



12 April 2024

Matt Sykes

fyi-request-26405-64d597e4@requests.fyi.org.nz

Dear Matt Sykes

Request for Information – Local Government Official Information and Meetings Act (the Act) 1987

We refer to your request of 11 April 2024 for:

- 1. The number of non-disclosure agreements signed by staff leaving the organisation in each of the years ending 30 June 2023, 2022, 2021 and 2020, and the number of non-disclosure agreements signed in the 2024 financial year to date.*
- 2. The template standard template for non-disclosure agreements signed by exiting staff members.*

Response:

Information on severance payments for the 2020–2023 financial years are in the Employee Cost section of our annual reports. These can be accessed here: [Annual Reports | Hutt City Council](#).

The Council can advise that for the 2023–24 year so far there have been two non-disclosure agreements.

The Council have a specific template for these kinds of agreements given that the nature of these agreements can vary.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that this response to your information request may be published on Hutt City Council's website. Please refer to the following link:

www.huttcity.govt.nz/council/contactus/make-an-official-information-act-request/proactive-releases

Yours sincerely

Philip Rossiter

Senior Advisor, Official Information and Privacy