **Your partner needs to complete the partner's residence form on page 14**
 Yes **↓ What is their client number?**

9 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0

Extra Help information

You may be able to get extra financial or other help. Most extra help we pay depends on your personal situation and what income or assets you have. You can apply for extra help at any time.

For more information about extra help and application forms go to workandincome.govt.nz or you can phone us on **0800 552 002**.

Disability Allowance

If you, or a family member, have a disability or medical condition likely to continue for at least six months, you may be able to get help with costs such as ongoing visits to the doctor, medicines, medical alarms, travel, and some other costs.

Disability Allowance is income tested.

40

Do you want to apply for a Disability Allowance?

No Yes **Please complete a Disability Allowance application**

Accommodation Supplement

If you have costs from owning your own home, renting, or boarding, you may be able to get an Accommodation Supplement. How much you get will depend on your income, assets, accommodation costs, family circumstances and where you live.

Accommodation Supplement is income and asset tested.

If you and/or your partner are tenants living in a public housing property, you won't be able to get Accommodation Supplement. (Public housing properties are provided by Housing New Zealand and approved community housing providers.)

41

Do you want to apply for an Accommodation Supplement?

No

Yes

Please complete an Accommodation Supplement application

Temporary Additional Support

Temporary Additional Support helps with essential costs for a short time when you've tried everything you can think of, and still can't pay for them.

To get Temporary Additional Support, your assets will need to be below a certain level.

42

Do you want to apply for Temporary Additional Support?

No

Yes

Please complete a Temporary Additional Support application

Community Services Card

The Community Services Card can help you with the costs of health care. You'll pay less for some health services and prescriptions.

To be eligible for the Community Services Card, your income must be below a certain level.

43

Do you want to apply for a Community Services Card?

No

Yes

Please complete a Community Services Card application

Dependent children in your care

A dependent child is a child who is financially supported by you and is living with you as a member of your family.

44

Do you have dependent children in your care?

No

Yes

You may be able to get other forms of financial assistance. Please ask us about this.

If you don't have a partner, please go to page 17