

15 June 2022

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Tēnā koe Felicity

I refer to your email of 20 May 2022 in which you request information under the Official Information Act 1982 (OIA). We have numbered your request for ease of reference and addressed each element in turn below.

Please note: we have interpreted your request for the number of positions available to be a request for the number of established positions within the Ministry for each of the job types requested. For example, the information supplied in response to questions 1 and 2 provides the overall establishment FTE (i.e. positions that are available). The overall numbers of staff that are actually employed does not equate to the overall number of established positions. Some of the FTE positions in the establishment may be filled temporarily and from time to time only. For example, a position may be filled while a staff member is preparing to go on a posting, or while they are on language training. For tracking and reporting purposes, we maintain a record of all established positions.

1. the number of Foreign Policy Officer positions are available (FTE)

The number of Foreign Policy Officer positions within the Ministry of Foreign Affairs and Trade (the Ministry) establishment (Full Time Equivalent (FTE)) is 461.

2. the number of Specialist positions are available (FTE)

The number of Specialist positions within the Ministry establishment (FTE) is 991.

3. Number of management positions are available at:

- a. Unit Manager level (FTE)*
- b. Divisional Manager level (FTE)*

The number of management positions within the Ministry establishment, titled Unit Manager and Divisional Manager:

Manager position	FTE
Unit Manager	74
Divisional Manager	39

Since October 2018:

4. The number of staff that have been hired by MFAT at:

- a. Foreign Policy Officer level*
- b. Specialist level*

Since 1 October 2018, 851 staff have been employed by the Ministry.

Job family	No. of staff
Foreign Policy	206
Specialist	645

5. *The number of staff that have resigned from MFAT at:*
- a. *Foreign Policy Officer level*
 - b. *Specialist level*

Since 1 October 2018, 375 staff have resigned from the Ministry.

Job family	No. of staff
Foreign Policy	62
Specialist	313

6. *The number of staff that have taken Leave With Out Pay and not returned at:*
- a. *Foreign Policy Officer level*
 - b. *Specialist level*

Since 1 October 2018, 21 staff have taken and concluded their leave without pay and not returned to work at the Ministry.

Job family	No. of staff
Foreign Policy	10
Specialist	11

7. *The number of Foreign Policy Officers that joined after September 2018, who have now left MFAT.*

As at 1 June 2022, 14 of the 206 Foreign Policy Officers employed after September 2018 have resigned from the Ministry.

Please note that we may publish this letter (with your personal details redacted) on the Ministry's website.

If you have any questions about this decision, you can contact us by email at: DM-ESD@mfat.govt.nz. You have the right to seek an investigation and review by the Ombudsman of this decision by contacting www.ombudsman.parliament.nz or freephone 0800 802 602.

Nāku noa, nā



Julie-Anne Lee
for Secretary of Foreign Affairs and Trade