



## Te Tari Taiwhenua Internal Affairs

22 February 2019

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Camilla

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Dear Camilla

### Official Information Act 1982 (OIA) request OIA 18/19-0463

Thank you for your request under the Official Information Act received by the Department of Internal Affairs (Department) on 31 January 2019. You requested:

*Information about the breakdown of costs for the production of the passport booklet*

#### Your request is responded to as follows:

New Zealand passport and travel documents are fully funded by New Zealand passport holders on a cost recovery basis. There are a number of costs which affect the production of a New Zealand passport and therefore the fee that needs to be charged.

The costs to be recovered are:

- Direct costs: Passport books, staff and courier costs.
- Indirect costs: Technology costs, and all other passport production costs that are not directly linked to volumes.
- Business support costs: Administration costs, including those related to shared services (eg HR, finance, legal etc).

When setting fees, the projected costs must take into account general inflationary pressures as well as costs associated with investment required to maintain a world class passport system; cost savings; and expected changes in the price of the travel document book. The Department has released a Cost Recovery Impact Statement which provides further details on these points which can be found here:

[https://www.dia.govt.nz/diawebsite.nsf/Files/Proactive-Release-Passports-Fees/\\$file/Passport-\(Fees\)-CRIS-Redacted.pdf](https://www.dia.govt.nz/diawebsite.nsf/Files/Proactive-Release-Passports-Fees/$file/Passport-(Fees)-CRIS-Redacted.pdf)

You may be interested in viewing documents published by the Department in relation to the recently announced change to passport fees. Cabinet papers and minutes are available to view at

<https://www.dia.govt.nz/Proactive-Releases#Min>.

You have the right to seek an investigation and review by the Ombudsman of this decision.

Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

Yours sincerely

**Briget Ridden**

Manager Branch Development and Support  
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