



**National Headquarters**  
Fire and Emergency New Zealand  
National Headquarters  
Spark Central, Level 7  
42-52 Willis Street  
Wellington Central  
Wellington 6011  
  
Phone +64 4 496 3600

Ref: 13595

20 March 2024

Alan Thompson  
[fyi-request-25869-1aaced06@requests.fyi.org.nz](mailto:fyi-request-25869-1aaced06@requests.fyi.org.nz)

Tēnā koe Alan

Thank you for your email of 25 February 2024, to Fire and Emergency New Zealand requesting the following information under the Official Information Act 1982 (OIA):

1. *For Level 3 multi-agency wildfire incidents such as the 2024 Port Hills Fire, what incident management system and what version of that system is the standard for FENZ where FENZ is the Lead Agency?*
2. *What formal qualifications standards are required to hold for positions in the following Incident Management Team (IMT) for Level 3 wildfire incidents such as Port Hills 2024?*
  - a. *Incident Controller*
  - b. *Operations Manager; and*
  - c. *Planning/Intel Manager?*
3. *Confirm that the FENZ staff that held these positions for the duration of the 2024 Port Hills fire held the required qualification standards for these senior IMT positions?*
4. *What are the minimum qualifications FENZ require for Sector Boss, Crew Leader and Fire Fighter for a Level 3 wildfire incident?*
5. *Confirm that FENZ personnel on the fire ground at Port Hills 2024 in the roles of Sector Boss, Crew Leader and Fire Fighter all held the required qualifications?*
6. *What if any non FENZ land management agencies provided personnel who were appointed to senior IMT positions for the 2024 Port Hills fire and what was the number appointed to each individual role?*

Fire and Emergency needs to extend the timeframe of our response to your request by 10 working days, pursuant to section 15A(1)(b) of the OIA, as consultations necessary to make a decision on the request are such that a proper response to the request cannot reasonably be made within the original time limit.

For this reason, you can expect to receive our response no later than 9 April 2024. We will endeavour to respond sooner than this date if possible. If you no longer require this information, please let us know.

You have the right, by way of complaint under section 28(3) of the OIA, to request an investigation and review of Fire and Emergency's decision to extend the timeframe by the Ombudsman. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

Nāku noa, nā



Aidan Saunders  
Manager, Information Requests

